

NORTH BONNEVILLE CITY COUNCIL

Tuesday, January 8, 2013

Finance Committee Minutes

Meeting Call to Order: 6:10 PM

Roll Call

Present: Mayor Don Stevens, Councilors Charles Pace, Mike Baker, and (telephonically) Patience Udall
Absent: Councilor Stratton-Pies
Staff Present: Clerk / Treasurer / Administrator John Spencer

Unfinished Business

Staffing Issues / 2013 Budget

Discussion ensued regarding city hall staffing.

New Business

John presented Draft 2012 year-end financials and the December reconciliation to the council. Discussion ensued.

Consensus to present monthly reconciliations in an abbreviated format, in a manner acceptable to the State Auditor's Office.

Adjournment

6:51



NORTH BONNEVILLE CITY COUNCIL
Tuesday, January 8, 2013
Minutes

Meeting Call to Order: 7:03 PM

Roll Call

Present: Mayor Don Stevens, Councilors Charles Pace, Mike Baker, and (telephonically) Patience Udall
Absent: Councilor Jennifer Stratton-Pies (Joined the meeting at 8:15)
Staff Present: Clerk / Treasurer / Administrator John Spencer, City Attorney Ken Woodrich

Guests Present

Approximately 4 guests were present.

Agenda Changes and Additions

Mayor Stevens asked to add the EDC Contract to Old Business.

Guest Presentations

None

Public Hearings

None

Consent Agenda

The consent agenda included the 12/11/12 Council Minutes, 12/18/12 Council Minutes, December Payroll, 12/31/12 Vouchers and 1/8/13 Vouchers. Discussion ensued regarding how best to handle an objection to a specific voucher.

- **Councilor Baker moved to approve the minutes of 12/18/12 and December 11th; 2nd by Councilor Pace.**
Yes Councilors Pace, Udall and Baker
No
Passed 3-0

- **Councilor Baker moved to approve December and January Vouchers; 2nd by Councilor Udall**
- **Councilor Pace moved to reduce the Woodrich voucher by \$180 by removing a line item regarding research on a council matter.**

Discussion ensued.

Failed for lack of 2nd

Councilor Stratton-Pies joined the meeting at approximately 8:15

On Original Motion

Yes Councilors Udall, Baker, Pace, Stratton-Pies

No

Passed 4 – 0

- **Councilor Stratton-Pies moved to approve the December 2012 payroll; 2nd by Councilor Baker.**
- **Councilor Pace moved to amend the motion to pro-rate the Deputy Clerk's benefits.**
Failed for lack of 2nd

On Original Motion

Yes Councilors Udall, Baker, Stratton-Pies

No Councilor Pace

Passed 3 – 1

Public Comment

Ninette Jones – A resident of Portland, spoke on behalf of Columbia River Sea Lions.

Council Member Comments

Councilor Pace – Discussed the issue of Sea Lions, recommending that the City Council take the matter up. Discussion ensued.

Clerk/Treasurer's Report

John provided in written format, and provided some additional updates:

- We hired Jim Runkles as a temporary, part-time Deputy Clerk, and are interviewing for another temporary, part-time Deputy Clerk.
- We are being mandated to clean the clarifier under the well-house. Expected to cost in the range of \$6,000.
- We are experiencing increasing failures with the pump station electrical panels. We will be bringing this issue back soon to discuss how to pay for upgrades.
- John asked whether the Council wishes to maintain its finance meeting schedule. Discussion ensued.

Consensus to move Finance Committee to 6:30

- John met with the County and Stevenson regarding federal transportation funding. We will be bringing forward a plan that addresses how to prioritize projects on a county level.

Discussion ensued on a variety of topics from the report.

Attorney Report

Ken noted the change to the state dig law.

Unfinished Business

Schedule exempt meeting regarding Negotiations

Consensus to exempt a portion of the January 22nd meeting

Resolution Regarding Coal Trains

Pollard Dixon presented a resolution on coal trains, noting that it does not take a position on the issue, but asserts that the city has standing to request an environmental assessment report. He continued to explain how he developed the resolution, to explain what it says, and to explain the potential impacts of the resolution. Discussion ensued.

- **Councilor Stratton-Pies moved to approve the resolution; 2nd by Councilor Pace.**
- **Councilor Pace moved to approve the resolution with typographical corrections; 2nd by Stratton-Pies.**

On Amendment

Yes Councilors Udall, Baker, Pace, Stratton-Pies

No

Passed 4 – 0

On amended Motion

Yes Councilors Udall, Baker, Pace, Stratton-Pies

No

Passed 4 – 0

Consensus to mail the resolution to all involved parties

Council took 5 minute recess from 8:25, returning at 8:30

Council Rotation at Planning Commission

Discussion ensued.

EDC Contract

- **Councilor Stratton-Pies moved to approve the EDC Contract; 2nd by Councilor Baker.**

Discussion ensued.

Yes Councilors Udall, Baker, Pace, Stratton-Pies

No

Passed 4 – 0

New Business

Ordinance 1018 – 2012 Final Budget Adjustments

- **Stratton-Pies moved to approve ordinance 1018; 2nd by Councilor Baker.**

John noted that there is an updated version to this ordinance.

Yes **Councilors Udall, Baker, Pace, Stratton-Pies**
No
Passed **4 – 0**

2013 Committee/Commission Appointments

Discussion ensued regarding appointments.

- **Councilor Stratton-Pies moved to approve the slate of committee appointments as discussed; 2nd by Councilor Baker.**

Yes **Councilors Udall, Baker, Pace, Stratton-Pies**
No
Passed **4 – 0**

Mosquito District Representative Appointment

- **Councilor Stratton-Pies moved to appoint Tom Jermann as the city's representative to the Mosquito District; 2nd by Councilor Baker.**

Yes **Councilors Udall, Baker, Pace, Stratton-Pies**
No
Passed **4 – 0**

Court Consulting Contract

- **Councilor Stratton-Pies moved to approve the court consulting contract; 2nd by Councilor Baker**

Discussion ensued regarding a change to the contract language.

Yes **Councilors Udall, Baker, Pace, Stratton-Pies**
No
Passed **4 – 0**

City Engineer Contract

- **Councilor Stratton-Pies moved to approve the Engineer contract; 2nd by Councilor Baker**

Yes **Councilors Udall, Baker, Pace, Stratton-Pies**
No
Passed **4 – 0**

Discussion Regarding New Positions

Discussion ensued.

- **Councilor Pace moved to table this topic; 2nd by Councilor Udall. Councilor Udall rescinded her 2nd. Failed for lack of a 2nd.**

- **Councilor Stratton-Pies moved to approve the position descriptions; 2nd by Councilor Baker.**

Discussion ensued.

- **Councilor Baker moved to amend the receptionist position description by striking the cash-drawer line; 2nd by Councilor Stratton-Pies.**

On Amendment

Yes Councilors Udall, Baker, Pace, Stratton-Pies

No

Passed 4 – 0

On Motion As Amended

Yes Councilors Udall, Baker, and Stratton-Pies

No Councilor Pace

Passed 3 – 1

Closing Comments

Pollard Dixon – Offered to answer any questions about the coal-trains.

Adjournment

Councilor Stratton-Pies moved to adjourn; 2nd by Councilor Baker.

Yes Councilors Udall, Baker, Pace, Stratton-Pies

No

Passed 4 – 0

Adjourned 9:28 PM

Mayor

Clerk