

October 12, 2010
Clerk / Treasurer Report

Projects

- Treatment Plant – All is going well! Probably will not be complete by the original October date, but should be done early November.
- New Well – Needed to provide redundancy to the water system.
 - I attended at CDBG workshop on Thursday and intend to apply for a grant with the assistance of Paul Hendricks from the EDC.

Public Works

- In response to a Council question for 9/14 – the Street Sweeper sprung a small hydraulic leak in early September, but was quickly fixed and cost very little.
- Replaced street lights
- Busy getting streets ready for patching
- Cleaning storm drains
- Overseeing Sewer Plant
- Very busy!

Building

- Pete Cam's houses are almost complete.
- The new day use center at the Hot Springs is still under development.
- Otherwise no significant activity.

Court

- We will be bringing forward a new domestic violence ordinance tonight.
- Jennifer has closed about 100 old cases over the last couple weeks. These were all dead cases that simply had not been finalized. This work will facilitate the process of contracting for court services with the county, if we choose to do so.

Planning

- Tom is busy responding to issues before the planning commission:
 - Update of Light Industrial/Business Park Zone - Aesthetics, Buffers, Compatibility and Landscaping Standards.
- Tom continues to work on developing a Pathway Master Plan and is producing a map for use by the Parks committee. Parks Committee held first meeting.
- Submitted contract to archeologist and will oversee the study of Lot S-42 (Boat Ramp area)
- Other projects include:
 - Updating National Fire Station Data Maps
 - Producing a city address map for the Fire Department
 - Reviewed revised JARPA (Joint Aquatic Resources Permit Application) for Hamilton Springs Restoration (Fish and Wildlife is pulling invasive weed species in the channel)

Planning Commission

- Hopes to have Design/Landscape standards done soon for industrial zone.
- Has voted to move to a 1/month schedule from December until March.
- Approved the design of two new Heritage Trails brochures for printing.

Fire

- We have accepted the low-pressure oxygen filling system from Carson
 - This will cost about \$550 after reimbursements from other departments.
 - Allows better training for our fire fighters
- In the 1st Quarter of 2010, 17 Firefighters logged:
 - 147 meeting attendances
 - 13 drills
 - 67 fire calls (8 events)
- In the 2nd Quarter of 2010, 19 Firefighters logged:
 - 128 meeting attendances
 - 47 drills
 - 69 fire calls (10 events)
- In the 3rd Quarter of 2010, 20 Firefighters logged:
 - 110 meeting attendances
 - 10 drills
 - 99 fire calls (15 events)

Administration

- Boy Scout clean-up on 9/25 included 10 people from North Bonneville out of 54 total. They picked up a lot of fishing line, hooks, weights, railroad spikes. They intend to do it again next year on the 3rd or 4th Saturday in September next year to correspond with an international beach clean-up day. They are hoping the Corps will include a BBQ next year, and that we will help get the word out to our residents.
- The website contract is signed and Julie is working away.
 - Among upcoming changes:
 - Different look.
 - Have already added city code
 - Will be adding maps, meeting minutes, budget info, newsletters, etc.
 - Posting my calendar online (viewing capability only)
- Hotel/Motel Tax RFPs went out on 10/3
 - Working to flesh out the Hotel/Motel Tax Committee so that it can review the applications during the first week of November.
- I am working on arranging a First Aid/CPR class -- \$35 per person and open to public

Finance

- I have received two bids for the new Finance System, from Bias and from Vision
 - Both bidders say they can complete the system by or near January 1
 - Current computers meet hardware requirements, but a good laser-jet printer needed for printing checks. A server, while not required, would make the system significantly faster.
- I hired Teresa Johnson to reconcile cash; she is making fast progress.
- I signed a Cash Mgt. Mast Agreement with First Indy to move us toward Positive Pay (where we can view Checks and authorize payment – a good control procedure), Direct Pay and Deposit, and potentially Merchant Services (ability to accept credit cards at the front counter).
 - I have successfully implemented payroll direct deposits
 - I will soon have completed the first utility direct billing
 - I have also rented a safe deposit box for storing computer back-ups

Personnel

- Rewrite personnel policies and create a Personnel Handbook.
- We are participating in mediation for the ULP as I mail this.
- Our medical plan is set to expire in 2012. I am arranging a meeting to review options with employees.

Police

- The Sheriff's Office recently arrested one additional individual involved with the car prowls.
 - Speaking with police officers, the investigation they conducted on this matter not only lead to arrests, but they also walked the entire community and gained a lot of knowledge of the community.
- Activity for September:
 - Abuse of animals
 - Agency Assistance
 - Burglary
 - Business Establishment Alarm
 - Citizen Assist.....2
 - Citizen Dispute
 - Disorderly Conduct.....3
 - Domestic Violence.....4
 - Found Animal
 - Harassment
 - Incomplete 911 call
 - Information Report.....2
 - Juvenile Problem
 - Medical Emergency.....4
 - Message Delivery
 - Patrol Request.....2
 - Problems with Dogs.....2
 - Public Nuisance
 - Request Traffic Enforcement.....3
 - Suspicious Person
 - Theft – Other Property
 - Threats
 - Traffic Accident With Injuries
 - Traffic Hazard
 - Traffic Stop.....5
 - Trespassing
 - Vandalism.....2
 - Welfare Check.....2