



## NORTH BONNEVILLE CITY COUNCIL

Mayor Don Stevens  
Councilmember Terry Norris  
Councilmember Brian Sabo

Councilmember Travis Randall  
Councilmember Judie Whitcomb  
Councilmember Craig Forster

### North Bonneville Workshop Meeting September 12, 2017 6:00 p.m.

**Council Workshop:** Note - the workshop discussion period is from 6:00 P.M. to 7:00 P.M. followed by the Regular Council Session - it is possible that workshop discussion items are continued into the regular council session.

#### Workshop Meeting Call to Order

**Roll Call** – C. Forster and C. Whitcomb arriving a bit late; others here

**Unfinished Business** - Budget by John Spencer – we looked at payroll and added \$87K for the Administrator's salary. (A citizen wrote in and recommended that we reduce our reliance on consultants and increase the city manager's salary.) So these consultant fees were reduced: John, Joana, and Ray saving approximately \$22, 800 . This is dependent on hiring a PT Maintenance Worker I and funding Ray at the \$8,000 level rather than \$16,000; hence we have the money to increase Administrator salary. However, C. Sabo's focus is fire and public works, not administration. He feels we are overstaffed at city hall (only need one person up front instead of two) and that the comparables justify *not* giving an increase, especially for a city whose budget is \$1.5-2M. C. Norris agrees and believes we should have a new classification: Paid Fire Chief (since ours is volunteer) and no city administrator. Consultant Spencer disagrees with C. Sabo's numbers and states most cities have a basic Management Analyst making \$65-70K. Plus the public works manager is in the \$60's and you now have the city manager paid below public works.

**Council Stipend:** C. Forster and Sabo took stipends; others did not so John reduced the budget to \$500 for 2018;

**Exec Dept:** Mayor and Administrator salaries are allocated here; Administrator's salary is also allocated elsewhere

Finance is a bit high due to using consultants

Legal is high because we used an attorney in negotiations

Court is okay

Jail – spiked last year due to an inmate being held for a period of time (it only matters where they get arrested, not if they are a N. Bonneville resident)

Property Mgmt – low due to taking care of parks

Parks – Still a lot of cleanup due to storm

Animal Control – the Mayor is animal control

Law Enforcement – should be \$72K, not \$78K

Fire – wild fires preclude accurate estimating but our fire dept worked on the fires for awhile and

currently, DNR is doing the fire work in Washington. Still, John will add \$5-7K to fire budget  
Planning – stable  
Bldg Inspector – Planner does some of this work to lessen load on inspector who is on contract  
Tourism – John budgeted zero – should use for a large capital project like a trailhead  
Streets – Evergreen resurface came in lower than we thought  
Capital Improvement – funded from REET; sold a lot of property this year; budgeted \$40K local match  
for BRAC grant next year  
Still need \$25K for this year for bridge engineering study  
Water – sewer rate increases: CPI should be 4%; additional rate changes proposed for commercial AND  
residential (utilities have to open in the black and cannot be augmented by other funds hence the need  
for increases)  
Equipment – maintenance of what we own and it will always be zero  
CBA – up for ratification tonight  
All and all, looking much better than we thought

### **New Business**

### **Adjournment:**



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Councilmember Brian Sabo

Councilmember Travis Randall  
Councilmember Judie Whitcomb  
Councilmember Craig Forster

### City Council Meeting Minutes September 12, 2017 7:00 p.m.

#### Meeting Call to Order

#### Roll Call

#### Pledge of Allegiance

#### Attendance

#### Agenda Changes & Additions

#### Public Hearings:

- Hearing on the 2018 budget and revenue – Cheryl Jermann feels taxes are too high due to schools and people need to be able to water their lawns at a reduced rate (like a summer rate) and Administrator's salary is too high  
-Lonny Gates speaks on behalf of the Community Garden and says : Let them keep the rent and do not charge them anything for operations
- Hearing on setting the Ad Valorem tax – no comments
- Hearing on the TIP (Transportation Improvement Plan) – Cheryl Jermann wants to know about the E Cascade paving project and resolution of the traffic problems on I-84; she asks how will we get trucks in to do the work (they won't until I-14 opens to semi's)
- Hearing on FRN water and sewer rates – Cheryl Jermann says again, the rates are a little out of line; we had increases 4-5 years ago; city needs to build out first and get creative on water rates
- Hearing on the Residential Water and Sewer Rates – Cheryl Jermann states she hopes we are not passing this resolution tonight as she wants to pass out flyers and canvass; Julie Sabo states city should really consider water and sewer rates as people live paycheck to paycheck

#### Consent Agenda

- Approval of meeting minutes – Motion to approve by C Norris and 2<sup>nd</sup> by C Whitcomb; all vote yes except C. Randall

