



**NORTH BONNEVILLE CITY COUNCIL**  
**Tuesday, March 13, 2012**  
**Minutes**

**Meeting Call to Order:** 7:01 PM

**Roll Call**

Present: Mayor Pro Tem Jerry Arthurs, Charles Pace, Mike Baker,  
Tim Dudley and Jennifer Stratton-Pies  
Absent: Mayor Don Stevens  
Staff Present: Clerk / Treasurer / Administrator John Spencer, Attorney  
Ken Woodrich

**Guests Present**

Approximately 17 guests were present.

**Agenda Changes and Additions**

None.

**Public Hearings**

None.

**Consent Agenda**

The consent agenda included February Payroll, 2/28/12 Council Minutes and 3/13/12 Vouchers.

- **Councilor Dudley moved to approve the council minutes; 2<sup>nd</sup> by Councilor Stratton-Pies.**

Councilor Baker asked for clarification regarding an invoice.

**Yes: Councilors Baker, Dudley and Stratton-Pies**

**No:**

**Passed 3 - 0**

**Guest Presentations**

None.

**Public Comment**

Dan Smith – Reported that the backboard for the tennis court should be delivered this week and that it will be staged on site. He will work with Public Works on this project.

## **Council Member Comments**

None.

## **Clerk/Treasurer's Report**

Presented. John corrected a mistake on his sales tax analysis, and thanked volunteers Bob and Theresa Bianchi for their help at city hall. He expressed appreciation for McKenzie Finn, who has joined the city as a new intern. A brief discussion ensued regarding the impacts of the county's recent sales tax increase.

## **Attorney Report**

None.

## **Unfinished Business**

### Audit Finding RE Overpaid Employees

John explained that he is not yet done with his payroll audit.

- **Councilor Baker moved to table this discussion until the next meeting; 2<sup>nd</sup> by Councilor Dudley.**

**Yes: Councilors Baker, Dudley and Stratton-Pies**

**No:**

**Passed 3 - 0**

### Zoning For Sex Shops

Mayor Pro Tem Arthurs provided background information on this item.

Tom Jermann provided a summary of the Planning Commission's findings on the siting of sex shops. There are no prohibitions against sex shops within the city; they fit within the regulations of a few different zones. Discussion ensued regarding options for limiting the location of sex shops.

Councilor Pace joined the meeting during this discussion.

No action was taken.

## **New Business**

### Interlocal Agreement for Building Inspection

John provided background on the agreement, noting that it's less expensive than last year.

Ken notified council that as counsel for both cities, he has an apparent conflict of interest regarding this contract. He suggested that the contract does not need to be reviewed since it's a long-standing contract and has been reviewed in the past.

- **Councilor Dudley moved to approve the agreement and waive apparent conflict of interest; 2<sup>nd</sup> by Councilor Stratton-Pies.**

Additional discussion ensued.

**Yes: Councilors Pace, Baker, Dudley and Stratton-Pies**

**No:**

**Passed 4 - 0**

#### Forestland Fire Response Agreement

John provided background, explaining this is a standard contract. Ken provided additional background on why the Dept of Natural Resources asked for this. Discussion ensued regarding particulars of pay and reciprocity.

- **Councilor Dudley moved to approve the agreement, contingent on legal review; 2<sup>nd</sup> by Councilor Baker.**

**Yes: Councilors Pace, Baker, Dudley and Stratton-Pies**

**No:**

**Passed 4 - 0**

#### Financial Policies

John explained that this is a first draft of proposed policies, that the city has not had adequate policies in the past. Some adopted policies, such as purchasing policies, hotel/motel policies, and surplus equipment policies have not yet been added to this document. Discussion ensued.

Tim suggested emailing suggestions to John.

No action was taken.

#### Schedule Finance Committee Meeting

John explained that it has come to his attention that the council is not fully aware of how the budget was developed and how it works. He would like to hold a series of meetings to discuss it.

**Consensus to hold a series of Finance Committee Meetings. The first will be at 6:00 PM on April 10<sup>th</sup>.**

#### **Closing Comments**

Mary Armantrout – Reminded council to use their microphones. She also expressed her appreciation of staff's work on financial policies.

Cheryl Jermann – Asked whether council wanted to appoint citizens to the Finance Committee for the upcoming meetings.

**Adjournment**

- **Councilor Dudley moved to Adjourn; 2<sup>nd</sup> by Councilor Stratton-Pies.  
Yes: Councilors Pace, Stratton-Pies, Baker, Dudley,  
No: None  
Passes 4 - 0**

**Adjourned 7:50 PM**

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**Mayor**

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**Clerk**