



*NORTH BONNEVILLE  
CITY COUNCIL*

*Mayor Don Stevens*

*Councilmember Bob*

**Finance Committee Meeting Minutes  
Tuesday January 12<sup>th</sup>, 2016  
6:00 p.m.**

**Roll Call:** Councilor Bianchi Absent

**Continued Business:** None

**New Business:**

The Mayor welcomed the new councilors and that introduction was followed by a discussion about the City operations and procedures. Items discussed during the business session included the processing of monthly invoices, disposal of the City's residual sewerage, the City's telemetry [communication] system that is on the blink and pursuit of a low interest loan for purposes of procuring a newer backhoe.

**Adjournment at 6:53 PM**



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**City Council Meeting Minutes**  
**Tuesday January 12, 2016**  
**7:00 p.m.**

**Meeting Call to Order** 7:00PM

**Roll Call:** Councilor Bianchi Absent

**Audience:** 5

**Pledge of Allegiance**

**Oath of Office**

Nathan Phillips, the Skamania County Elections Officer, administered the oath of office to Brian Sabo, Terry Norris and Judie Whitcomb and provided them with signed documents.

**Agenda Changes & Additions** None

**Consent Agenda**

**Approval of December 8<sup>th</sup> minutes; Special December 17<sup>th</sup> Meeting Minutes and 13<sup>th</sup> Month Invoices/Vouchers**

Councilor Sabo made a motion to approve the invoices as well as the minutes with one minor correction and seconded by Councilor Whitcomb.

Yes Councilors Sabo, Norris and Whitcomb

No

Abstain

Passed 3-0-0

**Guest Presentations:** None

**Public Comment:**

Charles Pace extended congratulations to the new Councilors wishing them the best. He provided the City with a college paper his sister, Katie Pace, wrote about the discussions the community had about its continuation in light of the need to dismantle the existing one to expand the dam operation. Charles said he was aware that Mike Baker had submitted a letter advising he was interested in the vacant Council seat and noting that he [Charles] had the privilege to serve on the Council with Mike and found him to be informed, conscientious and moral.

**Councilor Comments**

Councilor Sabo said he appreciated the opportunity to serve the local public.

Councilor Whitcomb also thanked the public for this leadership opportunity.

**Administrator's Report**

Steve welcomed aboard the new Councilors and said he was glad to accommodate their needs as they should arise.

**City Attorney's Report**

Ken Woodrich welcomed the Council and said he could help them individually with City legal issues but also noted he billed for his services. Ken said the Council would learn about legal processes as they attended various leadership training sessions scheduled for that purpose. Ken said a good source of free legal advice was available to the Councilors through MRSC.

**Unfinished Business** None

**New Business**

**Declaring City Council position # 3 vacant due to Councilperson Elect Carrie Gwynne's departure**

Initially, Councilor Sabo requested this item be continued and/or Ms. Gwynne be afforded the opportunity to miss three [3] consecutive council meetings before a determination to consider her seat vacant.

Attorney Woodrich said that the missing of the three [3] meetings' rule did not apply in this circumstance because she had not been seated as a councilor which would be a precondition to a determination she was continually absent.

Councilor Norris made a motion to approve the vacation and seconded by Councilor Whitcomb

- Yes Councilors Sabo, Norris and Whitcomb
- No
- Abstain
- Approved 3-0-0

**Appointing a person to serve in the City Council position # 3**

Mayor Stevens noted that the City had received two letters of interest relative to serving in the capacity of City Councilor, one from Mike Baker and other from Craig Forster and noting they both had previously served on the Council. The Mayor followed this remark by also noting that had recently received an email from Craig Forster advising that he would defer, for the time being, his interest in this position in favor of Mike Baker's appointment. After discussion the Council determined to continue this item until the next meeting scheduled for January 26<sup>th</sup> and urged that an effort be made advertise/announce this open seat during the interim.

Councilor Sabo made a motion to continue this item and seconded by Councilor Norris

- Yes Councilors Sabo, Norris and Whitcomb
- No
- Abstain
- Approved 3-0-0

**Approval of Hotel/Motel Tax Funding agreement between City of North Bonneville and Skamania County Chamber of Commerce in the amount of \$20,000.00 to distribute information about the City for purpose of increasing its tourism potential.**

Councilor Sabo made a motion to approve and seconded by Councilor Norris

- Yes Councilors Sabo, Norris and Whitcomb
- No
- Abstain
- Approved 3-0-0

**Approval of Hotel/Motel Tax funding agreement between City of North Bonneville and Skamania County Chamber of Commerce in the amount of \$9,000.00 to oversee the Gorge Day's event with the exception of the car show event.**

Councilor Sabo made a motion to approve and seconded by Councilor Whitcomb  
Yes Councilors Sabo, Norris and Whitcomb

