



## NORTH BONNEVILLE CITY COUNCIL

*Mayor Don Stevens  
Bianchi*

*Councilmember Bob*

### North Bonneville Council Meeting Tuesday August 23, 2016 6:00 p.m.

**Council Workshop:** Note - the workshop discussion period is from 6:00 P.M. to 7:00 P.M. followed by the Regular Council Session - it is possible that workshop discussion items are continued into the regular council session.

**Workshop Meeting Call to Order** – all present  
**Unfinished Business** None

#### **New Business**

##### **Firefighter Driver Certification [necessary to operate fire equipment]**

Steve noted that for a firefighter to drive a fire truck they needed to have a Commercial Driver's License [CDL] or an Emergency Vehicle Accident Prevention [EVAP] certification. When Daniel Myers was a volunteer firefighter he had such a certification but since he left no volunteer currently has either the CDL or the certification and that exposes the City to risk until someone becomes certified. He also noted a concern - we may get in trouble with Washington State Department of Labor and Industries for not following certification procedures.

Councilor Sabo advised that volunteers need the EVIP only if they are initiating a code 3 response which entails use of the lights and siren [essentially responding in an emergency mode]. Thus, if they are not in emergency mode the firefighters may drive the vehicle without either the CDL or the certificate. He advised the next certification training was scheduled for October. He noted there is immediate vehicle training in Olympia if the city wishes to pay \$150 per firefighter for the coursework. He said alternately, we could possibly bring someone in to provide that training. Council Forster said we should do one or the other. Mayor Stevens expressed concern about the potential liability and noting that 80 or 90 percent of the firefighter responses relate to accidents on SR14. The Mayor advised that he was meeting with Jed Miller, the fire chief, the following evening. The Mayor concluded by stating he would make a decision once he had more information and welcomed anyone's input. He said he would inform the Council once he has a plan to proceed.

##### **Snow Bird Utility Rate Relief**

Mayor Stevens noted that he had supplied the Council members with an email from a gentleman by the name of Tage Aaker who provided information on adjusting utility rates for those who leave town for certain lengths of time and primarily Snowbirds. The information provided reflects how different jurisdictions handle this issue and the bottom line is there are no free lunches. The Mayor noted the way the City's utility bill is structured when someone leaves town for an extended time they are no longer charged a utility consumption fee rather a base utility fee.

Tom Flanagan was present and advised when he was on Council last year the Council considered this issue for those who would be gone extended periods of time and unanimously decided not to provide this type of relief. After discussion the Council agreed to amend the utility rate provisions to do away with the set relief time frame.

### **Budget Update**

John Spencer was present and provided the Council with a budget overview sheet and a modified wish list reflecting various items the City staff was requesting in a prioritized order. John began by providing an overview of the various budget actions that were needed and when these actions would take place. He said he was aiming for budget adoption November 22, 2016. John expressed the need to increase the internal sewer fund tax from 10 to 15 percent to assist the general fund. He is projecting that the general fund would be overspent by \$40,000 by year's end and primarily due to the City's efforts to attend to the winter storm that caused considerable destruction.

He noted an effort to address several fire department related needs and pointed out that we have overspent our incarceration budget by more than \$10,000. However, John noted that revenues are currently up by \$16,000 so the net loss at this moment is \$24,000. He said to compensate for the loss we will need to do a budget adjustment prior to the end of the year. On the positive side he noted that the street, hotel and sewer funds are financially in good shape. John walked through the wish list and as he did - there were considerable discussions about various items and their importance in terms of priority. Based on the input received John will move forward with a draft budget for the Council's review. John will provide information for the next Council meeting scheduled for September 13.

**Adjournment** The Council adjourned the workshop meeting at 7:00 P.M.



## NORTH BONNEVILLE CITY COUNCIL

Mayor Don Stevens  
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Councilmember Bob

### City Council Meeting Minutes Tuesday August 23, 2016

#### Regular portion of the Council Meeting reconvened 7:08 P.M.

**Roll Call:** All present

**Audience:** 12

**Pledge of Allegiance**

**Agenda Changes & Additions** None

**Public Hearing** No public hearing

#### Consent Agenda

##### Approval of August 9 Minutes and August 23 Invoices

Councilor Bianchi made a motion to approve the minutes and seconded by Councilor Whitcomb.

Yes Councilors Sabo, Bianchi, Whitcomb, Forster and Norris

No

Abstain

Passed 5-0-0

**Guest Presentations:** None

#### Public Comments:

**Bev Charlton** wished to thank the public works crew for their hard work during the hot weather.

**Jennifer Black** advised that the fire truck placed first in the Stevenson Parade.

**Ruth Johnson** was seeking information about the rezone before Council, wanting to know why a need to rezone the property when apparently there is no plan at this time to develop it?

