August 14, 2011
Administrator / Clerk / Treasurer's Report

Public Works

- Installing the sodium hypochlorite system in the well house.
- Working on finding a replacement for Cameron. Ray Hays is assisting by taking on-call duties and helping out as needed.

Building

- Continues to work with permitting on the day use facility and inspections for various remodel and home building projects.

Court

- No news.

Planning

- Tom is busy with
    - Shoreline Master Program,
    - Building Permits,
    - Planning-related questions from public,
    - Heritage Trails,
    - Hamilton Creek Restoration project.
- The port should be paving Coyote Ridge Road beginning August 15th.
- Tom spent considerable time and did excellent work researching putting together the marijuana ordinance and amendment.

Fire

- No news.

Planning Commission

- Planning Commission has (or soon will have) several items on their agenda, including:
    - Placing the 'extra' Heritage Trails Gazebo
    - CBD Zoning
    - Shoreline Master Program
    - A Comp Plan amendment addressing the Towns to Trails project
- There is now a Littlefoot along the bike path along the Beacon Rock Golf Course. The Littlefoot was the grand prize of the 2012 Gorge Day's Discovery Trail event. This carving was donated by Ken Craig, the artist.

Personnel

- Working on Cameron's replacement.
- Initial negotiations on a new Collective Bargaining Agreement (CBA) with the union have been set for late August and late September.

Finance / Administration

- Please find the July bank reconciliation and budget report attached.
- With the transition from First Independent to Sterling Bank, I'm learning their new website and changing all our direct deposit/withdrawal information.
- Gorge Days cost approximately $15,000:
    - $2,500 Staff time
    - $4,856 Car Show
    - $1,500 Music (DJ and Band)
    - $3,327 Advertising
    - $568 Insurance
    - $465 Port-a-Potties
    - $1,784 Miscellaneous
- Proposals for Hotel/Motel funds are due by August 10th. I recommend we hold a special council meeting to review them.
- I completed my portion of the Water System Plan. We are now waiting for Gray and Osborne to put the final document together, get approval from council and then get state approval.
- My "spare time" these days is pretty much dedicated to the 2013 budget.

Sheriff / EDC / Chamber / Community Garden

- Please find the EDC and Chamber reports attached.
- Please find the Sheriff's report attached. They logged 131 hours and 898 miles in July.