



**NORTH BONNEVILLE CITY COUNCIL**  
**Tuesday, August 10, 2010**  
**Minutes**

**Meeting Call to Order:** 6:33 PM

**Roll Call**

Present: Mayor Stevens, Councilors Jennifer Stratton-Pies, Jim Runkles, BreAnna Porter, Tom Herzig  
Absent: Councilor Tim Dudley (excused)  
Staff Present: Clerk / Treasurer John Spencer, Attorney Teunis J. Wyers

**Oath of Office**

Skamania County Auditor Tim Todd gave oaths of office to Councilors BreAnna Porter and Tom Herzig.

**Guests Present**

Approximately 13 guests were present, including: Mary Armantrout, John Armantrout, Janelle Stanton (Boy Scouts), Cynthia Lewis, Cheryl Jermann, Jake Meyer, John McSherry (Port of Skamania), Rachel Bryan (Council on Domestic Violence and Sexual Assault), Bob Bianchi, Casey Roeder

**Consent Agenda**

The Consent agenda included July 27<sup>th</sup> Council minutes and the August 2010 vouchers.

- **Councilor Jim Runkles moved to approve the consent agenda; 2<sup>nd</sup> by Councilor Jennifer Stratton-Pies.**  
**Yes: Jennifer Stratton-Pies, Jim Runkles, BreAnna Porter, Tom Herzig**  
**No: None**  
**Passed 4 – 0**

**Public Comment**

Cheryl Jermann commented on the Unfair Labor Practice and asked for support for the mayor and council.

**Guest Presentations**

Community Outreach Specialist Rachel Bryan gave a presentation on the Skamania County Council on Domestic Violence and Sexual Assault, discussing their services.

Janelle Stanton gave a presentation on a river cleanup project by the Boy Scouts scheduled for September 25<sup>th</sup>. They are partnering with SOLV (Stop Oregon Litter and Vandalism) and the Corps of Engineers.

John McSherry gave a presentation on the Cascade Business Park, including an overview of the Port of Skamania. The scope of the Cascade Business Park is smaller than the map that was included in the council packets shows – it will only consist of the East side of the property. The development will include 20 acres

(10 usable) and will consist of grading and constructing sewer and water. A question and answer session ensued which focused on concerns about the environmental impact of this development on the community.

### **Council Member Comments**

Councilor Tom Herzig commented that the city needs to look into assuring our water supply.

- John Spencer passed out Rays Hays' letter discussing water infrastructure needs.

Councilor Jim Runkles expressed his appreciation of the Clerk/Treasurer's efforts.

Councilor Tom Herzig expressed frustration with a decision not to allow councilors to attend planning commission meetings. He would like to have councilors present at commission meetings on a rotating basis and have them report back on the commission's activities.

- Attorney Teunis J. Wyers said that it is important not to have council members in attendance when the commission acts in a quasi-judicial manner, but did not object to the idea of council being present at other times.
- Bob Bianchi suggested that it would be helpful to have council members present at the commission meetings except when the commission holds hearings.
- Attorney Teunis J. Wyers warned that councilors cannot speak on behalf of the council at planning commission meetings. He also expressed concern that decisions made during the course of normal meetings can unexpectedly become contested matters.

Councilor Jim Runkles asked that the commission report back to the council on the zoning standards covering the Cascade Business Park property.

Councilor Jim Runkles asked whether we have tasked the planning commission to look into stop sign sight distances and similar. Mayor Don Stevens and Bob Bianchi suggested this was an engineering issue.

Jake Meyer mentioned that it would be helpful to have periodic joint planning-council meetings.

### **Clerk/Treasurer's Report**

John Spencer read highlights from the Clerk/Treasurer's report and also reviewed a draft report on fund and cash balances. Discussion ensued regarding the financial report.

### **Unfinished Business**

None.

## **New Business**

### Proposal for Allocating Lodging Tax Funds to the Woodland Fairy Pumpkin Hunt

Cheryl Jermann provided an overview of this event and requested funding of \$3,500. John stated he would provide more detail on the finances to Council once Cheryl Jermann provides it tomorrow.

- Councilor Jim Runkles asked how soon the funds would be needed.
- Cheryl Jermann stated she would need the funds upfront.
- **Councilor Jennifer Stratton-Pies moved to approve the request for \$3,500 and pay in advance if we find out we are legally able to do that; 2<sup>nd</sup> by Councilor Jim Runkles.**
- Casey Roeder noted that portions of the Gorge Days were paid directly by the City.
- Cynthia Lewis asked whether some of the funds could be accessed by a debit or credit card.
- Councilor BreAnna Porter stated that the OMB circular on grants states that most grants are an expense-reimbursement structure. The controls on stipend-type arrangements are very stringent.

**Yes: Councilor Jim Runkles, Councilor Tom Herzig, Councilor Jennifer Stratton-Pies, Councilor BreAnna Porter**

**No: None**

**Passed 4 – 0**

### Review of Committee Structure and Appointments

- Emergency Service Compensation Board  
Mayor Don Stevens noted it has not yet met.  
Discussion ensued regarding the purpose of the board.  
**Councilor BreAnna Porter was appointed to the Emergency Service Compensation Board by general agreement.**
- Skamania County Chamber of Commerce  
**Councilor Jennifer Stratton-Pies was appointed to the Skamania County Chamber of Commerce by general agreement.**
- North Bonneville Sign Committee  
Councilor Tom Herzig suggested we don't need this committee and provided background on the committee's original purpose.  
**A decision on disbanding this committee was tabled until the next meeting.**
- Hotel/Motel Tax Advisory Committee  
Councilor Jim Runkles and Councilor BreAnna Porter expressed their interest in this committee.  
John Spencer noted that the Council would first need to create this committee.  
**A decision on creating this committee and appointing members was tabled until the next meeting.**

**Legal Issues**

Attorney Teunis J. Wyers noted that the Mayor Don Stevens, Clerk/Treasurer John Spencer and Attorney have instituted a new procedure of reviewing council agendas ahead of time to help make the meetings more efficient.

**Adjournment**

- **Councilor Jim Runkles moved to Adjourn; 2nd by Councilor BreAnna Porter.**  
**Yes: Councilor Jennifer Stratton-Pies, Councilor Tom Herzig**  
**No: None**  
**Adjourned 8:32 PM**

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**Mayor**

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**Clerk**