#### Guest Presentations

#### Public Comment

- Jake Meyer wanted to commend Volunteer Fire Chief Pat Bell on the fire; states it was a tourism attraction (100 cars stopped to get pictures)
- Cheryl Jermann reiterates what Jake said and mentioned again we need to be able to water lawns in the summer; whole city has dead grass;
- Emily Sabo – blessed to have a great fire chief who has trained us well
- Julie Sabo – thanks for the dept keeping us safe and the auxiliary, city council, admin, this community and the mass donations of food
- Cheryl Jermann – Thanks to the fire dept and going house to house to check for hot spots

### **Councilmember Comments**

- Councilor Sabo – thanks to fire dept; kept city calm during wild fires
- Councilor Whitcomb – thanks to fire dept; fire dept checked her house
- Councilor Forster – it has all been said; grateful
- Councilor Randall – same
- Councilor Norris – we need a FT fire chief not a city manager; we don't have the budget for a fire chief, but no matter; we need to pay for a fire chief

**Mayor's Comments** – thanks to fire dept for working the fire

**Administrator's Report** - it is attached to your packet for reading at your leisure

**City Attorney's Report** - none

### **Unfinished Business:**

- Fire Dept Heater – we received a free one; city to pay the invoice
- Ratification of ATU CBA – Mot to approve by C Sabo; seconded by C Forster; unanimously approved

### **New Business**

- New Mayor Pro Tem – C Forster nominates C Sabo, C Norris seconds, unanimously approved
- Approval of Resolution regarding TIP - Resoln 500; Motion to approve by C Forster; seconded by C Sabo; unanimously approved
- Approval of FRN water and sewer rates – the residential and commercial rate increase proposal was discussed and we decided to separate the two and bring them back to the next council meeting; motion to table by C Forster, seconded by C Randall, unanimously approved.

### **Closing Public Comments**

**Cheryl Jermann** – don't ignore our need to water our lawns in the summer; develop a summer rate

**Attorney Ken's** – a seasonal rate

**Patrick Bell** – looking into fire districts and how they can be compensated; many costs not paid for

**Cheryl Jermann** – discussion of sirens and what they mean in times of a forest fire; also could city hall send out the agenda on the Thursdays before council for citizens who want it.

### **Closing Council Comments :**

C Whitcomb – dog's coat is getting thick; must be a bad winter coming

C Sabo – want to give Mayor Stevens credit through thick and thin; service has been commendable; also regarding the community garden, the city does not need to make money on it

Mayor – Lonny has a great idea regarding the community garden

Motion to Adjourn by C Sabo, seconded by C Forster, unanimously approved

**Executive Session** - none

Note: Council may adjourn to executive session and/or special meeting in accordance with RCW 42.30.110

Councilor Craig Forster resigned the next day, September 13

**September 12, 2017**  
**City Administrator's Report**

Kudos to the Fire Dept and Auxiliary Team for the work they are doing supporting the fire fighters and keeping them fed!

The financials are almost done. We are working on the reconciliation and after that is done, the Budget to Actual will be emailed to you.

JLARC applications are available to anyone who wants to apply. The due date is the last day in September. Please note the Council has not yet approved the use of the Tourism Funds which is where the JLARC funds are derived.

This update from the AWC Legislative Team: The 193 days consisted of a regular 105-day session, and three special sessions. One of the long-sought priorities passed, which reformed the Public Records Act. Throughout the special sessions, we remained optimistic that critical state shared revenues would stay intact, that key infrastructure funding would return to the dormant Public Works Trust Fund, and that cities would receive resources and tools to address homelessness. Amid the third special session and within hours of the state's fiscal year ending with no budget, an operating budget passed. Thankfully, it did contain almost all critical state shared revenues and some important new revenues that benefit both the state and cities. Unfortunately, it did not include changes to the one percent cap on property taxes for counties and cities. The Legislature also acted to retain a critical funding source needed to address homelessness, and passed a bill to revitalize the Public Works Trust Fund, although funding it remained elusive. Ultimately, legislators left town without adopting a capital budget. Some handouts are available for anyone caring to read about the initiatives in this Legislative session.

Outfall Pipe Inspection. Reliable Diving provided annual inspection services to North Bonneville and has provided a video and report detailing the findings of two outfall pipes located in the Columbia River. No damage at this time.

Burn Ban extended: EFFECTIVE September 3, 2017 . Due to the continuing extreme weather conditions, ALL open burning on private lands within Skamania County is PROHIBITED until further notice. This ban includes recreation and campfires. Skamania County Fire Marshal.

Columbia River Gorge Commission meeting is on 9.12.17 at the Maryhill Museum in Goldendale.

Be safe out there!



*NORTH BONNEVILLE  
CITY COUNCIL*

Mayor Don Stevens  
Councilmember Terry Norris  
Councilmember Brian Sabo

Councilmember vacant  
Councilmember Judie Whitcomb  
Councilmember Craig Forster

North Bonneville Workshop Meeting  
August 22, 2017  
6:30 P.M.

