



NORTH BONNEVILLE CITY COUNCIL

Mayor Brian Sabo
Councilmember Terry Norris
Councilmember Margie Lee

Councilmember Travis Randall
Councilmember
Councilmember John Acton

City Council Meeting Minutes August 11, 2020 7:00 p.m.

Meeting Call to Order: 7:00pm

Roll Call: Present; Mayor B. Sabo, Councilmembers J. Acton, T. Randall, T. Norris, M. Lee

Pledge of Allegiance

Agenda Changes & Additions: B. Sabo adds discussion of Star Touch internet possibility to new business

Public Hearings: N/A

Consent Agenda:

- **Approval of the July 28 meeting minutes. Approval of the August 1st -half Vouchers for \$10642.46.** Motion by T. Randall, second by J. Acton. **Passed 4-0**

Guest Presentations: N/A

Public Comment: Dana Hall of NB asks if the Mayor spoke with Gorgenet regarding presented prices. Mayor Sabo responds that they are finalizing the contract and Dan Bubb will come present and discuss pricing prior to finalizing.

Councilmember Comments: T. Randall thanks all for sticking with the zoom meetings and being active participators. J. Acton thanks public works for removing the stop signs on Cascade.

Mayor's Comments: B. Sabo states that the PDA is working on finishing meeting minutes and financial statements. They should be presenting at the 8/25/20 meeting.

Chief Administrative Officer Report: N/A

City Attorney's Report: Ken fills all participants in on what happens and what is expected from an executive session, permitted under 42.30.110g to consider qualifications for applicants of public office positions. There is no vote or straw poll allowed during executive sessions.

Unfinished Business:

- **COVID-19 Update Councilor Acton:** Councilor Acton states that Skamania County has had 58 cases, 55 recovered, 1 death, and 4 hospitalizations. Remote schooling will be the first step. There was some confusion on what level of concern we are in with our numbers. It was stated that if there are 75 cases per 100,000 people, that it is considered "high risk" and that we fell under that category. Only having 58 cases, we thought we would be considered "moderate risk", but due to our population being around 10,000 people, the stat would be 7.5 per 10,000.
- **Open Council Position Applications:** Mayor Sabo asks Councilmember J. Acton to lead the questioning. 1) Why do you want to be involved in government. Richard Hall answers that he's been a full-time resident of Bonneville for 3 years and would like the opportunity to contribute to the process for the benefit of the community. Matt Brines answers that he moved here a year ago and would like to bring younger ideas to the community and has leadership qualities and holds a management position. 2) What do you know about the community and what would you like to change? Matt Brines responds that internet is one area he would like to discuss due to old lines and upcoming online schooling. Richard Hall responds that he's met a variety of the residents and participated in several events and has attended council meetings regularly, which

have given him valuable perspective on the community. He states he would like to see some focus on business development. 3) What would you do if constituents brought you a situation that was difficult? Richard responds that he would compare the issue to NB's policies and look at what is realistic for change or adapting and try to come to a consensus for the best resolution. Matt responds that he would ask questions and gather facts, then discuss with other council members to find a solution. 4) What are some issues council is currently facing and why? Matt responds that the development of Cayote Ridge is an issue and is hoping there's options for not just the ACE, but for Bonneville to benefit as well. Richard responds that the separation of the PDA and coming up with the best solutions to reduce liability for the city is an issue that he's interested in and would like to be more aware of development opportunities and the workings of that. He mentions that he started a business last year and was able to experience our processes. 5) Describe the responsibilities of this position. Richard responds that he needs to work with the Mayor and Council to provide good leadership and input and come to good decisions for the benefit of North Bonneville. Matt responds that helping the community by working with council regarding policy, ordinance, and resolutions. 6) Do you have any budgeting experience? Matt responds that in working for Skunk Brother's Spirits, he works with vendors, customers, and processes to save and manage money and maximize profits. Richard responds that through 40 years, he's led businesses in construction, engineering, marketing, coordinated supply chains, and runs his home finances in software. J. Acton thanks both for attending and answering questions. **Executive session started at 7:25 for 10 minutes. Open meeting resumed at 7:37 due to technical difficulties.** Upon their return, they turned in papers to Mayor Sabo with their first and second choices for council. In a unanimous decision, Richard Hall will be filling the open council position. B. Sabo mentions that Deanna will work with him to get him arranged to be sworn in and set up. Sabo and T. Randall thanked Matt for his interest and he asks what he could do better in his interview. T. Randall states that the experience of Richard surpasses Matt's and if he works on his understanding of numbers. B. Sabo says he did very well and Deanna states that he should attend council meetings.