No  
Abstain  
Approved 3-0-0

**Approval of Hotel/Motel Tax funding agreement between City of North Bonneville and Skamania County Chamber of Commerce in the amount of \$5,000.00 to oversee the Gorge Day's car show event.**

Councilor Sabo made a motion to approve and seconded by Councilor Whitcomb  
Yes Councilors Sabo, Norris and Whitcomb

No  
Abstain  
Approved 3-0-0

**Approval of Hotel/Motel Tax funding agreement between City of North Bonneville and North Bonneville Hot Springs Resort and Spa in the amount of \$15,000.00 to place advertisements in various planner directories as part of the resort's advertising campaign.**

Councilor Sabo made a motion to approve and seconded by Councilor Norris  
Yes Councilors Sabo, Norris and Whitcomb

No  
Abstain  
Approved 3-0-0

**Approval of Hotel/Motel Tax Funding agreement between City of North Bonneville and North Bonneville Hot Springs Resort and Spa in the amount of \$3,500.00 to replace 6 worn out highway location signs on SR14 and Interstate 84.**

Councilor Sabo made a motion to approve and seconded by Councilor Whitcomb  
Yes Councilors Sabo, Norris and Whitcomb

No  
Abstain  
Approved 3-0-0

**Approval of Hotel/Motel Tax Funding agreement between City of North Bonneville and Mark Mayfield owner/operator of Beacon Rock Golf Course in the amount of \$1,425.00 for purchasing of display space at the Portland Golf Show.**

Councilor Norris made a motion to approve and seconded by Councilor Sabo  
Yes Councilors Sabo, Norris and Whitcomb

No  
Abstain  
Approved 3-0-0

**Approval of Resolution 488 – A resolution authorizing use of lodging tax revenues to fund certain City sponsored projects.**

Steve explained that when another interest [such as the Skamania Chamber of Commerce] requests hotel/motel funds [lodging funds] the City enters into a contractual arraignment with them for use of these proceeds. However, in this instance the City is requesting hotel/motel funds for three [3] proposed projects and the City does not have the capacity to enter into a contract with its self because a contractual arrangement requires the presence of two [2] or more parties. As a substitute for

contractual arrangements, the City through its legislative body can come to terms on use of these tourism proceeds through a resolution process. Attorney Woodrich noted that hotel motel monies are restricted and thus a need for the Councilor's direction to use them for specific purposes. Councilor Sabo made a motion to approve and seconded by Councilor Whitcomb Discussion followed concerning the pump track proposal. Councilor Sabo expressed concerns about the fact the facility would be located on the Skamania Port District property and they had not fulfilled all their land use requirements. He also expressed concerns the bicycle path and track assemblage will entice youth to cross SR14 against high speed traffic without efforts to first curb the speed through traffic mitigation. Additionally, he expressed some level of concern about possible environmental impacts. He agreed the proposal was a good idea but believes there needs to be a master plan that addresses these types of issues. He said he would like to review the interlocal agreement the City would have with the Port District. Councilor Norris agreed the pump track would be a good recreational asset but he also expressed concerns about a need for a plan.

Mayor Stevens suggested this item be removed from hotel/motel funding consideration through an amending of the motion to remove the pump track from the resolution.

Councilor Sabo made a motion to amend Resolution 488 to remove the pump track funding component for the time being and seconded by Councilor Norris.

Yes Councilors Sabo, Norris and Whitcomb

No

Abstain

Approved 3-0-0

Motion to approve Resolution 488 as amended:

Yes Councilors Sabo, Norris and Whitcomb

No

Abstain

Approved 3-0-0

#### **Appointment of Steve Whitcomb to the NB Planning Commission to serve in position 1 until 12/31/2019**

Councilor Sabo made a motion to approve the appointment and seconded by Councilor Norris

Yes Councilors Sabo, Norris and Whitcomb

No

Abstain

Approved 3-0-0

#### **Appointment of Jim Goldring to the NB Planning Commission to serve in position 2 until 12/31/2019**

Councilor Sabo made a motion to approve the appointment and seconded by Councilor Norris

Yes Councilors Sabo, Norris and Whitcomb

No

Abstain

Approved 3-0-0

#### **Closing Public Comments**

Julie Sabo urged the Council to advertise the open Council position.

Melissa Norris inquired whether or not the pump track issue had been publically discussed.

#### **Closing Council Comments**

Councilor Norris said he welcomed a pump track and hoped that formalized plans could be constructed in a timely fashion.

**Adjournment**

Councilor Sabo made a motion to adjourn the meeting and seconded by Councilor Whitcomb

Yes Councilors Sabo, Norris and Whitcomb

No

Abstain

Approved 3-0-0

Meeting was adjourned approximately 7:55 PM

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**Mayor**

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**City Clerk**