

NORTH BONNEVILLE CITY COUNCIL

Tuesday, June 25, 2013

Finance Committee Minutes

Meeting Call to Order: 6:35 PM

Roll Call

Present: Mayor Don Stevens, Councilors Charles Pace, Bob Bianchi,
and Mike Baker

Absent: Councilor Jennifer Stratton-Pies

Staff Present: Clerk / Treasurer / Administrator John Spencer

Unfinished Business

Budget Review

John reviewed the statistics section of the budget with the council.

May Financials

John discussed the May budget status and ending fund balances with council.

2012 Annual Financial Report

Not complete. Discussion ensued.

New Business

None.

Adjournment

7:01



NORTH BONNEVILLE CITY COUNCIL
Tuesday, June 25, 2013
Minutes

Meeting Call to Order: 7:08 PM

Roll Call

Present: Mayor Don Stevens, Councilors Charles Pace, Mike Baker, Bob Bianchi, and Craig Forster

Absent: Councilor Jennifer Stratton-Pies

Staff Present: Clerk / Treasurer / Administrator John Spencer, City Attorney Ken Woodrich

Guests Present

Approximately 11 guests were present, including members of the planning commission, Tom Jerman (planning advisor), Richard Lafayette (public works field supervisor), and Rob Bush (city engineer).

Agenda Changes and Additions

Councilor Baker asked if there is a procedure regarding the 3rd consecutive unexcused absence of a council member. Discussion ensued.

Public Hearings

None.

Consent Agenda

The consent agenda included the 6/11/13 Council Minutes and 6/25/13 Vouchers.

- **Councilor Baker moved to approve the 5/28/13 Minutes; 2nd by Councilor Bianchi.**

Council Pace asked a few clarifying questions.

Yes Councilors Pace, Baker, Bianchi, and Forster

No

Passed 4 – 0

Guest Presentations

None.

Public Comment

Cheryl Jermann – Complained about junk in the windows of a building in the CBD area.

Council Member Comments

Councilor Baker – Noted he attended planning commission and that the council needs to update their attendance schedule at these. He thanked Robert Miller for the work he has done on his proposal.

Councilor Pace – Stated he feels nervous about attending the planning commission meetings and that he does not feel council members can speak on the council’s behalf at these meetings. He discussed an exempt meeting of the council regarding the collective bargaining agreement, and stated that the council discussed employee benefits. He stated he feels the council should have a public discussion regarding employee benefits.

Ken – Stated that the Revised Code of Washington (RCW) provides discretion to the council for removing a council member if they miss three consecutive meetings without being excused, and that doing so would take a vote of the council. Discussion ensued.

Clerk/Treasurer’s Report

John provided his report in written format, and asked contracted city engineer Ron Bush to discuss interim solutions to water/sewer capital needs.

Discussion ensued.

Ron will bring cost estimates back to council on water pressure valves at the next meeting.

Ron will bring back quotes for backup lift station pumps at the next meeting.

Attorney Report

None.

Unfinished Business

None.

New Business

Merchant Services (Credit Card Processing)

John presented arguments for taking credit cards, and rate options. Discussion ensued.

Purchase of New Mower

Staff was not ready, but will bring this back at the next meeting.

Reassignment of Council Committee Assignments

Mayor Stevens reviewed the committee assignments with council. (A new slate of assignments is attached to these minutes.)

- **Councilor Pace moved to approve the slate as discussed; 2nd by Councilor Baker**

Yes	Councilors Pace, Baker, Bianchi, and Forster
No	
Passed	4 – 0

STP Agreement

Staff was not ready to bring this topic forward and will reschedule it for a later date.

Discussion Regarding Replacement of the City Administrator

Councilor Pace requested this discussion regarding how the council might wish to engage in the process of selecting a new city administrator. Mayor Stevens gave an update of the process.

Discussion ensued.

Consensus to review finalists as presented by the Mayor.

Approval of New City Administrator Position Description

- **Councilor Baker moved to approve the City Administrator/Clerk/Treasurer job description; 2nd by Councilor Bianchi.**
- **Councilor Pace moved to amend the position description as follows. In the 6th bullet under the essential functions section, remove “assisting mayor in preparation for and conduct of collective bargaining;” 2nd by Councilor Baker.**

On the Amendment

Yes	Councilor Pace
No	Councilors Forster, Bianchi, and Baker
Failed	1 – 3

- **Councilor Pace move to amend the education portion of the position description to strike all the verbiage before “any” and capitalize the word “any;” 2nd by Councilor Baker.**

On the Amendment

Yes	Councilor Pace
No	Councilors Forster, Bianchi, and Baker
Failed	1 – 3

Councilor Pace noted a typographical error, suggesting that the “at” after “officiates” is unnecessary.

On the Original Motion

Yes	Councilors Forster, Bianchi, and Baker
No	Councilor Pace
Passed	3 – 1

Placement of the Bigfoot Welcome Sign

Planning Commission Chair Greg Hartnell and volunteer Jake Meyer presented a recommendation for placement of a sign reading “The Bigfoots Welcome You” at the entrance of the city under the “Grand Elder” carving.

Councilor Baker suggested a sign in the same location reading “Bigfoot Discovery Trails” with an arrow. He said the “Bigfoots Welcome You” sign would fit better near the carving of the bigfoot family.

Discussion ensued.

Consensus to proceed with Councilor Baker’s Suggestion.

Ordinance 1023 – Emergency Operations Plan Update

Staff was not ready to bring this topic forward and will reschedule it for a later date.

Tourist Facility Proposal

Greg Hartnell recommended a proposal drafted by Robert Miller and vetted by the Planning Commission for the development of a tourist facility. Mr. Miller provided details on the proposal, which is a multi-function block-house replica combined with an outdoor stage. He recommended taking the proposal to an engineer for the next stage. Discussion ensued.

- **Councilor Baker moved to use funds not to exceed \$5,000 from Hotel/Motel tourism facility fund for engineering drawing and renderings of this project including architectural review; 2nd by Councilor Bianchi.**

Discussion ensued.

Yes	Councilors Pace, Bianchi, and Baker
No	Councilor Forster
Passed	3 – 1

Councilor Stratton-Pies

- **Councilor Baker moved to remove Stratton-Pies due to her three consecutive unexcused absences; 2nd by Councilor Forster.**

Yes	Councilors Forster and Baker
No	Councilors Bianchi and Pace
Passed	2 – 2, Mayor Stevens broke the tie in the affirmative

Closing Comments

Cheryl Jermann – Provided her opinion on the facility proposal, stating that she does not want it to compete with private business.

Shelly Pace – Expressed support of the facility proposal, but stated that she would like to see kitchen facilities and is concerned about the ability to expand the facility in the future.

Mary Armantrout – Expressed appreciation for the project, and suggested that the council will need to build public support for it.

Adjournment

- **Councilor Forster moved to Adjourn; 2nd by Councilor Bianchi.**
- Yes: Councilors Bianchi, Baker, and Pace.**
- No:**
- Passes 4 – 0**

Adjourned 9:29 PM

Mayor

Clerk