



*NORTH BONNEVILLE
CITY COUNCIL*

Mayor Don Stevens
Councilmember Terry Norris
Councilmember Brian Sabo

Councilmember Travis Randall
Councilmember Judie Whitcomb
Councilmember Margie Lee

**North Bonneville Workshop Minutes
November 14, 2017
6:30 p.m.**

Council Workshop

Workshop Meeting Call to Order

Roll Call – all present

Unfinished Business

New Business

- Ad Valorem Tax Increase discussion
- Budget discussion

Adjournment 7:05 pm



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City Council Meeting Minutes

November 14, 2017

7:06 p.m.

Meeting Call to Order

Roll Call – all present

Pledge of Allegiance

Agenda Changes & Additions

Public Hearings –

- Ad Valorem (no comments)
- Budget - Comments were : (a) we will be losing \$6000 in rental income from DOC next year (they are moving back to the County); (b) sales tax is higher than expected; (c) \$8000 will go to water and sewer for an audit; (d) rate study by RCAC will be free.
- B. Sabo would like to see these changes noted in his email to John last Sunday. John discusses the effect on moving money around and its allocation to the various funds since we use Fund Based Accounting

Consent Agenda

- Approval of last meeting minutes – Motion to approve by M. Lee, 2nd by Travis, unanimously approved

Guest Presentations

- Devin Jackson and LED grant – discussion re which type of light to use – WA state says every city is going to be LED so it is called a grant but it is really a mandate – consensus by Council to go with 3000 Kelvin lights for residential areas and 4000 for the main streets and to stay with Cobras/arms. If we used 100 watts before, and it is now 50 watts, then we can take to TIB for approval but PUD needs to show us the savings before TIB will approve. Bonnets are 5-6 times as expensive as cobras.
- Renewal of Totem Pole – James Bratrud would like to renovate the totem pole at Strawberry Island. He is an artist. Would need a clean, dry space to do the work. He has the paint. He will get estimates on the varnish and sealant which the city would pay – unanimous consent by Council so he will get some cost estimates as a next step.
- Mayor: Fire Dept checks – 3 weeks ago a meeting was held at Fern’s event center with all the Gorge Groups. Fern says if it benefits N. Bonneville, she will let people use her meeting facility for free. So \$300 was donated and Fern said to give it to the Fire Dept.

Public Comments

- C. Jermann – still concerned about the Tourism dollars and the overall decision – 5-6 people got together to talk about it; one person wanted a \$1M playground; others wanted a nice meeting place for 150 people
- Pat – Bingo is Thursday night at 7:00; have some great prizes; can buy tickets from Tracy, Diane or fire fighters

Councilmember Comments

- **B. Sabo** – At the 10.24.17 Council meeting, we voted to give Irene Bitikofer a refund on her utility bill. Status? (The utility billing person knows about this but wasn’t there and is asking what the dollar amount is before she can pay it)
- **T. Norris** – thanks for cleaning up Hamilton Creek so it doesn’t flood; any word on when the lights will be up and running in the parking lot?

Mayor’s Comments

Administrator’s Report - See attachments; have developed a calculator for citizens to confirm that their utility bills are

correct in case they choose to check; email me if you would like it sent; after 2 months of research, it appears Vision software was not configured properly to generate accurate bills; public works made some errors in recording meterreading cards correctly; inadequate staffing levels to audit many transactions is a real problem; we spent 8 hours reconfiguring Vision last week (which should have been done in March) so bills should be fine until next March (when the system will need to be reconfigured to recognize CPI increases; just remember: any change in water – sewer requires reconfiguration in the Vision d/base.)

T. Jermann provided an excellent summary on the items we historically had to configure in Vision and you can see there were a lot of them.

Second discussion item had to do with DOR Audit and use tax.

Third item had to do with SAO audit, which is ongoing right now. Entrance meeting is tomorrow if you care to attend.

J. Whitcomb – concurs with Administrator that staffing levels in Admin are not up to par

Mayor - we get dinged in our audits for not enough checks and balances and it is because of a lack of qualified personnel; and now the plan is to cut ½ position in Admin?

City Attorney's Report – none

Unfinished Business

Budget – Council chooses to proceed with the requests B. Sabo sent to John Spencer last Sunday Except J. Whitcomb dissents stating there are not enough trained people in Admin and PW and they are not paid competitively so no one stays – they need more staff

New Business

Ordinance 1082 – Ad Valorem Tax Increase

- Motion to approve by B. Sabo, 2nd by T. Randall, unanimously approved

Closing Council Comments

T. Randall – thanks for coming

T. Norris – willing to follow the mayor elect on the budget

J. Whitcomb – I've said my piece

B. Sabo – thanks for coming

Closing Public Comments

C. Jermann – my area of the neighborhood was hardly cleaned up after the ice storms so we need more people in public works so they can come to my house.

Executive Session re ongoing investigation.

Motion to adjourn at 8:30 by B. Sabo, seconded by T. Randall, unanimously approved.