



NORTH BONNEVILLE CITY COUNCIL

Mayor Brian Sabo
Councilmember Terry Norris
Councilmember Margie Lee

Councilmember Travis Randall
Councilmember Judie Whitcomb
Councilmember John Acton

North Bonneville Workshop Meeting Minutes

January 22, 2019

6:30 p.m.

Council Workshop

Workshop Meeting Call to Order: 6:32pm

Roll Call: Present; Mayor B. Sabo, Councilmembers J. Acton, T. Norris, J. Whitcomb. Absent; Councilmembers T. Randall (arrived at 6:34pm), M. Lee (arrived at 6:35)

Unfinished Business:

- **BNSF Emergency Services \$25,000.00 grant.** B. Sabo- We got a letter with this grant telling us to apply for another grant for this year and that it can be higher next time. J. Whitcomb- what does emergency services entail? B. Sabo- They would like us to get a water tender for better coverage of BNSF land and wildfire danger. T. Randall- in a tender, you get much better pressure uphill. B. Sabo- they would like us to do community development with the next one. T. Jermann- I expedited all the funds for 2018 through the state. T. Randall- I got my certs for Fire 1, the plan is to send me to train the trainer so I can train our FD for free. B. Sabo- that cert is rare for a volunteer FD.
- **Update on city street and pathway LED relight.** B. Sabo- we held a pre-meeting last Monday. The plan is to start on the main streets, then pathways. We were missing 9 acorn lights, but the contractor is giving us his extras for no charge. We will get money back from TIB when completed. The project should take around 20 business days.

New Business: B. Sabo- our new office assistant officially started today. T. Norris- with your oversight? D. Adams- yes, and already very helpful in allowing me to complete tasks. Jennifer Keller picked things right up and dove in. T. Randall- now that it's moved, is there an update on the pot shop? J. Whitcomb- we're getting paid! B. Sabo- we are due for a financial update soon. T. Randall- Deanna, are you ready for the audit oversight that we discussed? I'm available on Sundays. D. Adams- I'll contact you when ready with the changes and explanation. T. Randall- I see Tom will continue with the mosquito board? T. Jermann- yes. J. Whitcomb- is there a stink bug board? There are tons, and if anyone has a solution, let me know! J. Acton- I know a company that helps. Tom J.- there's a homemade thing you can make to trap them. B. Sabo- this Saturday, we are having a guy in to CPR/First Aid certify our guys. There were some open spots, so M. Lee and anyone else who wants to fill the spot can pay \$30. T. Norris- what about Council Pay? D. Adams- I was told to wait until asked. T. Norris- what about the paper that was passed around earlier last year for who wanted paid quarterly vs. yearly? D. Adams- that was lost in the shuffle of the previous Deputy Clerk's job transition. T. Norris- well, I'd like paid. D. Adams- yessir, I'll calculate and prep checks this week.

Adjournment: 6:53pm

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City Council Meeting Minutes
January 22, 2019
7:00 p.m.

Meeting Call to Order: 7:03pm

Roll Call: Present; Mayor B. Sabo, councilmembers J. Acton, T. Randall, T. Norris, M. Lee, J. Whitcomb

Pledge of Allegiance

Agenda Changes & Additions: council pay issue. Authorize Jen to sign on accounts. Resolution 521
Surplus

Public Hearings: N/A

Consent Agenda:

- **Approval of January 8, 2019 meeting minutes. Approval January second half Vouchers:** Motion by T. Randall, second by T. Norris Passed 5-0

Guest Presentations: Norm- wife was a meat cutter for years and recently quit. We are opening up a store on the back end of the event center to serve sausages and specialty meat products, as well as sandwiches, baked goods, and a small grocery area- not to compete with Chevron- more produce and basic grocery. We are hoping for a March opening. We are working on signage with Tom Jermann, have gotten the LLC and business licenses. Jay at FRN may help us out with some leftover equipment, but the timeframe is not promising. We are excited and hoping for community support and looking forward to opening. We only use choice/prime meats, no filler in the sausage- our own recipes. T. Randall- venison? Norm- no, that's a whole different ballgame. T. Randall- contact bridgeway for banners/signs- local business in the old slingshot building.

Public Comment: N/A

Councilmember Comments: J. Whitcomb- stinkbug problem- need to look into solutions. T. Randall- thanks for coming. Josh, you are dedicated. M. Lee- we are up for revote and reappointments soon on council.

Mayor's Comments: Thanks for coming

City Clerk Report: D. Adams- have been completing end of year reports, W-2s, 1099's, and wrapping it up. It has been quite the year for learning and fixing issues and we're starting this year on a much cleaner slate. Jennifer seems like a wonderful fit for our front office, picking things up very quickly and allowing me to focus on other pressing items.

City Attorney's Report: N/A

Unfinished Business:

New Business:

- **Council Pay:** T. Norris- two years ago, I didn't take pay. Last year, I elected to and signed a form. I was expecting to see a check and was wondering about that. D. Adams- I've not created these, the form was lost in the shuffle of the previous clerk's loss of paperwork. J. Acton- I only got my check because I came in to ask. B. Sabo- the ordinance states you can take it or not, so you just need to let Deanna know and she will cut the checks. T. Randall- I'm waiving my earnings for this

year. Ken Whitcomb- the city should have something that is signed to either waive or accept- nothing fancy.

- **Approval of two-year extension, Tom Jermann Position #5 Mosquito Control District Board:** B. Sabo- Tom is doing awesome and Bill has done a great job keeping our mosquitos in control. Motion by T. Randall, second by J. Whitcomb. Passed 5-0
- **Approval of Personal Contract website maintenance Maria Woodall:** B. Sabo- our websites are looking great and continuously maintained and updated as needed by Maria. We just need to extend the contract, not to exceed \$5000 (unless later amended). Motion by T. Randall, second by J. Acton. Passed 5-0
- **Approval revised Personnel Policy Manual:** B. Sabo- this hasn't been updated since 2012. There were laws that have changed and union contract differences. We've removed comp time, updated the sick leave laws, fixed all discrepancies, updated the vacation and absence policies. T. Randall- motion as revised, second by J. Acton. Passed 5-0
- **Jennifer Keller authorization to sign on Umpqua account:** B. Sabo- this is contingent on a clean background check if approved. We need an additional check signer and deposit designee. Motion by T. Randall, second by J. Acton. Passed 5-0
- **Resolution 521 to surplus Motorola Pagers:** B. Sabo- a Fire Department in Maine needs pagers. Chief says we have old pagers to surplus and donate or give for a small fee. Motion by T. Randall, second by T. Norris. Passed 5-0

Closing Public Comment: Norm- what happened to the lights on the path? B. Sabo- some kids here from out of town busted some out. Then there was vandalism at the lodge and at the quarry, as well as some prowling on Shahala. J. Acton- when I managed pdx apartments, we learned that there were times for gang initiation- usually between 3-5am. J. Whitcomb- I have a good dog alarm at home. J. Acton- if citizens are present, less trouble.

Closing Council Comments: J. Whitcomb- any news on FRN yet? B. Sabo- the main guy wants to come to a meeting soon to update us. Sounds like a summer opening is likely. J. Whitcomb- will they accept insurance, or cash only? B. Sabo- not sure but will get the update during a QnA.

Adjournment: 7:43pm