



NORTH BONNEVILLE CITY COUNCIL

Mayor Brian Sabo
Councilmember Terry Norris
Councilmember Margie Lee

Councilmember Travis Randall
Councilmember Judie Whitcomb
Councilmember John Acton

North Bonneville Workshop Minutes November 12, 2019 6:30 p.m.

Council Workshop

Workshop Meeting Call to Order: 6:32PM

Roll Call: Present; Mayor B. Sabo, Councilmembers J. Acton, T. Norris, J. Whitcomb. Absent; Councilmembers T. Randall, M. Lee.

Unfinished Business:

- **2020 Budget Discussion:** Mayor Sabo – The AT&T tower will not be at our head end building after all, going to Cayote Ridge. Still working with Gorgenet to see when completion and new service will be. All of our council are now elected, not appointed. We've saved a lot of money sending Deanna through various trainings to cut down on professional services. You are welcome to see a copy of the preliminary budget at any time. We have made sure that this year, the supervisors would know more about their budgets. We paid for things that should have been previously paid, upgraded and replaced equipment, added employees and reduced overtime, and still have improved our position.

New Business: J. Whitcomb- could use more patrols near Island Way. B. Sabo- I roam around at night and have noticed them out and about at least once on most nights.

Adjournment: 6:55PM



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City Council Meeting Minutes November 12, 2019 7:00 p.m.

Meeting Call to Order

Roll Call: Present; Mayor B. Sabo, Councilmembers J. Acton, T. Randall, T. Norris, J. Whitcomb. Absent; Councilmember M. Lee.

Pledge of Allegiance

Agenda Changes & Additions: Crime Victims signage.

Public Hearings:

- **Consideration of Revenue Sources for the 2020 Budget:** Mayor Sabo opened the public hearing at 7:06PM. There were no comments or questions. Mayor Sabo closed the public hearing at 7:07PM
- **Consideration of the Preliminary 2020 Budget:** Mayor Sabo opened the public hearing at 7:07PM. He mentions that we've paid debts from previous years' contracts that were left over from previous years, we moved \$50k to the Money Market account, reduced contract negotiation spending. Paul Henery asks about the Water/Sewer reserve account uses. Mayor Sabo explains that those are restricted for capital improvements in those accounts. Other capital improvement uses are for IT/computer systems, other improvements to tangible items. The auditors were here to protect the public trust and make sure there's no internal or external theft and that monies are receipted and distributed correctly. There have been some audit discrepancies such as them having us switch to 1 cash drawer, but this year it was mentioned that we go to two. They also stated that we overcharged on water for several years and owed credits of nearly \$100k, the following year they said customers owed us \$40k (from the same information previously presented) but when we completed the internal audit, it showed that all were about even. Mayor Sabo also mentions that the Port Manager came in and shared that they are one step closer to the grant for a new PUD substation in NB. No further comments or questions and the Mayor closed the hearing at 7:34PM.

Consent Agenda:

- **Approval of October 22, 2019 meeting minutes. Approval November 1st half Vouchers.** Motion by T. Randall, second by T. Norris. J. Whitcomb states for the record that the minutes made it look like she was absent from the meeting, but she was present. Passed 4-0

Guest Presentations:

Public Comment: Amy Lyddon of NB – We opened the Crime Victims facility in the old church near the park on July 1st of this year. The services we provide are for anyone who has been victim to crimes including DV crimes, identity theft, fires, etc. These are free services and we are funded by grants and donations, as we are a non-profit. We are always in search of household item kits for moving, pet supplies, clothing, etc. Next year we are hoping to have therapy dollars.

Councilmember Comments: T. Randall thanks all for coming. J. Acton thanks the Public Works dept for hanging the flags for Veteran's Day. T. Norris says that he is impressed with management and the way the city has turned around. We are stable and have integrity and I love how clearly the budget is presented.

Mayor's Comments: Thank you for coming to the hearings and to council.

City Clerk Report: Deanna explains a different utility billing program that is less expensive, more user friendly, and we are able to purchase hand-held meter readers without a retrofit to the actual meters. We can also track problems, create work orders, create our own website and possibly save some money on web support. Our current company just informed us that they have a new version of the utility program we already use, so I will be watching a webinar demo to see which is the greater value, then will come back to council for approval.

City Attorney's Report: N/A

Unfinished Business:

New Business:

- **Approval Revised Small Public Works Agreement:** Motion by T. Randall, second by J. Whitcomb. Passed 4-0
- **Approval Legal Service Contract:** Motion by T. Randall, second by T. Norris. Passed 4-0
- **Approval DNR Surplus Engine Resolution #535:** Motion by T. Randall, second by T. Norris. Passed 4-0
- **Approval Shorelands Shoreline Master Program Agreement:** Motion by T. Randall, second by J. Acton. Passed 4-0
- **Approval for Crime Victim Building Signage:** Motion by T. Norris, second by T. Randall. This is to add the signage to the existing wooden directory sign at the entrance. Will cost \$100 out of tourism dollars. May need another in the parking lot island. Not to exceed \$300 for both. Passed 4-0

Closing Public Comment: Amy Lyddon of NB thanks council for the signage approval.

Closing Council Comments: T. Randall thanks all for coming and thanks Deanna for the research. Bring it back for our vote! T. Norris mentions that the FD Auxiliary Turkey Bingo is Thursday the 21st at 6pm. B. Sabo brings up that we need a vote to excuse Councilmember M. Lee. Motion by T. Norris, second by T. Randall. Passed 4-0

Adjournment: 8:38PM