

**NORTH BONNEVILLE CITY COUNCIL**  
**Tuesday, November 22, 2011**  
**Minutes**

**Special Council Meeting – Finance Committee**

**Meeting Call to Order:** 6:30 PM

**Roll Call**

Present:	Mayor Don Stevens, Jim Runkles,
Absent:	Tim Dudley, Jennifer Stratton-Pies
Staff Present:	Clerk / Treasurer John Spencer

**Unfinished Business**

None

**New Business**

Review Draft 2008 – 2011 Reconciliation

John provided an overview of his planned cash reconciliation for Year End 2010, noting that it is still in draft form and that the auditors have not signed off on it. He also discussed 2011 Year End projections and needed interfund loans.

Review of Final Draft 2012 Budget

John provided an overview of the budget and discussed interfund loans.

**Adjournment:** 7:15 PM

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**Mayor**

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**Clerk**



**NORTH BONNEVILLE CITY COUNCIL**  
**Tuesday, November 22, 2011**  
**Minutes**

**Meeting Call to Order:** 7:30 PM

**Roll Call**

Present: Mayor Don Stevens, Jim Runkles, Tim Dudley, Jennifer Stratton-Pies

Absent:

Staff Present: Clerk / Treasurer John Spencer, Attorney Ken Woodrich, Planning Advisor Tom Jermann

**Guests Present**

Approximately 12 guests were present, including Councilors-elect Charles Pace, Jerry Arthurs, and Mike Baker, and Planning Commissioner Sharon Runkles.

**Agenda Changes and Additions**

None.

**Public Hearings**

Utilities Tax Rate Increase

Hearing Opened.

No comments were made and the hearing was closed.

2012 Revenue Sources / Property Tax Increase

Hearing Opened.

No comments were made and the hearing was closed.

2012 Budget

Hearing Opened.

Cheryl Jermann – Asked how badly off the city is and how much the city needs to make in interfund loans.

The hearing was closed.

Livestock Ordinance

Hearing Opened.

Virgil Viner – Asked if male fowl were purposefully left out of the ordinance, and asked if people with existing permits will be grandfathered in. Stated that he believes the purpose listed in section 18.01.010 is too vague. He asked who the administrator is that's mentioned in section 20.57.020. He asked who the planning director is in section 20.57.060 and suggested it should read the same in section 20.57.020. He asked if an

employee should be able to raise fees. He stated that a small ordinance has been made too large and that it is too imprecise. Finally, he asked why veterinary fees were included in section 20.57.060.

Cheryl Jermann – Signed in to speak, but declined to do so.

Hearing closed.

### **Consent Agenda**

The consent agenda included 11/08/11 Council Minutes and 11/22/11 Vouchers.

- **Councilor Dudley moved to approve the consent agenda items as corrected; 2<sup>nd</sup> by Councilor Stratton-Pies.**

Councilor Runkles corrected a name in the guest list.

**Yes: Councilors Runkles, Dudley and Stratton-Pies**

**No:**

**Passed 3 – 0**

### **Guest Presentations**

None.

### **Public Comment**

Cheryl Jermann – Responded to a letter to the editor in the Pioneer and asked why the city doesn't answer charges listed in it.

Sharon Runkles – Congratulated those who won the recent elections and stated that she and her husband will support the new council.

### **Council Member Comments**

Jennifer Stratton-Pies – Stated that Turkey Bingo was awesome.

### **Clerk/Treasurer's Report**

Submitted. A brief Q & A followed.

### **Attorney Report**

None.

### **Unfinished Business**

#### **Resolution 431 – Property Tax Increase**

- **Councilor Runkles moved to approve Resolution 431; 2<sup>nd</sup> by Councilor Dudley.**

**Yes: Councilors Runkles and Dudley**

**No: Councilor Stratton-Pies**

**Passed 2 – 1**

#### Ordinance 998 – Utility Tax Increase

- **Councilor Runkles moved to approve Ordinance 998; 2<sup>nd</sup> by Councilor Dudley.**  
**Yes: Councilors Runkles and Dudley**  
**No: Councilor Stratton-Pies**  
**Passed 2 – 1**

#### Ordinance 999 – 2012 Budget

- **Councilor Dudley moved to approve Ordinance 999; 2<sup>nd</sup> by Councilor Runkles.**  
**Yes: Councilors Runkles, Stratton-Pies and Dudley**  
**No:**  
**Passed 3 – 0**

#### Payroll / Voucher Information

John explained his new procedure of emailing a draft of the claims vouchers on the Friday before council meetings, flagging any new vouchers in the hard-copy packet on the day of the meeting.

