



NORTH BONNEVILLE CITY COUNCIL

Mayor Brian Sabo
Councilmember Terry Norris
Councilmember Margie Lee

Councilmember Travis Randall
Councilmember Judie Whitcomb
Councilmember John Acton

North Bonneville Workshop Agenda August 28, 2018 6:30 p.m.

Council Workshop

Workshop Meeting Call to Order- 6:34pm

Roll Call – Present; Mayor Sabo, Councilmembers J. Acton, T. Randall, T. Norris, M. Lee, J. Whitcomb

Unfinished Business:

New Business:

- **2019 Budget Discussion-** B. Sabo- see packet for budget calendar- these dates are required by law. See the BTA- It shows what budget is and where we are for this year vs. last year- please notice totals- says we've spent over 1 mil. so far this year, last year was only at 90k. Under capital projects, it shows that we paid something that should have been paid last year, but ended up paying out of this year's budget. If you were to compare, we are actually about the same as last year. Deanna- some of these funds are showing negative or already overspent, this is in part due to revenues and expenditures being receipted to the wrong bar code, also due to paying previous year's bills in this budget cycle, as well as charges being directed to the wrong departments. I have been cleaning these up and re- receipting correctly as I find things, but it has been a process and there's much more to fix before the numbers are correctly reflected. B. Sabo- The bottom line after looking at it is that we are on track with last year for spending. M. Lee- we need a chart of accounts to reference. Deanna- I'll bring one up to look at. "Professional Services" are listed several times, but you have to look at the BARS code numbers to determine which department the professional service is for. The subcategory is key. B. Sabo- looking at the budget calendar, it is time to request projections and requests from the Department managers for our review. We also need input from council for what ideas you have for 2019. Use the ABC list- absolutely need, better get, could get. Public works needs a bucket truck. They have been able to get more done because we've been getting them what they need. We've got some volunteers saving us money with things like gardening, window cleaning, etc. We want to give back to the people and our workers need to be treated fairly. We want you to know that you as council are able to come see anything you need to see and ask questions! In closing, water audit is done. Not one issue since changing to the new, no sewer average billing. There were a few overpaid and a few underpaid, but pretty much a wash. Rates will need to go up.

Adjournment: 6:55



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City Council Meeting Agenda August 28, 2018 7:00 p.m.

Meeting Call to Order- 7:04

Roll Call – Present; Mayor Sabo, Councilmembers J. Acton, T. Randall, T. Norris, M. Lee, J. Whitcomb

Pledge of Allegiance

Agenda Changes & Additions- add excuse T. Randall for next meeting

Public Hearings:

Consent Agenda: Approval of 8-14-18 minutes and current invoices. Motion by T. Randall, second by T. Norris. Passed 5-0

Guest Presentations

Public Comment – NBFD won 2nd place for the fire truck in the Skamania County Fair.

Councilmember Comments- J. Acton- complete extermination does web work. We should get a quote on that. The worm webs are killing the trees. B. Sabo- add to small works roster.

Mayor's Comments – Trails Foundation is putting on community appreciation for help with last year's fires. I would also like a list of veterans in town to celebrate for veteran's day. Deanna will make up a list to be available at city hall.

City Clerk Report- attached

City Attorney's Report- none

Unfinished Business:

New Business:

- **Excuse T. Randall for 9-11-18**- Going for a fire cert training to be able to test our own trucks and save on professional services. Motion by J. Acton, second by J. Whitcomb Passed 5-0
- **DJ's Electrical Contract-LED Lighting replacement.** -B. Sabo- estimate for lights. We put in for LED lighting for whole city. There was a bid put in last year, but it was too low and didn't include all lights/materials. Engineer Devin Jackson has gone to bat for us to resubmit to TIB- they are usually strict and we got lucky and were allowed. We have the choice between aluminum and steel- the steel is less expensive and engineer has suggested to go this route. If we go with aluminum, the city would have to put out 15k out of our funds. T. Randall- will the guys have to galvanize these? B. Sabo- no, they're powder coated. T. Norris- aluminum is also a widely stolen material. Motion by T. Randall to use DJ's electrical, second by T. Norris Passed 5-0
B. Sabo- now need approval to order the materials. We order the items, then submit to TIB for reimbursement. Motion by J. Acton, second by T. Randall Passed 5-0
- **PDA Move update**- B. Sabo- update asked for by T. Randall about the move to Stevenson. Robyn- thanks for the invite, it's been a while. I'm not sure what you want to know, but I'll do my best to give you an update. The first time we talked, we were in the works with business licensing. We've sent in for that and also negotiated the lease. Heard from biz licensing and OLCCC on Aug 13th. OLCCC has requested an operating plan with floor plan, estimated cost,

source of funding, post intent on door, etc... Met with OLCCC today to test GPS distance of location from high school. Reviewing paperwork this week. Wired building for cameras, new ADA ramp poured, new flooring put in due to black mold. Constructing fence for privacy, painting, getting quotes for internet/phones/new alarm. One struggle has been finding a place to make commercial bars or shutters for windows. Pretty much just all the prep for the building.

