November 13, 2012
Administrator / Clerk / Treasurer's Report

Public Works

- Jeff Denny started on October 1st and quit on October 9th. He has been replaced by Russ Watts, a temporary worker who holds a level three certification. We only required a level 1, so his extra expertise will come in handy!
- Jim quit on October 24th, and I hired Gary Bridgewater to take his place. Gary is learning quickly and shows great promise to be a stellar employee!
- Bryan has been working with a contractor to look for leaks in our water system, but delays have pushed this project farther out. In 2011 our system records should a leakage rate of 37% -- the goal is about 10%.
- We are still working with Riverside Electric to install 240-Volt service to the gazebo for use in future concerts/events.
- Thanks to our public works crew for handling traffic control at the house fire!
- We purchased new portable pumps for both Water and Sewer – I originally estimated $7,000 but the bill came in just over $3,000.

Building

- Dave is busy following up on building permit issues.
- Dave followed up on the fire on Columbia as our fire marshal.
- Continuing to work on issues with the Hot Springs facility.

Court

- No news.

Planning

- The Department of Ecology has accepted the latest Inventory and Characterization Report as a final document.
- Tom's principally working on Shoreline Master Plan – Visioning and Goals.
- Fielding various development inquiries
- Assisting the Planning Commission

Fire

- On 10/25 the duplex at 410 Columbia caught fire. Thanks to Skamania and Stevenson fire districts who were able to get to the scene and keep the fire from spreading to neighboring properties!

Personnel

- Preparing for the 3rd round of negotiations (date undetermined).
- Working on grievance resolutions.
- I've spent an inordinate amount of time hiring new staff – searching, interviewing, and setting up personnel documents and files.
- I also spent considerable time on other personnel matters.

Planning Commission

- Planning Commission is addressing the following issues:
    - Temporary sign code.
    - Creating of permanent tourism (bigfoot/heritage trails) signage at the entrance to the city.
    - Replacing faded Heritage Trail signs
- Planning commission is working on a large update of the Heritage Trails plan. This will incorporate the Towns-to-Trails plan elements.
- They are in need of two planning commissioners and two alternates.

Finance / Administration

- I've spent a lot of time working with the Auditor, answering final questions and responding to requests for documents and information.
- My "spare time" these days is pretty much dedicated to the 2013 budget.
- Bob Bianchi is reviewing and rewriting our Emergency Management Plan, which was last updated in 2012.
- "Pink in the Gorge" walk was a success, and they intend to do it again next year (see thank you letter attached).
- Working with the EDC and Jim Runkles to apply for grants for the new well.

Sheriff / EDC / Chamber / Community Garden

- In October, Sheriff Deputies logged 118.25 hours and 708 miles within the city. This is less activity than normal – the sheriff's office is down five positions right now, and have another taking a medical leave in late November. They're doing the best they can with a skeleton crew! Report attached.
- EDC Report attached.