



NORTH BONNEVILLE CITY COUNCIL

Mayor Don Stevens
Councilmember Terry Norris
Councilmember Brian Sabo

Councilmember Bob Bianchi
Councilmember Judie Whitcomb
Councilmember Craig Forster

North Bonneville Workshop Meeting Tuesday July 11, 2017 6:30 p.m.

Council Workshop: Note - the workshop discussion period is from 6:30 P.M. to 7:00 P.M. followed by the Regular Council Session - it is possible that workshop discussion items are continued into the regular council session.

Workshop Meeting Call to Order

Roll Call

Unfinished Business

New Business

Adjournment



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Councilmember Judie Whitcomb
Councilmember Craig Forster

City Council Meeting Agenda

July 11, 2017

7:00 p.m.

Meeting Call to Order

Roll Call

Pledge of Allegiance

Attendance

Agenda Changes & Additions

Consent Agenda

- Approval of invoices and last meeting minutes

Guest Presentations – John Spencer – Budget Kickoff

Public Comment

Councilmember Comments

Mayor's Comments

Administrator's Report

City Attorney's Report

Unfinished Business –

- Approval of Judie Whitcomb absence last meeting
- Written Pool Proposal by Karen Douglass

New Business

Closing Public Comments

Closing Council Comments

Note: Council may adjourn to executive session in accordance with RCW 42.30.110 during any meeting.

July 11, 2017

City Administrator's Report

TIB LED Update – When I arrived at the city, Richard said he had been working on the LED light grant for 2 years. He did not keep many documents, however. When I met with the TIB supervisor, he said it was a “done deal” except for the PUD had to provide some input. When I asked Jason at TIB the status of the PUD, he said several times it was in progress and the delay was with the PUD. This week, Jason said that the grant was never applied for. This week, his supervisor said it was applied for by Richard and I now have a hard copy of the grant. What needs to be done: we have to contact the PUD and they have to agree to a rate decrease which will translate into savings for us. If we can negotiate this, then TIB will approve the grant.

Contractor Nutter ran into some TV cable which was not accounted for by locater services.

Clark & Sons – Emergency Road Repair Grant – go live date is this week

Evergreen East - Estimated start date is 2nd week in August

Financials – finished the financials this week. Expected water revenue is down but once we resolve the issues with the Lodge, we should see the fund improve.



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Mayor Don Stevens
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Councilmember Judie Whitcomb
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North Bonneville Workshop Meeting Tuesday June 27, 2017 6:30 p.m.

Council Workshop: Note - the workshop discussion period is from 6:30 P.M. to 7:00 P.M. followed by the Regular Council Session - it is possible that workshop discussion items are continued into the regular council session.

Workshop Meeting Call to Order

Roll Call

- Councilors Judie Whitcomb and Bob Bianchi absent

Unfinished Business

New Business

- Discussion of fireworks (current code authorizes fireworks to be discharged from June 28th to July 5th. New ordinance would reduce days to July 4th only)

Adjournment at 6:44



NORTH BONNEVILLE CITY COUNCIL

Mayor Don Stevens
Councilmember Terry Norris
Councilmember Brian Sabo

Councilmember Bob Bianchi
Councilmember Judie Whitcomb
Councilmember Craig Forster

City Council Meeting Agenda

June 27, 2017

7:00 p.m.

Meeting Call to Order

Roll Call

- Councilors Whitcomb and Bianchi are absent

Pledge of Allegiance

Attendance

Agenda Changes & Additions

Consent Agenda

- Councilor Sabo made the motion, Councilor Forster seconded. Unanimous approval of invoices and last meeting's minutes

Guest Presentations:

- Devin Jackson: construction on Cascade had some sewer hiccups which have been resolved including fiber optics passing through a large stone and the trench was large and unmarked from a locator standpoint. Clark & Sons were the low bidder for the emergency repair of road grant coming in around \$18K. Devin presented a Supplemental Agreement for consideration on Evergreen East (which is standard operating procedure; not a change order). Devin also recommends we should hold off on implementing the Complete Streets \$125K grant until spring/early summer of 2018 to get a better price.
- Doug Probsfeld – landscaping exceptions – submits exhibits re a major makeover of his property. Attorney Ken says a license agreement will allow Doug to do these projects but it would have to be approved by Council; attorney can draft something to protect the city interest; Doug would need a right of way permit; he would have to maintain the property; unintended consequences would need to be anticipated; island water is problematic due to backflow issues so that is a “no”; discussion of xeriscaping on island. City has to approve tree removal and re-planting; a covenant would be problematic if Doug goes to sell so not recommended; in sum: if approved, a license, maintenance agreement, and warranty might be the best approach with engineering and legal input, all paid by Doug. As soon as Doug can provide a Plan, he will return to Council to present again.

