



NORTH BONNEVILLE CITY COUNCIL

Mayor Don Stevens
Bianchi

Councilmember Bob

Finance Committee Meeting Minutes Tuesday June 28, 2016

Roll Call Councilor Terry Norris was absent due to illness

Unfinished Business

Discussion concerning fire department bylaws

Councilor Bianchi advised that to his knowledge he had not received any feedback on the bylaws from the fire department volunteers. He said that along with amending the bylaws there is a need to update the City code. Additionally, he notes a need to update the City's operational emergency plan.

Councilor Bianchi said we ought to hold the bylaws in abeyance until the municipal code that addresses fire department related issues is updated [Title 2.24]. He said he has constructed a draft code update to reflect what he believes to be necessary changes. Mayor Stevens inquired whether we had to insert language in the bylaws to maintain our fire rating. Steve Hasson said no and noting our insurance carrier, WCIA, had provided language that should be incorporated into the bylaws to lessen insurance risk. Steve said this language should be added to the bylaws to minimize claims against the City.

Councilor Bianchi noted he was getting pushback from the firemen about the idea of conducting two safety meetings a month. And to compound the situation, he was unaware of records being kept by the firemen, qualifying that they are holding safety meetings or the nature of their training regimen. He noted the main issues are the firefighters do not consider themselves part of the City operation and they are not trained in fundamental safety processes, for example, no firefighter has CPR training. He said, I see they are doing some training based on invoices they have submitted, but we do not know the nature of the training because there is no communication. He said, these invoices are problematic because they are for fuel expenditure with no supporting documentation

Councilor Bianchi wished to know if these documents should be scheduled for public hearing at this time or there was a need for more discussion. Steve Hasson advised that a public hearing required public notice and there was not sufficient time to advertise prior to the next council meeting scheduled for July 12th. Councilor Forester said he was receptive to helping with safety issues. Councilor Sabo noted that we started this update of the bylaws with one fire chief and now we have a new one and we need to have him up to speed. He said I believe we ought to get Jed [the fire chief] in here and coordinate the bylaws with him. Mayor Stevens said it appears reminiscent of what went on with the last chief and let's make sure it does not occur again.

On another note, Councilor Bianchi called to the Council's attention that it was time to start thinking about union negotiations and noting that the Collective Bargaining Agreement [CBA] expires at the end of the year. Mayor Stevens said he was optimistic that negotiations would not drag out like they did with the last agreement.

Councilor Bianchi said the changes he is suggesting to the City's operation plans are minor. One item he believes needs to be included in the plan is firemen contact information. Councilor Sabo noted that he had a Council information binder but did not believe new Councilor members had these binders. Mayor Stevens noted that years ago the City relied on binders to provide councilors but now the City updates its information on-line.

New Business None

Adjournment 6:56 PM



NORTH BONNEVILLE CITY COUNCIL

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Bianchi*

Councilmember Bob

City Council Meeting Minutes Tuesday June 28, 2016

Meeting Called to Order 7:00 P.M.

Roll Call: Terry Norris was absent

Audience: 6

Pledge of Allegiance

Agenda Changes & Additions

Public Hearing

The second of two public hearings established for purpose of gaining information from North Bonneville Citizens about their transportation needs as well as to satisfy certain state transportation compliance requirements.

The Mayor opened up the meeting for public comments – there were no comments so the public hearing was closed.

Consent Agenda

Approval of June 14th Minutes and June 28th Invoices

Councilor Bianchi made a motion to approve the minutes and invoices and seconded by Councilor Forster

Yes Councilors Sabo, Bianchi, Whitcomb and Forster

No

Abstain

Passed 4-0-0

Guest Presentations: Casey Roeder, Executive Director Skamania County Chamber, provided an overview of the upcoming Gorge Days event and its particulars. She predicted the event would draw approximately 2,000 individuals to the many scheduled events. She also called attention the fact the Bridge of the Gods toll rate increase that goes into effect July 1 also provides a reduced fee for local citizens who have a display sticker. She noted the Port of Cascade only printed a certain amount of these discount decals and they are all gone and thus those eligible will need to wait until more can be printed. To resolve this conflict, the Port has determined to extend the grace period for local residents another three weeks.

Public Comment:

Travis Randall recounted how a child had been hit in the intersection next to his house due to a negligent driver. He advised that the City should paint stop bars at this intersection to lessen vehicle rolling stops and he also has volunteered to help the City repaint the bicycle pathways along the roadway.

Councilor Comment:

Councilor Sabo noted that the past two weeks he has seen children leave the Chevron Station and fly across West Cascade Drive without reliance on pedestrian crosswalk and the City ought to be thinking about placing a pedestrian walkway at this location as part of formulating a transportation strategy to keep our citizens safe.

Councilor Bianchi said that if Travis Randall was receptive to striping the pathway along his roadway to make it noticeable that perhaps the City could borrow the County’s striping equipment and lend it to Travis for this purpose and provided it was cleaned afterwards.

Councilor Forester said an effort should be made to improve the subject intersection and he also shared his frustration about those who speed down local streets without regard for their fellow man.

Mayor Stevens commented that the way the Chevron Station was constructed relative to the roadway is not pedestrian friendly. The Mayor recollected that when he first moved to the City in 2005 the Chevron Station was configured with a entrance only driveway with the exit via the stub road Talema. Reverting to that type of traffic movement with the owner’s consent may be a first step towards traffic safety followed by an effort to place a pedestrian walkway there as another step. He noted that on occasion the Sherriff’s Department will hand out traffic tickets at this location.

