SKAMANIA COUNTY
Economic Development Council

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Staff Report for City of North Bonneville
October 2012

Business Startup Informational Calls, Visits and Packets Distributed:	3
Referrals to SCORE for business counseling:	2
Business Retention (ongoing):	25
Business Relocation:	0
EDC Loans	
Total Loans to Date:	66
Amount Loaned to Date:	$847,411
Loans Year to Date:	4
Amount Loaned Year to Date:	$66,701
Current SCEDC Revolving Private Loans:	14
Current Delinquent Loans:	5
Loans in Process:	0
WIF Loans/Grants	
Total Loans to Date:	52
Amount Loaned to Date:	$4,577,496
Total Grants to Date:	24
Total Amount Granted to Date:	$385,000
Loans Year to Date:	5
Amount Loaned Year to Date:	$393,212
Amount Granted Year to Date:	$0
Current WIF Revolving Public Loans:	7
Current WIF Revolving Private Loans:	9
Current Delinquent Loans:	4
Loans in Process:	0

EDC staff met with clients in the EDC offices and over the telephone regarding start-up businesses. EDC director visited several businesses to discuss their concerns and need for assistance. EDC also worked closely with several businesses to provide business plan and financial assistance. EDC staff used Business Resource Center to aid clients in researching and applying for business licenses and to gather information from the state.

Activity Report:

EDC staff spent a majority of time this month working on grant projects for our contract holders. Staff began work with the City of North Bonneville on two grant projects. In addition to those projects, the EDC attended the IACC Conference in Wenatchee and participated in the PUD tech team presentation for the PUD water system project. The EDC will also be providing grant writing assistance on this project.

The EDC was involved in the Financial Fitness Day workshop organized for Skamania and Klickitat Counties using grant dollars that were received from the Paul Allen foundation. Over 60 people

attended the workshop which offered classes on a variety of financial topics. The EDC attended the Gorge Commission meeting to continue to address economic development issues to their board. EDC staff is also attending broadband meetings held in Skamania County as part of the public input process for the broadband grant received by MCEDD earlier this year.

10/1/12

- Met with EDC board member
- Reviewed RFP for Mt St Helens Broadband feasibility study
- Contacted individuals on commercial space in North Bonneville
- Prepared for IACC conference
- Prepared information for WIB on loan

10/2/12

- Attended tech team meeting for PUD project
- Attended IACC Conference

10/3/12

- Attended IACC Conference

10/4/12

- Attended IACC Conference

10/5/12

- Discussion with board member over potential projects
- Prepared information and map for broadband forums
- Met with Office manager on grant projects
- Worked with Department of Commerce and WIF board on loan

10/6/12

- Attended and presented at the Financial Fitness Day in White Salmon

10/8/12

- Finalized September staff report
- Responded to WIB questions on loan
- Attended Portland MSA Economic Landscape presentation

10/9/12

- Attended Chamber Break at Skamania Chiropractic and Rehabilitation
- Attended Gorge Commission meeting
- Finalized 2013 contract requests
- Began preparation of ADO quarterly report

10/10/12

- Prepared CAT project list
- Finalized and submitted ADO quarterly contract report
- Met with individuals looking at local businesses (2 separate meetings)
- Assisted new local business by providing contact information for licensing issues

10/11/12

- Organized tech team follow up meeting and requested information from tech team lead

- Preparation of contract requests
- Submitted additional information to WIB on loan prior to holding a vote
- Met with Gorge Commissioner

10/12/12

- Provided answers to WIB and requested a vote from each of the loan committee members
- Preparation of September financials for board meeting
- Attended PUD project meeting

10/15/12

- Finalized September Financials
- Attended Skamania/Klickitat community enrichment meeting
- Discussion with Terry Dale (COM) on PUD project
- Reviewed quarterly reports for grants to be submitted

10/16/12

- Final preparations for broadband forums
- Reviewed Portland MSA Emerging Trends & Strategies by FCS Group for Clackamas County
- Updated micro loan committee on loan
- Quarterly loan audit

10/17/12

- Continued quarterly loan audit
- Prepared for board meeting
- Met with businessman looking to purchase a local business
- Discussion with Attorney General's office on loan

10/18/12

- Board meeting
- Finalized quarterly audit of loans

10/19/12

- Contacted WIB member about replacement and worked with Department of Commerce on new appointment to the board
- Contacted businesses with delinquent loans

10/22/12

- Reviewed grants available
- Updated Facebook
- Preparation of 2013 budget
- Continued contract work
- Reviewed bylaws for changes to submit to board

10/23/12

- Researched small business federal liens
- Worked with loan committee, County Treasurer's office, COM and AG's office on issue
- Broadband forum work
- Began preparation of annual EDC retreat agenda
- Met with businessman looking at renewing a project in North Bonneville

10/24/12

- Attended a meeting with the Port and a businessman looking at space
- Attended Interpretive Center board meeting
- Marketed a Port RFP

10/25/12

- Met with local businessman interested in our loan program
- Discussed individual looking at purchasing a local business with board member
- Researched office/retail lease rates
- Continued update of website

10/26/12

- Met with City Administrator on 2013 contract
- Review Gorge Economic update from Don Meseck
- Reviewed properties to list on website
- Discussion with Centurylink on internet upgrades in Stabler

10/29/12

- Met with Chamber Director
- Worked with County Treasurer's office on loan issue
- Work done on WIB/OIB website
- Discussion with new business looking for funding and startup information
- Meeting with Office Manager on board retreat

10/30/12

- Meeting with Greater Portland Inc.
- Continued update of website
- Attended Broadband meeting in Washougal

10/31/12

- Contacted businesses
- Finalized loan with the Port
- Continued work on website
- Met with Port