

August 6, 2013

To: Mayor and Council  
From: Steven Hasson, AICP

Subject: Cleaning Services

Attached for your consideration is a cleaning services contract. The City sought three quotes for purposes of cleaning the North Bonneville City Hall. Sherry Hughes was the only cleaning service provider to submit a quote. She is agreeable to cleaning the City Hall twice a month and estimating it will take three [3] hours to thoroughly clean this facility each visit.

She observes that more work will be involved in the first cleaning and that will take approximately five [5] hours to complete that task. Ms Hughes is licensed and bonded in this trade and will furnish us copies of her credentials. Her price for providing this service is \$23 per hour.