- **Pump Station #1 pump damage insurance claim update:** B. Sabo explains that during the TP shortage, people were flushing towels and shirts and other non-flushable items that damaged our pumps. A claim has been filed with our insurance, but they required an inspection to get started. The pumps were inspected and we received the report back that they were definitely damaged. Now it is back in the insurance hands for a decision. Whether covered or not, we will need to replace the pumps very soon. T. Randall asks about the cost of the pumps, to which B. Sabo responds that a new pump is \$25k and just a rebuild is around \$8k. T. Randall also asks when we found that the pumps were bad. B. Sabo responds that it's been about a month ago when the pump had to be pulled to remove foreign objects and that is when it was discovered. It has been discussed with EDC to possibly obtain a loan to replace some worn pumps but has been put on hold due to Covid. He also mentions that even with a new pump, we will likely have to cover the cost of replacing the rail system to fit the new pumps which would run about \$40k.

New Business:

- **Approval of annual sludge removal Tribeca:** Motion by J. Acton not to exceed \$15,500, second by T. Randall. B. Sabo explains that we have to do this annually and is in the budget. He also explains that this wasn't done annually for a while and extra has been stored in our extra tank, so we have been working to clear that tank as we haul off the current. **Passed 4-0**
- **TIB Chip Seal 5% Grant Match Approval:** T. Randall motion for \$4135.00, second by M. Lee. Mayor Sabo explains that our engineer got us into a grant at the last minute. This is more of a crack seal that goes from Dam Access Road to the Quarry Road. Our match is 5% and the money is in our Capital Improvement Street Fund. The whole job is around \$90k and this match is very

minimal in comparison. **Passed 4-0.**

- **Approval of Dude Solutions subscription:** Motion by T. Randall, second by T. Norris. Mayor Sabo explains that this is part of our IT upgrade which is being worked on. This program allows all information to be in one spot for any areas that needed fixing. He states that the next administration will have an easier time finding the info they need in several files and emails. It tracks where issues have been fixed by mapping problem areas and it will help with obtaining grants. Deanna explains that files and history are a mess and this would save time by having all information on an area in one spot, establishing a history and cleaning up the files. Pictures, documents, work orders, time spent, tools used, etc. can be input. This also includes facilities and streets and other areas besides water/sewer. We will start with a 4 user agreement for \$1378.67 until the end of this year and we can revisit over budget time if we would like to proceed with the program for 2021. T. Randall asks what the annual cost is and Deanna responds that it was around \$5000 and that onboarding, training, and ongoing support is at no additional cost. She explains that for the time that will be saved, this is well worth the money. T. Norris asks about the other agencies that were researched. Deanna explains she has researched other agencies that perform different functions such as desktop scanning, POS systems, financials systems, etc. and that the research is ongoing, there are grants available for several programs and she should have some decisions made by budget time. T. Randall asks if we are able to keep the data if we cancel our subscription. Deanna responds that there is a timeframe that they will keep it if we decide to come back, and Mayor Sabo states that we are able to download that information. Deanna also explains that if we were to quit, she could likely build spreadsheets to continue gathering the information in a more organized fashion. B. Sabo also explains that we can track where public works hours are used which will be useful during budget season. He states that we can try it out until the end of year and see what we think prior to committing to subscribing in 2021. T. Norris asks about the IT upgrades and Deanna says that she just got an update email explaining where we are at in the process. **Passed 4-0**
- **Star Touch proposal for use of the tower and 4x4 on head end building land.** B. Sabo explains that this is only for discussion and no vote needed today. Startouch would like to use space in the headend building but Gorgenet is already leasing it. They proposed that they just utilize a space on the tower and build a 4x4 shed to house the equipment instead. Planner, Tom Jermann, says that there are no permits needed to build the cabinet and T. Randall says that it would be good to have more services available with competitors. B. Sabo explains that the city won't make much money from it, but the citizens will have another selection of internet service.

Closing Public Comment: N/A

Closing Council Comments: T. Randall thanks all for coming and thanks the council position applicants. T. Norris announces that he needs more volunteers bright and early on Saturday for the resurfacing of the tennis court.

Adjournment: 8:15pm