NORTH BONNEVILLE CITY COUNCIL
Tuesday, October 25, 2011
Minutes

Special Council Meeting – Finance Committee

Meeting Call to Order: 6:30 PM

Roll Call

Present:	Mayor Don Stevens, Councilors Jim Runkles, Jennifer Stratton-Pies, and Tim Dudley
Absent:	
Staff Present:	Clerk / Treasurer John Spencer,

Unfinished Business

Review of Draft 2011 Year End Estimate Changes
Provided and discussed.

Review of Draft 2012 Budget Changes
Provided and discussed.

Discussion: Options for Balancing the Budget
John discussed staff recommendations on balancing the budget. Discussion ensued.

Consensus that efforts taken so far are appropriate.

New Business

Discussion: Emergency Reserve Fund
Discussion ensued regarding the content of an emergency reserve fund ordinance. Council felt the basic idea was sound, but wanted recommendations on potential funding sources and uses for the fund. Discussion also regarded whether the city should first build its General Fund before building an Emergency Reserve Fund.

Adjournment: 7:05 PM

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Mayor

_____
Clerk

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Meeting Call to Order: 7:30 PM

Roll Call

Present:	Mayor Don Stevens, Jim Runkles, Tim Dudley, Jennifer Stratton-Pies
Absent:	
Staff Present:	Clerk / Treasurer John Spencer, Attorney Ken Woodrich

Guests Present
Approximately 17 guests were present, including Bob Bianchi, Charles Pace, Dan Smith, and Brian Adams.

Agenda Changes and Additions
None.

Consent Agenda
The consent agenda included 10/11/11 Council Minutes and 10/25/11 Vouchers.

- **Councilor Dudley moved to approve the consent agenda items; 2nd by Councilor Stratton-Pies.**

Councilor Runkles noted that the minutes misstated his question: He asked whether the sheriff reports the number of hours deputies spend in the city.

Jennfier noted that Councilor Dudley was absent in the Finance Committee.

Yes: Councilors Runkles, Dudley and Stratton-Pies
No:
Passed 3 – 0

Guest Presentations
None.

Public Comment
Cheryl Jermann

- Noted she received phone calls from people who missed the pumpkin hunt.
- Complained that a golf cart came close to hitting her in front of the post office; asked about enforcement.

Judy Nappe – Asked when the city will get a speed bump on Cascade Drive and asked for additional speed limit signs.

Dave Bitikofer – Concurred with Judy Nappe's request.

Virgil Viner – Concurred that Cascade is a problem, but expressed preference to have more traffic enforcement from the Sheriff. Expressed a feeling that the city is not getting its money's worth on the sheriff contract.

Cheryl Jermann – Asked for a sign at the end of Heritage Trails signifying it's beginning, and asked for further directional signs for the trail system.

Council Member Comments
Jennifer Stratton-Pies – Briefed the council about the last planning commission's activity. She volunteered to attend the rest of the Planning Committee meetings.

Jim Runkles – Asked about the temporary speed bumps that were previously discussed. Tim noted that we don't have a good way to get the bumps down to North Bonneville from Lacey. Jim offered to go get them.

Clerk/Treasurer's Report
Submitted. John also discussed the close-out of sewer grant, the use of lodging tax money, and the budget calendar. He asked for clarification on whether council packets should be emailed to members of the public at the same time as the council, or whether they should be emailed on Monday.

> **Consensus that council packets may be made public on the Monday prior to council meetings.**

Attorney Report
None

Unfinished Business
<u>Approval of Sale of Cable Television System</u>
Don noted that "sale" is not the right word, we've changed to "lease," Ken called it a "transfer."

Ken noted that he reworked the sale agreement. Suggested a change, adding a paragraph to handle defaults. Brian asked that the periods match those of the Facility Use Agreement. Discussion ensued regarding new equipment.

John brought up a requested change from Brian. Discussion ensued.

> **Consensus that more negotiations are needed.**

Jim brought up a further issue on allowing "poles," and clarified that Brian is a "Manager," noted that the term on the use agreement doesn't match the term on the lease.

> **Consensus to table to the next meeting.**

Tim suggested a special meeting if we can manage to negotiate a compromise before the next meeting.

Approval of Tennis Court Proposal

- **Councilor Runkles moved to approve the tennis court proposal; 2nd by Councilor Stratton-Pies.**

Councilor Runkles expressed his opinion that given the budget conditions, the city can't afford to allocate $1,200 in staff time to this project.

Jennifer asked if a portable backboard might be an option. Dan Smith expressed that this wasn't an acceptable solution to him.

Dan Smith offered to fund the entire project up to $2,000.

Ken suggested that a motion would be required to accept the donation and that it'd be best to get bids for the project.

Yes:
No: Councilors Runkles, Dudley and Stratton-Pies
Failed 0 – 3

- **Councilor Runkles moved to accept a gift not to exceed $2,000 for the purpose of erecting a tennis court backboard; 2nd by Councilor Stratton-Pies.**
  Yes: Councilors Runkles, Dudley and Stratton-Pies
  No:
  Passed 3 – 0

New Business

Approval of Law Enforcement Contract

- **Councilor Runkles moved to approve the Law Enforcement Contract; 2nd by Councilor Stratton-Pies.**

Jim expressed desire to receive reports that include the amount of time spent by sheriff deputies within the city. Discussion ensued. Jim requested to have the sheriff attend a future meeting when we will again discuss this contract.

Cheryl Jermann suggested that the sheriff's office does keep a log on activities and times, at least for incidents. Discussion ensued. It was suggested that the city newsletter include a report on police activity.

Consensus to table to the next meeting.

Approval of Contract for Incarceration Services

Ken noted that the contract has a provision for the county to provide notice prior to any medical treatment and that this is a good provision.

- **Councilor Runkles moved to approve the Contract for Incarceration Services; 2nd by Councilor Stratton-Pies.**

Jim noted that we pay the county for workcrew work and wondered whether it conflicts with the city's CBA. Ken said it could. Jim noted that we would have to be careful not to accept services that won't violate the CBA.

- **Councilor Runkles moved to table the Contract for Incarceration Services; 2nd by Councilor Dudley.**
  Yes: Councilors Runkles, Dudley and Stratton-Pies
  No:
  Passed 3 – 0

Closing Comments
Charles Pace
- Asked for information on how the parking ordinance was received.
- Asked whether we can get substitute auditors.
- Suggested that keeping sheriff deputies in town would minimize response time
- Suggested that we can still work through the Sawnet negotiation and wants an update later
- Discussed the Chum salmon channel project – suggested a viewing station should be incorporated into trails.

Dianne Hamilton – Suggested a lighted sign like that on the Bridge of the Gods would help with speeding on Cascade.

Cheryl Jermann – Suggested now is a good time to view the Chum salmon in both Hamilton Creek and Greenleaf Lake. She also asked whether Sawtooth was a corporation.

Sharon Runkles – Said that while talking with people around town, many people expressed dissatisfaction with the way information regarding the cable closure was handled. She also expressed desire to see the block leader program revived and offered to help.

Virgil Viner – Asked whether the city is able to lease the tower to other parties under the proposed facilities lease agreement.

Adjournment
- **Councilor Stratton-Pies moved to Adjourn; 2nd by Councilor Dudley.**
  Yes: Councilors Jim Runkles, Tim Dudley, and Jennifer Stratton-Pies
  No: None
  Adjourned 8:45 PM

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Mayor

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Clerk