Council Workshop: Note - the workshop discussion period is from 6:30 P.M. to 7:00 P.M. followed by the Regular Council Session - it is possible that workshop discussion items are continued into the regular council session.

Workshop Meeting Call to Order

Roll Call – All present

Unfinished Business –

- FRN water and sewer rates; once data is in, will revisit increasing residential rates and revising commercial rates

New Business –

Adjournment:6:45 P.M.



## NORTH BONNEVILLE CITY COUNCIL

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Councilmember Brian Sabo

Councilmember vacant  
Councilmember Judie Whitcomb  
Councilmember Craig Forster

### City Council Meeting Agenda August 22, 2017 7:00 P.M.

Meeting Call to Order

Roll Call –Pledge of Allegiance

Attendance – All present

Agenda Changes & Additions

Consent Agenda

- Approval of invoices and meeting minutes – motion by Councilor Forster, seconded by Councilor Whitcomb, unanimously approved.

Guest Presentations

Public Comment – Mrs. Hamilton requests that outside building be swept and windows washed

Councilmember Comments

- Councilor Sabo – Nan to put check voucher recap sheet in all Council packets going forward showing what we are paying and to whom; thanks John and Travis for attending as potential future councilors
- Councilor Forster – thanks John and Travis for attending the Council meeting

Mayor's Comments

Administrator's Report

- See attached – providing data on water and sewer rates (both commercial and residential) - discussion re raising the rates.

City Attorney's Report

Unfinished Business:

- Ad Valorem Tax.- a very small tax based on property value; is helpful when applying for grants because it shows the city is cooperating in bringing in money; need public hearing, resolution and ordinance to continue – will proceed accordingly
- Fire Dept. Heater – we have plenty of electricity; next step is to get quotes on tankless water heaters off the state contract
- Temporary Weight Restriction for Project Duration – Devin states he needs a Motion by Council for temporary weight restriction for dump and other heavy trucks during Evergreen construction. Contractor will provide signage. City will post and send notices to businesses. Counsel states we do not need WSDOT consent. Time period is 8 days during the 9.11 – 9.30 window. Motion is made by Councilor Forster and seconded by Councilor Sabo and unanimously passed to have a temporary weight restriction over project area (Evergreen and Cascade) during the above timeline.

New Business –

- John Acton and Travis Randall are interested in running for the Council –Must be 18 and a resident. Travis registered to run for election several months back. John applied last week. Each gave a short bio. Qualifications of the candidates were discussed in Executive Session. Council approved Travis via ballot to sit in until election. Travis still needs to be sworn in by County.

Closing Public Comments

- Julie Sabo states it is exciting to have 2 new people interested in running for Council

Closing Council Comments

- Councilor Norris states he would like John to attend all meetings going forward
- Mayor Stevens advises Councilor Randall to go to County Office and get sworn in and fill out paperwork
- Councilors Whitcomb and Forster agree it is great to have 2 new people interested in serving on Council
- Councilor Forster states with an Ad Valorem tax, it may be a hardship for poor people to pay a water and sewer increase. The Administrator said that can be solved with a hardship clause for the poor.
- Councilor Randall states he looks forward to helping the city

Council adjourns to special meeting in accordance with RCW 42.30.110 to discuss the CBA. A vote re: ratification to occur at next meeting; it goes to Counsel and employees to ratify.

Motion to adjourn by C. Forster, seconded by C. Sabo, unanimously approved at 8:05.

## ADMINISTRATOR REPORT

August 22, 2017

A \$50,000 chip seal grant was submitted to TIB last week. Thank you Devin for your contribution.

John Spencer is out of town so no budget discussion this week but on September 12, 2017, we will resume with the workshop **starting at 6:00 P.M.** rather than 6:30 P.M.

We are revising the Transportation Improvement Plan (TIP) and once it is done, we will revise the Capital Improvement Plan (CIP). Ultimately, the TIP gets folded into the CIP. The TIP will be sent to Dale at RTC.

I will be applying for the TAP grant to improve our pathways Spring of 2018. Maximum amount is \$200,000. Local match is 13.5%.

Meeting with Pat Albaugh regarding Coyote Ridge capacity. He is prospecting future businesses. Lots of positive activity in this regard.

First Public Hearing on the Budget will occur Sept 12 at 7 P.M.

Still obtaining commercial rates from like sized cities. Once we have concurrence, I will prepare a resolution for your review. Provided a spreadsheet for residential water and sewer rates; hoping to have a rate increase

Bunker to Bonneville race is on September 2<sup>nd</sup>. See website at: [www.cgrcb2b.com](http://www.cgrcb2b.com).

Fire Dept. gas card has arrived.

DOR Auditors started their audit a week ago. Soon they will request 250 invoices to see if we are paying our taxes.

Bookkeeping is still reconciling the bank statement; once that is done, I can do the Budget to Actual report.

IACC registration will open on 8.22.17.

Fire Dept has bingo night around Thanksgiving.