**Consensus that this procedure is helpful for council.**

#### **New Business**

##### Approval of Ordinance 994 – Livestock

- **Councilor Dudley moved to approve Ordinance 994; 2<sup>nd</sup> by Councilor Runkles.**

Tom reviewed the ordinance and answered questions brought up in the public hearing.

Ken explained that section 20.57.060 allows for cost recovery under special situations and that the section would not likely come into play for normal situations (such as for applications to keep chickens). He also explained that he felt this ordinance is necessary to provide due process that wasn't allowed for under the old code.

Councilor Runkles expressed thanks for the Planning Commission's work.

Mayor Stevens asked whether the \$65 application fee is reasonable. Councilor Runkles noted that the rate applies not just to chickens, but any livestock, which may explain the fee. He also suggested that a sliding scale might be more reasonable.

Discussion continued along similar themes.

Mayor Stevens asked whether residents who keep lizards or snakes will need to apply for permits. Tom responded that the definition of "Livestock" identifies "non-household" animals and that lizards and the like would qualify as "household" animals.

- **Councilor Dudley moved to amend his previous motion by removing the fee structure from the ordinance; 2<sup>nd</sup> by Councilor Stratton-Pies.**

Vote on the amendment

**Yes: Councilors Runkles, Stratton-Pies and Dudley**

**No:**

**Passed 3 – 0**

Vote on the amended motion

**Yes: Councilors Runkles, Stratton-Pies and Dudley**

**No:**

**Passed 3 – 0**

Resolution 435 – Interfund Loans

- **Councilor Dudley moved to approve Resolution 435; 2<sup>nd</sup> by Councilor Runkles.**

**Yes: Councilors Runkles, Stratton-Pies and Dudley**

**No:**

**Passed 3 – 0**

Ordinance 1000 – 2011 Budget Adjustment

John gave a brief overview of the budget adjustment, noting that he does not intend to spend the additional general fund allocation, but is requesting it to protect against the possibility of ending the year slightly over budget.

- **Councilor Runkles moved to approve Ordinance 1000; 2<sup>nd</sup> by Councilor Stratton-Pies.**

**Yes: Councilors Runkles, Stratton-Pies and Dudley**

**No:**

**Passed 3 – 0**

Ordinance 1001 – Extension of Sewer Plant Loan

John gave a brief overview of the ordinance.

- **Councilor Runkles moved to approve Ordinance 1001; 2<sup>nd</sup> by Councilor Stratton-Pies.**

**Yes: Councilors Runkles, Stratton-Pies and Dudley**

**No:**

**Passed 3 – 0**

Disband Finance Committee

- **Councilor Runkles moved to disband the finance committee; 2<sup>nd</sup> by Councilor Stratton-Pies.**

**Yes: Councilors Runkles, Stratton-Pies and Dudley**

**No:**

**Passed 3 – 0**

- **Councilor Dudley moved to change the time of the council meetings to 7:00 PM; 2<sup>nd</sup> by Councilor Stratton-Pies.**

**Yes: Councilors Stratton-Pies and Dudley**

**Abstain: Councilor Runkles**

**Passed 2 – 0**

Mayor Stevens noted that the Auditor will be swearing in the new council members at the next meeting.

Approval of Uncollectible Utility Account Write-Off

Ken clarified that this is due to a chapter 13 bankruptcy being discharged, not due to a newly filed chapter 13 bankruptcy.

- **Councilor Runkles moved to approve the write-off; 2<sup>nd</sup> by Councilor Stratton-Pies.**

**Yes: Councilors Runkles, Stratton-Pies and Dudley**

**No:**

**Passed 3 – 0**

Approval of 2012 EDC Contract

- **Councilor Dudley moved to approve the EDC Contract; 2<sup>nd</sup> by Councilor Runkles.**

**Yes: Councilors Runkles, Stratton-Pies and Dudley**

**No:**

**Passed 3 – 0**

**Closing Comments**

Councilor Stratton-Pies – Thanked Councilor Runkles for his time on the council and suggested that if there are open positions in the future she would like him to come back. Mayor Stevens and Councilor Dudley also expressed their thanks to Councilor Runkles for his efforts on the city's behalf.

Cheryl Jermann – Expressed hope that there will be answers regarding the auditor's findings by the end of the year.

Mary Armantrout – Expressed concern about the budget, and expressed a desire for council to hold a series of hearings to learn more about the budget.

Charles Pace – Asked if the city has received the final audit report.

**Adjournment**

- **Councilor Dudley moved to Adjourn; 2<sup>nd</sup> by Councilor Stratton-Pies.**

**Yes: Councilors Runkles, Dudley, and Stratton-Pies**

**No: None**

**Adjourned 8:40 PM**

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**Mayor**

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**Clerk**