Public Comment

- Citizen comment re homelessness and needing an ordinance in order for the sheriff to act

Councilmember Comments

- Councilor Sabo states we received 3 calls for fire dept today (Dog Mtn, brush fire, and illegal burn)

Mayor's Comments

- Gorge Days are July 7 and 8

Administrator's Report

- Attached

City Attorney's Report

Unfinished Business

- Karen Douglass and re-opening the Stevenson Pool – issue is whether to pay \$7,000 for the pool and specifically lifeguard training from N. Bonneville. Training is considered operational and most of our funds do not cover that. Discussion re whether or not the Tourism Fund is available to fund the pool and how we can tie it to tourism. Typically, tourist funds are used for events and capital expenditures (but only if city has an ownership interest which we do not). Levy will not increase due to the pool opening. Karen will bring back some promotional marketing collateral for consideration.

New Business

- Ordinance 1080 – Fireworks - Motion by C. Forster, seconded by C. Sabo, unanimously approved;
- Jackson Consultant Agreement - Motion by C. Sabo, seconded by C. Forster; unanimously approved;
- Clarks & Sons - Motion by C Forster, seconded by C Norris, to award the \$18K to Clark & Sons for the Emergency Road Repair job, unanimously approved
- Excusing Councilor Bianchi – Motion by C. Forster and seconded by C. Sabo, unanimously approved.

Closing Public Comments

Closing Council Comments

Adjournment

Note: Council may adjourn to executive session in accordance with RCW 42.30.110 during any meeting.

June 27, 2017

City Administrator's Report

- Sam completed the 2016 Drinking Water Quality Report recently and sent it off to Dept of Health
- Next deliverable is another water report which shows production vs consumption
- Please welcome Nannette Barira if you see her. She is our new Jr Bookkeeper/Customer Service Rep who will be working Wednesday, Thursday and Friday.
- John and Sam had their first budget meeting on June 19th; the next one will involve the dept managers (fire, planning, and public works) and will occur on
- One of our light poles was hit by Hood River Sand & Gravel. Working with P. Gaines at Brown & Brown to place a claim. Another one was hit by a citizen but repaired by us. Two poles will be replaced and submitted to insurance
- Maintenance is currently interviewing PT candidates for a Maintenance I position.

Infrastructure Updates:

- Evergreen East – likely to happen in August – Hiland is putting in his stubs today (Clark & Sons are doing the work for Hiland at his expense)
- Complete Streets – we will try to delay until next year
- Emergency Repair – Council to approve at next meeting and vote on the \$18000 grant and the work will be done next Wed – Friday
- Chip Seal – have a meeting scheduled for next Tuesday. This project is feasible “if” the county will do the work. The County is doing their chip sealing on July 17 out in Carson so this would be for next year when the County will be moving west. Also, this grant proposal is due on 8.18.17 and they are doing work on 7.17.17. We need to communicate to Tim Homan how much road we will do so they can order chip seal if this goes through.
- BRAC update. This is the \$2.5M bridge repair update. State came by with Arnie at the County to look at our bridge. One of the bearings is maxed out. Seismic needs to be done. Upgrades to corrosion. Our State rep is Roman Peralta with WSDOT. He is the bridge engineer for local programs. He wants a line item from the engineers by 8.1.17. (Evidently there were cost overruns and underruns in the past so he wants the county to zero in more closely on cost estimates. He will go to the Committee in August. If we get the grant, we should be in good shape for 30-50 more years. The County is working with Ron Wilson of Integrity Structural Engineering.

2017 TOURISM FUNDING APPLICATION FORM

Submitted by: Stevenson-Carson School District, Superintendent Karen Douglass

Contact Person: Karen Douglass

Mailing Address: 350 NW Bulldog Drive
PO Box 850
Stevenson, WA 98648

Phone: (509) 427-5674

Email: DouglassK@SCSD303.org

Name of Proposed Event: **Marketing the Stevenson-Carson School District's Pool**

1. Describe your organization. Include your TIN/EIN if applicable.
Stevenson-Carson School District, EIN 91-0971921.
2. Describe your proposal to attract visitors to the area, including dates and expected costs.
Promote the pool throughout the year with full color posters/brochures and paid advertising in Stevenson and all Gorge area newspapers. We would promote from Lyle to Mt. Pleasant and in Cascade Locks. We will promote in White Salmon in the fall/winter months, as to not compete with their outdoor community pool that is in full operation during the summer months. The promotion would include hours of operation, availability of lessons, and other pool information. Special events such as TEEN NIGHT would also be promoted and we are exploring the possibility of a BIGFOOT BASH or SASQUATCH SPLASH that would directly tie to your North Bonneville Trail System. This event could be in conjunction with the annual Logtoberfest held in Carson to provide a bridge for all the tourists to find their way to North Bonneville. Furthermore, if we attract people from Skamania/Mt. Pleasant area, they will travel through North Bonneville to get to the community pool.
3. How much are you requesting from City of North Bonneville Lodging taxes? \$7,000
4. How will these funds be used? *Promotion and Special Events*
This request is to continue promotion for the swimming pool and to create special events that will cross promote other activities in our communities. Other revenue for operating costs and supplies have been provided for by SCSD(\$40K), The City of Stevenson (\$40K for reopening and \$20K for 2018), Skamania County (\$50K), PTA (\$800) and Washington Investment Fund (\$18.5K).
5. Explain how your activity or facility will result in increased tourism and overnight stays.
The school district's pool would provide one more activity for tourists visiting Skamania County to enjoy. Many windsurfers, kite boarders, hikers, and other tourists come tour area every year. The community pool will allow family members not wanting to participate in these sports an alternate activity to enjoy while their spouse or parents windsurf / kiteboard / hike etc. Having a large number of diverse activities for tourists to do in the immediate area will encourage more tourists to come to our area. The cross promotion of the swimming pool with the Discovery Trail in North Bonneville may encourage visitors to explore your town as well.