Administrator’s Report:

Steve followed up on the discussion about placement of a pedestrian crossing in proximity to the Chevron Station and noting the City had looked at this issue prior and its resolution is complicated. He said that in order to have a crosswalk there requires connecting the crosswalk into a trail system or sidewalk and there is no such transportation pedestrian type facility there now nor sufficient public right-of-way for its installation. Hence, the City would likely have to purchase right-of-way from the Chevron Station owner and install a connecting sidewalk or trail system. That is a very expensive proposition. Additionally, the driveway was designed in width to accommodate the turning radius of tractor trailers, trucks and RV’s. If the driveway is reduced in size [attenuated] that action will likely interfere with these truck’s turning movements and overall limit transportation access to this retail operation and that could be construed as a property taking action requiring just compensation. It would also impair the business enterprises ability to conduct business without parking lot reconfiguration.

City Attorney’s Report

Ken Woodrich noted a recent court case out of King County where the court determined that a municipality has a public duty to minimize sight distance impairments by removing vegetation that can obscure sign content. Thus, NB needs to be more proactive about vegetation removal. This court case increases the City’s potential liability if we do not actively remove vegetation coverings signs. He noted that if the vegetation is located on public property, the City staff will need to address the problem, however, if it is on private property the property owner needs to be contacted.

Unfinished Business

Revisions to City of North Bonneville Council rules of procedure

Councilor Sabo, who initiated this item, made a motion to table it due to Councilor Norris’ absence and seconded by Councilor Forster.

Yes Councilors Sabo, Bianchi, Forster and Whitcomb

No

Abstain

Passed 4-0-0

New Business

Excusing Councilor Norris

Councilor Forster made a motion to excuse Councilor Norris and seconded by Councilor Whitcomb

Yes Councilors Sabo, Bianchi, Forster and Whitcomb

No

Abstain

Passed 4-0-0

Notice: The Mayor advised that at the next Council Meeting there would be a discussion about modifying City Code 2.24 that addresses all aspects of the City’s Volunteer Fire Department.

Adoption of an amended six-year coordinated transportation program

John Spencer, serving as a transportation consultant, provided an overview of the revamped transportation plan that is before the Council for adoption purposes. Steve noted that there are two versions of this plan floating around these being, the June 24th Version and the June 28th version and Council is asked to approve the 28th version. John advised the Council that the City is constructing and adopting a plan not only to fill State reporting requirements but also to positioning itself for future grant applications. He said these motivations are the basis for why we created a plan last year and our intent to expand upon it this year. This expanded plan should still be viewed as a skeleton that addresses many of the transportation components but is far from a finished product. John noted we still need to review the transportation financial projections for accuracy and determine our priorities. As a next step, we need to have the planning Commission review the plan and provide input. Thus, the plan will remain a work in progress where we add pieces for the next several months until we have a complete document. At that time we will ask the Council to approve the amended product. John said, in summary: this plan gives us a grasp of what we have and what we need to improve upon. After some discussion, Councilor Bianchi made a motion to approve the transportation plan dated 6-28-2016 as the official 2016 amended six year plan and seconded by Councilor Sabo

Yes Councilors Sabo, Bianchi, Forster and Whitcomb

No

Abstain

Passed 4-0-0

Agreement with AKS Engineering to provide transportation assistance in the construction of a Washington State Transportation Improvement Board [TIB] Grant for the upcoming funding cycle

Councilor Bianchi made a motion to approve an agreement with AKS to provide transportation assistance for the construction of a Washington State Transportation Improvement Board [TIB] Grant not to exceed \$5,000 and seconded by Craig forester.

Yes Councilors Sabo, Bianchi, Forster and Whitcomb

No

Abstain

Passed 4-0-0

Lift Station 3 Change order intended to pay for a PUD connection services in the amount of \$747.41

Councilor Forster made a motion to approve the change order request for the sum of \$747.41 and seconded by Councilor Sabo

Yes Councilors Sabo, Bianchi, Forster and Whitcomb

Abstain

Passed 4-0-0

Closing Public Comments

Mike Hamilton expressed concern about the condition and the visibility of the City’s signage. He also inquired which Council members had read the June 28th transportation plan prior to its adoption.

Irene Bitikofer advised that when the Council approved the Chevron land use application they had conditioned its approval on the installation of a one way in and one way out driveway access. She also inquired whether the mess around the new lift station would be resolved. Steve advised that as part of the contractual arrangement the contractor will need to restore the site to its preconstruction condition.

Travis Randall wished to thank the public works crew for responding to the traffic and signage issues in his neighborhood.

Closing Council Comments

Councilor Forster advised Mike Hamilton that he had only scanned the transportation plan that was just adopted.

Councilor Bianchi said he would provide the latest version of City code 2.24 to Steve for conveyance to the other Council members.

Councilor Sabo noted that he had gone on line and looked at other transportation plans and the one just approved has minimum information but provides a good foundation for further construction. He also noted that all the streetlights from SR14 along Evergreen Drive to his house are out and this needs to be investigated.

Adjournment

Councilor Forester made a motion to adjourn the meeting and seconded by Councilor Sabo.

Yes Councilors Sabo, Bianchi, Forster and Whitcomb

No

Abstain

Approved 4-0-0

Meeting was adjourned approximately 8:00 PM

Mayor

City Administrator