

**NORTH BONNEVILLE CITY COUNCIL
Tuesday, September 10, 2013
Finance Committee Minutes**

Meeting Call to Order: 6:00PM

Roll Call

Present: Mayor Don Stevens – Councilors: Charles Pace, Bob Bianchi, Craig Forster and Mike Hamilton

Absent: Mike Baker [Excused absence]

Staff Present: Steve Hasson, Richard Lafayette and Ken Woodrich

Unfinished Business

None

New Business

John Spencer provided the finance committee members with preliminary 2014 budget financial projections. He is estimating the general fund will have \$602,000 in 2014, a number which is \$14,000 less than last year. John noted the 2013 budget was impacted by a number of unforeseen issues, but even so, has held up readily due to the City maintaining a conservative fiscal posture. The bigger issue at the onset of the budget discussion is the fact revenues are not coming in as projected, which is causing an expected revenue shortfall estimated to be upwards of \$40,000 in 2014 and depending on a number of considerations.

A more elaborate discussion on the utilities and fire department budget as well as hotel/ motel lodging funds will be addressed at the September 24th Council meeting.

Mayor Stevens encouraged the Council and the public present to bring their budget questions or concerns to his attention so they may be adequately addressed.

The discussion on the Chum Trail and Blockhouse proposals were continued to the public comment portion of the Council meeting that followed.

Adjournment 6:48 P.M.



NORTH BONNEVILLE CITY COUNCIL
Tuesday, September 10, 2013
Minutes

Meeting Call to Order: 7:00 PM

Roll Call

Present: Mayor Don Stevens – Councilors: Charles Pace, Bob Bianchi, Craig Forster and Mike Hamilton
Absent: Mike Baker [excused by Council affirmation]
Staff Present: Steve Hasson, Richard Lafayette and Ken Woodrich

Guests Present

Approximately 15 guests were present.

Agenda Changes and Additions

Councilor Pace noted he did not provide supporting documents concerning the possible creation of a public corporation intended to provide safety and financial stability. He asked this item be continued to the September Council meeting and placed under new business.

Unfinished Business

Cleaning Service Agreement with Sherry Hughes: Council discussed the prospects of entering into an agreement with Sherry Hughes for a cleaning of the City Hall. Ms. Hughes advised the Council she was licensed and bonded and would contemplate cleaning the facility twice a month - three hours each time after an initial larger cleaning. She also advised she would provide all cleaning equipment and products except for paper supplies.

Councilor Bianchi made a motion to accept the contract as constructed - subject to a work scope addendum - seconded by Councilor Forster

Councilor Pace offered an amendment to cap the services agreement to \$1600 annually – seconded by Councilor Forster

Vote on the amendment to cap the service agreement

Yes Councilors Pace, Bianchi, and Forster

No

Abstain Councilor Hamilton

Passed 3 – 0 -1

Vote on the motion as amended

Yes Councilors Pace, Bianchi, and Forster

No Councilor Hamilton

Abstain

Passed 3-1-0

Public Hearings

Hearing on revenues and property tax increase [1% Ad Valorem tax]

John Spencer advised the hearing was for purposes of discussing a possible increase in the City's

Property tax base by one percent over 2013 and noting that Cities in Washington State, by way of their legislative authority, have the capacity to increase the City's property tax by that amount. Mr. Spencer noted the total assessed valuation of properties within North Bonneville was approximately 80 million and the property tax levy on that sum, based on a millage rate formula, was approximately \$191,000 in 2013. Therefore, if the City Council determined to increase the property tax by one percent that action would generate an additional \$2,000 of revenue. The increase would help offset inflationary impacts.

The Council asked several questions about this matter but no members of the public chose up to speak to this action and thus, the Mayor closed the public hearing.

Consent Agenda

The following items were presented for approval:

August 2013 Payroll
Timesheet summary activity
Employee Accruals
August Paycheck activity
August 27th 2013 Council Minutes; and,
September 10th invoices

After considerable discussions about the vouchers and the timeliness of the agenda - the Council took the following action.

Councilor Hamilton moved to approve the consent agenda; 2nd by Councilor Bianchi

Yes Councilors Bianchi, Forster and Hamilton

No

Abstain Councilor Pace

Passed 3 – 0 - 1

Guest Presentations

No guest presentation

Public Comment

- Mary Armantrout thanked the Council for improvements to the trail system
- Sandy Vigil expressed concern about the proposed blockhouse/amphitheater
- Marsha Moen expressed a variety of concerns about the construction of a blockhouse /amphitheater
- Hope Peterson expressed opposition to the amphitheater because it will generate noise, garbage and compete with other event centers
- Bob Miller provided the basis for why a blockhouse/ amphitheater was contemplated and noting the primary intent for this proposal was to enhance the collection of public and private revenues as well as to provide a nice entertainment venue.
- Nick Peterson said he was not against a blockhouse/ amphitheater, provided it was not located in the City park

Council Member Comments

Councilor Pace advised the following:

- He attended Sherriff Brown's recent meeting on ATV legislation and suggested the City keep an open mind about this method of transportation and address related concerns at the proper time.
- He noted a need to be cognizant of storm water issues and their possible impacts on our waterways and habitat rather than duck the issue.

- He said we need to consider increasing the stipend for the fire chief as part of the budget discussion.
- He intends to initiate a discussion at the next Council meeting on the prospects of forming a public corporation for purposes of establishing a structure for the dispensing of marijuana within the City in a prudent and responsible manner.

Mayor Stevens provided an overview on the Chum Salmon trail that has been proposed - identifying the benefits of that action.

Administrator’s Report

Steve advised he is working with the Skamania Economic Development Council to procure a community development block grant necessary to the rebuilding of the City’s three decrepit sewer lift stations. However, he is also contemplating [with Council’s consent] applying for a public works trust fund loan in the amount of \$150,000, which amount would pay for about 1/3 of the lift station project, and repaying this loan indebtedness with sewer revenue. He said this action should not cause an increase in the City’s utility rates. A City contribution towards a CBDG grant increases the City’s prospect of receiving that type of grant funding. He also noted that John Spencer has started work on construction of a capital facilities plan.

Attorney Report

None

Closing Citizen Comments

None

Closing Council Comments

Councilor Hamilton expressed concerns about initiating a 1% Ad Valorem tax and noting he had discussed the matter with 24 of the City’s property owners. He also noted his support for Sandy Vigil’s position concerning the placement of a blockhouse/amphitheater within the green space area of the City.

Councilor Pace said he was present when the public works staff was resolving the lift station issues next to Hamilton Creek -noting the panic on their faces. From that experience he has gained a better understanding of the need to rehabilitate the three lift stations. He expressed thanks to the public works staff for their hard work and dedication. He also thanks Precision Paving for their efforts to rehabilitate the City’s trail system.

Adjournment

Councilor Pace moved to Adjourn; 2nd by Councilor Forster
 Yes Councilors Bianchi, Pace, Forster and Hamilton
 No
 Abstain
 Passed 4-0-0
 Adjourned 8:54 PM

Mayor

City Clerk