6. Other ways to benefit North Bonneville:

We hope residents of Cascade Locks, White Salmon and Hood River will participate in swimming lessons and otherwise use the community pool. It is unlikely the pool, by itself, will encourage tourists from out of state / country to visit. However, tourists from a closer proximity may wonder further into the county (North Bonneville) once they are here.

7. How will the North Bonneville community benefit from your project?

The Community will benefit greatly from reopening the pool. Local residents will be able to use the pool for recreational swimming. The Stevenson-Carson School District could add swimming lessons or Introduction to Swimming as an after-school program. We may be able to once again sponsor a local Swim-Team and host competitions in the future. Senior citizens would be able to use the pool for lap swim and organized activities. Handicapped children in the Stevenson-Carson School District would be able to use the pool as part of their adaptive PE program. Community classes could be held in the pool such as beginning kayaking (as is currently being done in the Hood River Pool).

Thank you for your consideration. If your process requires additional information, please feel free to ask. THANK YOU!



Stevenson-Carson School District
Superintendent

17-Jun

EXPENSE	Original	Year To	% Budget
FUND	Budget	Date	Spent
001 General Fund	\$ 594,715		0.00%
Legislative	\$ 550	\$ -	0.00%
Judicial	\$ 20,800	\$ 16,154	77.66%
Executive	\$ 17,905	\$ 5,380	30.05%
Finance / Admin	\$ 82,988	\$ 44,895	54.10%
Legal	\$ 28,000	\$ 19,890	71.04%
General Gov't	\$ 46,145	\$ 28,976	62.79%
Property Management	\$ 29,691	\$ 13,671	46.04%
Misc	\$ 250	\$ -	0.00%
Police	\$ 72,000	\$ 36,627	50.87%
Fire	\$ 60,587	\$ 32,856	54.23%
Jail	\$ 4,000	\$ 110	2.75%
Weed Control	\$ 550	\$ -	0.00%
Animal Control	\$ 250	\$ -	0.00%
Planning	\$ 60,277	\$ 31,669	52.54%
Total Housing	\$ 10,000	\$ 4,599	45.99%
Parks	\$ 81,635	\$ 65,184	79.85%
Non expenditures	\$ 43,105	\$ 1,615	3.75%
Loan/Financing Payments	\$ 34,982	\$ 31,035	88.72%
Community Garden	\$ 1,000	\$ 169	16.90%
101 City Street Fund	\$ 976,703	\$ 215,562	22.07%
104 Tourism Promotion	\$ 77,119	\$ 18,725	24.28%
105 Tourist Facility Reserve	\$ 50,000	\$ -	0.00%
106 Skate Park Fund	\$ -	\$ -	
Public Works			
302 Capital Improvement Fund	\$ 60,985	\$ -	0.00%
404 Water Reserve Fund	\$ 15,000	\$ -	0.00%
403 Sewer Reserve Fund	\$ 9,000	\$ -	0.00%
400 Water Fund	\$ 264,856	\$ 95,384	36.01%
401 Sewer Fund	\$ 267,282	\$ 122,655	45.89%
501 Equipment Fund	\$ 56,275	\$ 35,759	63.54%
602 Deposit Fund	\$ 2,500	\$ 1,144	45.76%
Total	\$ 2,374,435	\$ 822,059	37.79%

REVENUE	Expected	Year To	% Rev.
FUND	Amount	Date	Received
001 Current Expense Fund	\$ 579,168	\$ 354,591	61.22%
101 City Street Fund	\$ 976,999	\$ 184,762	18.91%
104 Tourism Promotion & Develop.	\$ 15,000	\$ 18,905	126.03%
105 Tourist Facility Reserve	\$ 3,750	\$ -	0.00%

106 Park Donations	\$ -	\$ 3,000	#DIV/0!
302 Capital Improvement Fund	\$ 36,000	\$ -	0.00%
404 Water Reserve Fund	\$ 22,500	\$ -	0.00%
403 Sewer Reserve Fund	\$ 28,000		0.00%
400 Water Fund	\$ 333,000	\$ 88,600	26.61%
401 Sewer Fund	\$ 534,112	\$ 114,134	21.37%
501 Equipment Fund	\$ 87,832	\$ 34,459	39.23%
602 Deposit Fund	\$ 4,000	\$ 1,950	48.75%
	<u>\$ 2,620,361</u>	<u>\$ 800,401</u>	<u>30.55%</u>