



NORTH BONNEVILLE CITY COUNCIL

Mayor Brian Sabo
Councilmember Terry Norris
Councilmember Margie Lee

Councilmember Travis Randall
Councilmember Richard Hall
Councilmember John Acton

City Council Meeting Agenda

September 14, 2021

7:00 p.m.

refer to www.northbonneville.net for full audio

Meeting Call to Order: 7:00pm

Roll Call: Present; Mayor Brian Sabo, Councilmembers J. Acton, T. Randall, T. Norris, M. Lee, R. Hall

Pledge of Allegiance

Agenda Changes & Additions: Mayor Sabo adds approval of the Trailhead Taproom Liquor License Renewal and approval for personal services contract for Steve & Mary Helms.

Public Hearings: N/A

Consent Agenda:

- **Approval of the August 23rd meeting minutes. Approval of the September 1st half Vouchers \$36,205.88.** Motion by T. Randall, second by T. Norris. Mayor Sabo mentions that there is a split in the voucher approval due to needing to approve the personal services contract prior to approving that payment. **Passed 5-0**

Guest Presentations: N/A

Public Comment: Assistant Fire Chief Gregg Johnson of North Bonneville shares that they will be utilizing a new tool called IAMRESPONDING. It is a phone app for all of the fire fighters to respond if they are coming to a call or not. He says it costs around \$300 per year and should be on line by next month.

Councilmember Comments: T. Norris says that the fire siren near his place aren't as audible and need checked out. T. Randall thanks everyone for joining the meeting.

Mayor's Comments: The Mayor shares that there have been issues in town and if citizens witness any strange activity to call the sheriff. R. Hall asks if there's a neighborhood watch and Margie Lee replies that there used to be one and it had been attempted to be restarted with no interest.

Chief Administrative Officer Report: Deanna mentions that council needs to decide whether to move forward with approving the cost for CBD appraisal. She also shares that she has chosen the software she would like to see replacing the current Vision software.

City Attorney's Report: N/A

Unfinished Business:

- **COVID UPDATE:** Councilor Acton reports that there are now 42 active cases, totaling 529 for the duration. It has also been announced that the new MU Variant has started showing.

New Business:

- **Approval of Willamette Archaeological Survey proposal:** Motion by T. Randall, second by T. Norris. Mr. Sabo says that this study must be done in order to do anything in the park/playground/court area. Tom Jermann says the survey will cover from the gazebo to the bathroom and if they find anything, they issue an IDP (inadvertent discovery plan). Once that happens, the study would not have to be done again for future projects. Deanna mentions that this cost is reimbursable. Sabo also mentions that this is required as part of the RCO grant received to redo the sport court. Motion restated by T. Randall not to exceed \$7,086.63 and T.

Norris seconds. **Passed 5-0**

- **Approval of the RCO Grant increased match total of \$38,500:** Motion by T. Norris, second by J. Acton. The Mayor explains that at the time of the application in 2020, costs were less and the city's 25% portion approved on May 12th, 2020 now needs increased because the grantors increased their amount towards the project. **Passed 5-0**
- **Approval H2O Solutions Quote outflow pipe inspection not to exceed \$3,000:** Motion by T. Randall, second by R. Hall. Mr. Sabo states that this is to hire the divers to inspect the outfall pipe. Typically only needed every 5 years or if there are problems. The city had applied for a permit long ago but because of backlogs, we are still operating under a temporary permit and requires yearly inspections. He also shares that if any official is interested, the divers may allow someone to join. **Passed 5-0**
- **Approval Resolution # 552 Amending the Personnel Policy Manual:** Motion by T. Randall, second by T. Norris. The Mayor explains that the current policy on PFMLA was too vague and needed expanding. The change also included Juneteenth as a Federal holiday and needed added to the list of Holidays. **Passed 5-0**
- **Liquor License renewal approval for Trailhead Taproom:** Motion by J. Acton, second by T. Norris. **Passed 5-0**
- **Approval of Helms Personal Services Contract not to exceed \$5000:** Motion by J. Acton, second by T. Randall. Mayor Sabo reminds council that it had already been approved to pay Mary and Steven Helms after the PDA was dissolved in order to assist with the final SAO audit, records retention and archiving, and issuing end of year 1099's. **Passed 5-0**
- **Approval of Invoice**

Closing Public Comment: N/A

Closing Council Comments: T. Randall asks about the line on the sheriff report and why it includes a person locked out of vehicle/home. The Mayor responds that if the sheriff is called for any reason, it goes on the activity report.

Adjournment: 7:31pm