B. Sabo- is this conditional use? Robyn- no, but ADA ramp required permit including new front door. Tom J. – probably just a bldg. permit to change structural. J. Whitcomb- I know someone who may be able to help with the bars. J. Acton- still concerned about financial. Jan-June was a 60k loss. Concerned about the loss of tax revenue for the city. We were supposed to receive 10k, but got 3k. How are you covering the loss? Robyn- we've had reserves. Big portion was 35k to payoff one of the loans. Yes, we are struggling and we think the best answer is to complete the move quickly- new customers, higher traffic location. I was asked to come discuss the move, let me prepare for another meeting in regards to the financials. J. Acton – please gather financials for us for next time. Robyn- the reason for the move is exactly because of the struggle with losses- hoping for better things. B. Sabo- it was an eye opener to see the PNL's for the 1st half. All losses. Robyn – It was mandated for us to build reserves. I see no choice but to move- rent is just too high. Trying to find places to cut costs including possible deal with landlord. Location and feedback seems to be positive. As frank as I can be- either it will do better or I'll have some difficult decisions to make. T. Norris- I'll be frank- almost all months in the red. I think as a manager, you should have looked harder long ago. No more excuses- take hold and get it back into shape. When you're not prepared, it's frustrating with the runaround and you're here not ready to report. I would like to propose dissolving the PDA. J. Acton- we can see that some business is moving to Carson- hard to get market shares back once lost. B. Sabo- just alarming- lower sales even with lower rent, the percentage is the same. I'm not sure it's even worth throwing over to Stevenson. You must make changes to survive. J. Acton- not trying to beat you up. We need to talk to the board. B. Sabo- concerned about sending a failing business over there. J. Acton- do you have at least 2 months of reserves for the move? B. Sabo- last time the board even had disagreements and discrepancies with each other. What was the truth? Robyn- Frankly I'm not liking the comments. I've poured myself into this business. T. Norris- I'm frustrated. The word is that you're hardly even there. Poor business reflects poor management. You get 60k per year to run this business- why are you in the red if you're making that wage? I'm looking at a dissolve by January. What are you going to do about it? Run it yourself? Layoff people? I'm not happy, I'm done. I don't think you could show me anything to convince me otherwise. J. Acton- to dissolve, we'd have to schedule a public hearing. B. Sabo- you also have unhappy employees- you may want to talk to them. How much reserve do you have left? Months? Robyn- absolutely. T. Randall- I appreciate you. Understandable council concerns. I know you didn't prep for the dissolve issue- it was unexpected. What we do want is prepared presentation for that and want an orderly wind down if this happens. Just a suggestion, not a judgement. Why don't we just wait and see how the move goes. B. Sabo- give her a chance to get started. I propose taking her word about not borrowing more money so that we still get a return of some sort We really will be watching. I agree with Terry, but Robyn is rea. T. Norris- okay man. J. Whitcomb- give it a chance to get started and going. This was not what the presentation was supposed to be tonight. Robyn- I know you're frustrated- I'm also frustrated with the low numbers. yes, please a shot to get this going and see what's happening. - B. Sabo- apologies for the dissolve thing. Thank you for coming. The main thing is to not borrow more money. T. Norris – this is all about supporting the city. J. Whitcomb- apologies for treatment tonight. T. Norris- you're wrong. T. Randall- Everyone had valid points but should have requested more info from you. T. Norris- she always comes in by herself- as a manager, you

should be ready for anything we ask. This is getting really serious. We've been talking about dissolving for years. Time to show or go. J. Acton- I didn't say anything about dissolving. board should be here with you. B. Sabo- let it be noted that J. Whitcomb has left the meeting approx. 8:15pm. T. Randall- we'll put a list together to send to Deanna and she will forward to you. I just wanted a report on the move- this was kind of a blindside. Not just questions for Robyn, but the board too. Requesting the board to be present on the Sept 25th meeting and we will have specific questions. B. Sabo- it's alarming that last time we talked to Dan, he said if you don't move soon, you'll fail. Robyn- I have a lot of hard decisions coming up. I will have an office at the store to be there more often. Got through the audit, made it through many steps to do the move, and everyone is excited.

Closing Public Comment- Shelli Acton- I agree with Terry.

Closing Council Comments – M. Lee- why isn't the poop station hung? B. Sabo- I forgot it was up front. Public works will put it up this week. M. Lee- he wanted to get more, but not if they're not going to get put up. T. Randall- thanks for coming. J. Acton- how did the Disney movie go? B. Sabo- went great, very efficient and the check came in just 2 days later. FD was on standby so they got some money from this as well. WE would have them back anytime. T. Norris- sorry that a council member left. This is business. We've been soft on this too long- I'm done.

Motion to adjourn- 8:30