



## **NORTH BONNEVILLE CITY COUNCIL**

Mayor Don Stevens  
Councilmember Terry Norris  
Councilmember Brian Sabo

Councilmember Travis Randall  
Councilmember Judie Whitcomb  
Councilmember Margie Lee

### **North Bonneville Workshop Minutes November 28, 2017 6:30 p.m.**

#### **Council Workshop**

#### **Workshop Meeting Call to Order 6:30 pm**

**Roll Call** – all present

#### **Unfinished Business**

- Budget highlights by John include: hard to predict water and sewer; forecasted CPI at 1.9%; next year's grants will include LED, chip seal and Complete Streets; budgeted \$7K for trails improvement; removed utility billing and temp utility operator (Ray) positions; increased Maintenance I to an FTE; will pay off fire engine next year; parks budget is huge; police is an issue if they ask for more money; fire department budget tripled; room for 2 new computers in public works; depending on how this year ends, may end 2017 lower than 3 months reserve required by city policy; watch the spending; FRN is delayed in opening; also, just found out there is not enough PUD electricity to develop Coyote Ridge or the north side of the lake for residential development; should expect high turnover in admin staff. Discussion of FTEs and how one of the budget documents is descriptive while the other has the actual calculations. B. Sabo will send J. Spencer an email with revisions he would like to see.

#### **New Business**

**Adjournment 6:56 pm**



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### City Council Meeting Minutes November 28, 2017 7:00 p.m.

#### Meeting Call to Order

Roll Call – all present

Pledge of Allegiance

Agenda Changes & Additions

#### Public Hearings:

- Budget Hearing #2 - Deanna Adams recommends we use spreadsheets

#### Consent Agenda

Motion to approve consent agenda by B. Sabo, seconded by J. Whitcomb, unanimously approved

#### Guest Presentations

#### Public Comments

- John Acton asks if we have considered splitting water and sewer bills in half. Do ½ in Jan, March etc. and the other half in Feb, April. Etc.

#### Councilmember Comments

- Some Council members did not receive the budget in advance from John; issues with emails bouncing; T. Norris says an asterisk is stuck in the middle of his email which is why it doesn't get delivered (we checked the emails and they went out from John on Friday at around 10:30)
- B. Sabo gives kudos to fire department auxiliary for bringing in money via the November bingo and other activities
- M. Lee suggests bingo in the park in the summertime

#### Mayor's Comments

- Will discuss FRN water and sewer bill

#### Administrator's Report

- Attached

#### City Attorney's Report

- Suggests Council members attend the newly elected officials webinar through AWC and the Public Records Act webinar or seminar. It is a requirement of the job. [www.awcnet.org](http://www.awcnet.org) will list the seminar dates and times. More than 2 of you cannot meet outside of this city council meeting. It is a violation of the Public Meetings Act, you can lose your office, and any action is void and cannot be acted upon by the city. Don't use your personal computer or phone for company business. Each of you needs a city North Bonneville address. Do not text people. Communicate via phone. There was one litigation where the judgment exceeded the city's annual budget and they went bankrupt. Ken can conduct training next year (1 hour), if needed.

#### Unfinished Business

- Discussion of Water and Sewer billing

## **New Business**

- Mike Baker would like to appeal his utility bill. Says the toilet was running (not leaking) while he was out of town for 3 months and it ran up his water bill. This situation was not caused by the owner but by a 3<sup>rd</sup> party who was checking on his house while Mr. Baker was out of town. Council agrees to a credit of \$94 on acct # 1190.0 (Mike and Pam Baker) at 403 Columbia.
- IT and Financial Audit – need to change passwords and check firewalls when the new administration starts. Need to hire state auditor to review our books (or someone with state knowledge). Motion by T. Norris for an IT and financial audit not to exceed \$10K; seconded by Travis; unanimously approved. This is in addition to the \$10K set aside to audit the water and sewer books. The current administration discovered errors going back to 2011.
- Motion to approve budget put on hold. John will provide additional info to B. Sabo.
- Motion to approve Capital Facilities Plan by T. Randall; seconded by J. Whitcomb; approved by all except T. Norris.
- Motion by B. Sabo, seconded by M. Lee, to approve FRN revised bill using a \$600 sewer base every two months retro to Jan 11, 2017. Unanimously approved. City changed the sewer base in November 2017 so this simply applies that formula retroactively to Jan 11, 2017 to FRN.
- Motion to approve invoices by T. Randall, seconded by J. Whitcomb, unanimously approved.

## **Closing Council Comments:**

B. Sabo – appreciate everyone’s feedback

J. Whitcomb – same

T. Norris – did we table the budget to next meeting? Yes. How about a workshop? (B. Sabo will work with John on it rather than have a workshop this late in the game)

T. Randall – Suggests an impact study on the elk as it relates to a Beacon Rock trail. Don’t put the trail through the wild life refuge.

Mayor - \$50K will not put a trail in & North Bonneville will not be the decision maker on this issue.

John – The \$50K is in the budget so Fish & Wildlife knows we are a serious partner

## **Closing Public Comments:**

Jane – discussion re Pierce Wildlife Refuge.

Mike Baker – Discussion re PUD dropping off boxes of LED lights and energy efficient showerheads.

Tom Flanagan – He runs the senior housing and would like to stop by city hall; says seniors do not have much money and they would like to assess the impact of the new sewer base changes. Also, thanks Mayor Don Stevens for his decade of work with the city. Despite all the arrows and barbs, you never miss a meeting and work extremely hard.

**Motion to adjourn** – Motion made by M. Lee, seconded by T. Randall. Unanimously approved.