



## NORTH BONNEVILLE CITY COUNCIL

Mayor Brian Sabo  
Councilmember Terry Norris  
Councilmember Margie Lee

Councilmember Travis Randall  
Councilmember Richard Hall  
Councilmember John Acton

### City Council Meeting Agenda September 22, 2020 7:00 p.m.

**Meeting Call to Order:** 7:00pm

**Roll Call:** Present; Mayor B. Sabo, Councilmembers J. Acton, T. Randall, T. Norris, R. Hall, M. Lee

**Pledge of Allegiance**

**Agenda Changes & Additions:** N/A

**Public Hearings:** N/A

**Consent Agenda:**

- **Approval of the September 8<sup>th</sup> meeting minutes. Approval of the September 2nd -half Vouchers for \$33,061.04:** Motion by T. Randall, second by T. Norris. **Passed 5-0**

**Guest Presentations:** N/A

**Public Comment:** Dana Hall of NB asks about the mention of Union negotiations as mentioned in the September 8, 2020 minutes. Sabo replies that our public works crew and office assistant are all union and it is time for negotiations. Tom also wanted to explain that the easements are almost solved for the utility expansion for additional power to the substation. Sabo mentions that all the new wire will be underground.

**Councilmember Comments:** T. Randall thanks all for joining via zoom and thank you for the question about the union.

**Mayor's Comments:** Our public works supervisor wanted us to mention that our pumps have been turned in to insurance for approval to repair damaged pumps related to foreign objects being flushed thorough the tp shortage/covid. This is about \$10k per pump to repair. Whether insurance covers or not, we still need to replace. We have money dedicated to this in our water/sewer hookup fee accounts. Will be waiting for a response from insurance. Also, Pat from the Port wanted us to know that Coyote Ridge is now in a feasibility study for future business. There is also a port building over by Slingshot Sports that will be used for families needing a study space and better internet connection. There will be someone from the school district there to help with technical issues. Pat will be in more often during meetings to give us updates on the Coyote Ridge project. Thanks to Councilor Hall for bringing up Gorgenet items again. Our attorney and Dan Bubb have negotiated terms and Dan should be at our meeting on the 13<sup>th</sup> of October to finalize documents and explain pricing.

**Chief Administrative Officer Report:** Have been doing research and watching demonstrations on different software for financials and utility billing. May have to piece programs together, but this would be the final touch on upgrading what we have been working with at City Hall. Several are cloud-based to give the ability to work from anywhere. Looking for time and money saving options, as well as ease of use.

**City Attorney's Report:** Have been communicating with Dan Bubb and we are about finalized with documents for approval.

**Unfinished Business:**

- **COVID-19 Update Councilor Acton:** A little jump in COVID cases this week. Went from 60 to 63,

4 active cases. For counties per capita, I don't understand why we're not back in school. It sounds like mid-October is the plan for reopening. Glad to hear of the Port building for the kids. In City Hall, its' hard to monitor them, make sure they have masks on, not loud and distracting, etc.

- **PDA Business sale proposal update:** Mayor Sabo gives credit to the PDA for adjusting labor and some other items for the bottom line. Currently, the PDA is having trouble coming up with final numbers for liabilities, but it's looking close to \$500k for a selling price. They have been working with a broker. We may need to have Josh go in for a little help getting nitty gritty items. There are details to work out for upcoming liabilities as in the lease arrangements, SAO audits, etc.. B. Sabo suggests giving a couple more weeks and then send Josh in if needed. It was voted on that the business needs to be ready to sell by January of 2021 and it is coming quick. Josh mentions that the PDA having a broker involved is a good thing and finding liabilities is about the last thing to tie up prior to sale. B. Sabo mentions that the SAO is working now with them but will need to do another audit just prior to sale. R. Hall asks if the audit report is available to everyone and B. Sabo responds that it is public once the SAO releases the report. Kudos to the PDA board who volunteer their time in between regular lives to get things together.

#### **New Business:**

- **Ordinance # 1126 amending Municipal Code Chapter 20.34:** Motion by T. Randall, second by T. Norris. Tom explains that this is regarding accessory buildings in a mixed use zone. The setbacks were outdated in our code. This amends to match the other zones for setbacks. Councilor Hall asks about buildings already existing. Tom responds that they are grandfathered in if built prior to writing of the code at the time. **Passed 5-0**
- **Ordinance # 1127 Directing Partnership Between City and Business Licensing Service:** Motion by T. Randall, second by J. Acton. Deanna explains that it is a requirement to partner with an agency for business licensing services. Council sees a spreadsheet for when funds are to be distributed to cities from licensing fees. We decided between two services and have a new ordinance to vote on. This program is supposed to help with compliance and organization as well as an easier process for businesses to have several endorsements on one license. B. Sabo mentions that he is leery because of increased intrusion by agencies to look into businesses. **Passed 4-1, one pass with prejudice.**
- **Resolution # 541 Declaring Certain Property Surplus:** Motion by J. Acton, second by T. Randall. B. Sabo explains that there is a working fax machine we are no longer using, as well as engine #81, "Dumbo" the fire truck. **Passed 5-0**
- **River City lift station cleaning proposal:** Motion by T. Randall, second by R. Hall. Acknowledged 1<sup>st</sup> and 2<sup>nd</sup> motions not to exceed \$3500. B. Sabo explains that we do this cleaning twice a year. **Passed 5-0**
- **Cascade Business Park Feasibility Study update:** Coyote Ridge is being updated. The PUD won a grant to upgrade the substation to increase power to our area. They are installing 11 streetlights. We will be in charge of streets, lights, hydrants, and will be the recipient of taxes and other revenues once developed. The Dam Access Road will still be gated off during non-use hours and the NB side gate will be opened. T. Randall asks about egress for the FD. The Mayor responds that the FD and PW departments will have a key to their new gate.

#### **Closing Public Comment: N/A**

**Closing Council Comments:** T. Randall expresses gladness about the development of Coyote Ridge and disappointment about the old hot springs never opening and providing promised jobs. R. Hall asks what the guys were measuring our bridge for. B. Sabo responds that they are just getting measurements from this bridge comparing to an upcoming new bridge. R. Hall also asks about the camper that was up by the

BPA. B. Sabo responds that the one in question is a worker for that company and they are on private property and has permission to be there. There was another one behind Silver Star as well. T. Randall mentions that it is hunting season and to not assume that people are not allowed to be in certain areas. Many have permission.

**Adjournment: 8:10pm**