



## **NORTH BONNEVILLE CITY COUNCIL**

Mayor Don Stevens  
Councilmember Charles Pace  
Councilmember Michael Hamilton

Councilmember Bob Bianchi  
Councilmember Mike Baker  
Councilmember Craig Forster

### **Finance Committee Meeting Minutes Tuesday, June 24, 2014 6:30 p.m.**

**Meeting Call to Order 6:30 P.M.**

#### **Roll Call**

Mayor Don Stevens; Council Members Bob Bianchi; Charles Pace; Mike Baker; Michael Hamilton and Craig Forster – all present

#### **Unfinished Business**

Update on PDA Expenses

Steve noted that the Council had requested a status update on the sums of money the Public Development Authority [PDA] had expended to date where they are seeking City compensation. Steve advised that a tabulation of these costs is found in the Council packet and that sum is \$9,958 and also noting the Council has committed to paying this entity up to \$15,000 to assist in their start up.

#### **New Business**

Steve noted that the Library has installed WIFI at City Hall and there is confirmation it is operable - although the signal appears weak.

Steve advised that since The City has gone to a monthly voucher payment program – its ability to pay the Chevron Card for gas purchases no longer coincides with when that business expects its payment. Accordingly, Chevron has resorted to charging the City penalty and interests for late payment equivalent to 25 percent the amount normally due. Steve advised he plans to bring back a proposal at next Council meeting to cancel the Chevron Card and either request Council increase the VISA card limit or perhaps work out an arrangement with the Chevron Station owner – where he would carry our gas charges and invoice us monthly.

#### **Adjournment**

7:04 P.M.



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### City Council Meeting Minutes Tuesday, June 24, 2014 7:00 p.m.

**Meeting Call to Order** 7:12 P.M.

#### **Roll Call**

Mayor Don Stevens; Council Members Bob Bianchi; Charles Pace; Mike Baker; Michael Hamilton and Craig Forster – all present

#### **Pledge of Allegiance**

#### **Agenda Changes & Additions**

Councilor Bianchi asked for the opportunity to review CBD parking conflicts under new business and Steve requested the opportunity to discuss a possible corrections contract under new business.

#### **Public Hearings**

None

#### **Consent Agenda**

Councilor Hamilton requested an amendment whereby vouchers 22514, 22520 and 22524 are removed from the consent agenda and voted separately this request seconded by Councilor Pace.

Yes Councilors Bianchi, Hamilton, Baker and Forster  
No  
Abstain Councilor Pace  
Passed 4-0-1

A motion on the table to approve the amended consent agenda, which includes June 4 special Council meeting minutes, remaining June 24 Vouchers and approval of [4] June 4<sup>th</sup> Voucher numbers 22492, 22494, 22495 and 22497. The approval also recognizes a Scriveners error with the June 4<sup>th</sup> Council Meeting Minutes.

Yes Councilors Bianchi, Hamilton, Baker, Pace and Forster  
No  
Abstain  
Passed 5-0-0

Councilor Pace made a motion to approve Vouchers 22514, 22520 and 22524 and seconded by Councilor Baker

Yes Councilors Bianchi, Baker, Pace and Forster  
No Councilor Hamilton  
Abstain  
Passed 4-1-0

## **Guest Presentations**

### **Public Comment**

Mary Aramatrout said the primary ballot is out and everyone should make an effort to vote; also noting that she is sponsoring a free class at the Bonneville Events Center on Thursday Nights at 7:00 P.M. The class is called: *From Conversation to Public Speaking*.

### **Councilmember Comments**

Councilor Forster expressed a desire to see the Union negotiation matter settled as soon as possible. He also inquired about the status of the collection box that was to be constructed for donation purposes to support recreational activities. He also thanked Steve for his efforts to on the CDBG application.

Councilor Bianchi wished to thank a new community resident, Judith Bowman, for her efforts to clean up the grounds around City Hall and asked that she be recognized in the City Newsletter. Councilor Baker had read an article about the installation of a pump track in North Bonneville and is desirous of knowing the details of that pursuit.

Councilor Pace noted that it was time to start the budgetary process and reminding Steve there are a number of timelines and budget products that will need to be constructed. He also noted that in addition to our efforts to procure a CBDG grant to pay lift station improvements we also need to seek a loan through the Ecology's loan program and thus need to get going on the loan application. Additionally, he noted the tennis court nets are deteriorating and should be repaired or replaced. Finally, he expressed concerns about EDC's contribution to the construction of the CDBG grant application and advised he intends to explore this concern further during the budget process.

Councilor Hamilton requested information about how much John Spencer has been paid for his services to the City or the PDA since last July.

Mayor Stevens asked Council members to consider using the MRSC service for their legal inquires as that is a free service. If MRSC staff believes you need your attorney's guidance they will not hesitate to tell you so. In other words: be sensitive to the City's pocketbook as you seek legal advice. The Mayor provided an update on his efforts to construct a pump track in response to Councilor Baker's inquiry.

### **Administrator's Report**

Steve advised the Council the CDBG application had been timely submitted to the Washington State Department of Commerce and they had sent us an email confirming that fact. Steve also thanked Charles Pace, Bob Bianchi and Mary Aramatrout for their review of the narratives. Their active participation provided a much stronger grant application.

### **City Attorney's Report**

None

### **Unfinished Business**

None

## **New Business**

### **Restructuring of Parking Permit Application Form**

Steve noted that we received a letter from Robert Miller who has evaluated the three CBD parking lots and found seven [7] vehicles that in his estimation - violated City parking standards. Councilor Bianchi has reviewed the parking ordinance with Tom Jermann's assistance and together they have revised the City's CBD parking application for Council's review. He noted - there are still questions about the definition of a vehicle that needs clarification. Councilor Pace observed that if we are going to have parking standards it is important we enforce them. Attorney Woodrich noted the City does not have that capacity to impound vehicles relying on the present municipal code framework and thus, there is a need to adopt the State RCW's as they apply to this procedure if we intend to impound them. It was agreed this item would be brought back at the next Council meeting for further action.

### **Discussion concerning Department of Corrections Interlocal agreement to provide for probationary services**

Steve, with input from the Mayor, has had discussion with the Washington State Department of Corrections concerning their use of a portion of City Hall for providing probationary services. The department is receptive to compensating the City \$500 per month for use of this public facility - for a five year period of time. Steve will bring a Memorandum of Understanding [MOU] to the next Council meeting for possible action.

### **Closing Public Comments**

Cheryl Jermann wanted to know if Eric Kackley, the bicycle maker, was behind the initiative to have a pump track installed in North Bonneville. She also expressed concerns about locating a probationary facility in City Hall due to safety concerns.

### **Closing Council Comments**

Councilor Hamilton said he was unaware when he sought the City attorney's advice, that action would generate a \$90 cost and said he was glad to compensate the City for his use of City attorney services.

Mayor Stevens responded to Mrs. Jermann's inquiry by noting that the placement of a pump track in this community had been his idea and yes, Mr. Kackley was supportive of this action but not an initiator.

## **Adjournment**

Councilor Baker moved to adjourn and seconded by Councilor Bianchi

Yes Councilors Baker, Bianchi, Pace, Forster and Hamilton

No

Abstain

Passed 5-0-0

Adjourned approximately 8.23 PM

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**Mayor**

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**City Clerk**