#### Councilor Comments:

**Councilor Forster** thanked the fire department for their efforts and particularity Tracy Hamilton for her labors to organize the fire department files.

**Councilor Bianchi** asked everyone to review draft ordinance 1070 that deals with the volunteer fire department. He also said that there is a hole in a restroom sky light that needs attention this year instead of budgeting it for repair next year.

**Councilor Sabo** commented on how delicious the products grown in the community garden.

**Mayor Stevens** thanked the fire department for all their work.

**Administrator's Report:** no comment

**City Attorney's Report:** no comment

#### Unfinished Business

##### Revisions to City of North Bonneville Council rules of procedure

**Mayor Stevens** noted that this item had been continued to afford Councilor Sabo the opportunity to take the existing Word version of the Council rules of procedure and place it in a format to identify suggested language changes.

**Councilor Sabo** identified the changes he had made to the document. A discussion followed about the changes made. **Councilor Bianchi** said he would like to table this version until everyone had a chance to look at it. **Council Sabo** said these are the Council's rules and there may be things in here the Councilor's wish to change as well.

Councilor Forster made a motion to table this item until the next meeting and seconded by Councilor Norris. Mayor Stevens suggested any changes be sent to him in the interim and he will try and place the language in a legislative format.

Yes Councilors Sabo, Bianchi, Whitcomb, Forster and Norris

No

Abstain

Passed 5-0-0

### **New Business**

**Approving a change order associated with Tapani's installation of the new lift station in the sum of \$1,401.04 for modification of the station's automatic transfer switch [the cost reflects additional programming].**

Councilor Forster made a motion to approve the change order for the sum of \$1401 and seconded by Councilor Whitcomb.

Yes Councilors Sabo, Bianchi, Forster, Whitcomb and Norris

No

Abstain

Passed 5-0-0

**Receiving and acting on the NB Planning Commission recommendation to rezone a .49 acre of City property located at 11 Grenia Road from (O) open space preserve to a (C-1 ) commercial zone.**

Steve provided an overview of what lead up to the determination to seek a rezone on this City owned land. He said what prompted this rezone application had to do with economic development considerations, in that, a rezone of the land to a commercial zone afforded several development options. Steve advised that this rezone application was coming to the Council as a recommendation from the planning commission. He said that this evening's land use application is on the record, which means that instead of the council holding a second hearing it relies on the information presented before the Planning Commission and makes a decision on that basis.

Steve noted that all the information that was before the planning commission was to be found in the Council's packet. He said the Council could either approve or deny the rezone application or remand it back to the planning commission with suggested changes. Attorney Woodrich advised that if the City was inclined to approve this rezone then it also needed to adopt the planning commission's findings of facts as a part of this action.

Councilor Forster moved to accept the rezone application recommendation received from the planning and zoning commission for City land parcel S-43, to include their findings of facts and seconded by Councilor Bianchi.

Yes Councilors Sabo, Bianchi, Forster, Whitcomb and Norris

No

Abstain

Passed 5-0-0

**Approving a change order associated with Granite Construction Company replacing a City water line [the change order reflects an additional scope of work resulting from subsurface investigation]. The change order cost is estimated to be \$15,330.**

Steve advised the Council that as a prelude to replacing the water line in Evergreen Drive and through the Kackley property, Granite Construction had done exploratory investigations whereby they had uncovered both ends of the water pipe intended to be replaced and found an assortment of additional pipe constructions, many of which were leaking. Accordingly, they are suggesting the scope of work be widened to attend to the additional water issues uncovered. Additionally, it was determined that the fire hydrant that ties into this section of pipe slated for replacement, will likely not endure the additional water pressure burdens placed upon it, thus it too is being recommended for replacement with a new hydrant and accompanying water vales and piping.

Councilor Forster moved to approve the change for a sum not to exceed \$16,000 and seconded by Councilor Whitcomb.

Yes Councilors Sabo, Bianchi, Forster, Whitcomb and Norris

No

Abstain

Passed 5-0-0

**Closing Public Comments**

Bev Charlton inquired whether there might be some land available on the newly rezoned City property for community garden purpose.

**Closing Council Comments** None

**Adjournment**

Councilor Forster made a motion to adjourn the meeting and seconded by Councilor Whitcomb

Yes Councilors Sabo, Bianchi, Norris and Whitcomb

No

Abstain

Approved 5-0-0

Meeting was adjourned approximately 8:03 PM

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**Mayor**

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**City Administrator**