



NORTH BONNEVILLE CITY COUNCIL
Tuesday, September 24, 2010
Minutes

Meeting Call to Order: 6:32 PM

Roll Call

Present: Mayor Stevens, Councilors Tom Herzig, BreAnna Porter, Tim Dudley
Absent: Councilors Jim Runkles, Jennifer Stratton-Pies (excused)
Staff Present: Clerk / Treasurer John Spencer, Attorney Teunis J. Wyers

Guests Present

Approximately 9 guests were present, including Mary Armantrout and Rev. Gary Clelland.

Consent Agenda

The Consent agenda included August 24th Council minutes, the first run of September vouchers, July and August Payroll, and the 2nd Change Order for the Sewer Plant.

- **Tom Herzig moved to approve the consent agenda; 2nd by Tim Dudley.**

Councilor Herzig asked for Gross Payroll numbers in the future.

- **BreAnna Porter moved to amend the motion to approve the agenda minus the July and August payroll; 2nd by Tim Dudley**
Yes: Councilors Tom Herzig, BreAnna Porter, Tim Dudley
No: None
Passed 3 – 0

Motion as Amended

Yes: Councilors Tom Herzig, BreAnna Porter, Tim Dudley
No: None
Passed 3 – 0

Public Comment

Mary Armantrout – provided kudos on the Heritage Trails program

Guest Presentations

N/A

Council Member Comments

Councilor BreAnna Porter asked for the City to support the schools by donating two gift baskets to the PTA Bingo.

- Discussion ensued regarding the pros and cons of the idea.

- Teunis Wyers is concerned there is a prohibition against donation of taxes in this manner.
- John will check up on the legality with MRSC

Councilor Tim Dudley found apparent discrepancies on 2009 time cards and would like to authorize John to get RFPs for an audit of our payroll records through 2006.

- Discussion ensued.
- BreAnna offered to do the review of time cards and corresponding payroll records.

Councilor Tim Dudley asked John to solicit RFPs for a new software system with the goal of implementation on January 1, 2011. This should include recommendations on hardware needs as well.

- Discussion ensued.
- John was asked to prepare information on the RFP and related hardware requirements for next meeting.

Councilor Tom Herzig asked what the date is for the 2010 YTD column on the Treasurer's expenditure report.

Councilor Tom Herzig asked about the status of the Street Sweeper because it appeared to be broken when it went down his street recently.

Councilor Tim Dudley discussed the Finance Committee, noting that only he and Jennifer Stratton-Pies have been appointed to the committee.

- Don asked whether we could have 3 councilors on the committee, but never have a full meeting, thereby avoiding the quorum issue.
- Teunis recommended going ahead with a full committee and simply having special meetings.

- **Tim Dudley moved to form a finance committee consisting of the entire council and four citizens; 2nd by BreAnna Porter.**

Yes: Councilors Tom Herzig, BreAnna Porter, Tim Dudley

No: None

Passed 3 – 0

- **Tim Dudley moved to change the starting time of Council meetings to 7:00 PM and to hold Finance meetings from 6:00 to 7:00 PM; 2nd by BreAnna Porter.**

Yes: Councilors Tom Herzig, BreAnna Porter, Tim Dudley

No: None

Passed 3 – 0

Clerk/Treasurer's Report

John Spencer read highlights from the Clerk/Treasurer's report and provided updated 2011 revenue estimates along with 2010 year-end estimates.

Council asked John to get a memo on the domestic violence code issue from Judge Nix.

Attorney Report

Teunis made some comments regarding the proposed web maintenance contract and potential conflict of interest with the mayor; saying that the contract would be legal so long as it remains below \$18,000. Teunis provided a brief review of law regarding this issue.

New Business

Request for Incidental Directional Sign by the N. Bonneville Community Church

Reverend Gary Clelland is the new pastor for the North Bonneville Community Church – he displayed a sandwich sign that he wishes to put out by the City Directory Sign from 8AM to noon on Sundays.

Discussion ensued.

Tim Dudley moved to approve the sign as presented (8-12 on Sundays),
BreAnna 2nd

- **Tim Dudley moved to approve the sign as presented (8-12 on Sundays); 2nd by BreAnna Porter.**
- **BreAnna Porter moved to amend the motion to approve the sign only until the city is able to get proper signage through the planning commission; 2nd by Tom Herzig.**

Discussion ensued.

Yes: Councilors BreAnna Porter, Tim Dudley

No: Councilor Tom Herzig

Passed 2 – 1

Motion as Amended

Yes: Councilors BreAnna Porter, Tim Dudley

No: Councilor Tom Herzig

Passed 2 – 1

Unfinished Business

Design / Landscape Standards for the I/BP Zone

Planning Commission did not have a quorum, so this will be brought forward at the next Council meeting.

Review of Committee Structure – Finance Committee

Previously addressed.

New Business

Selection of Bid for Website Management

Mayor Don Stevens stepped down to avoid any conflict of interest.

Discussion ensued regarding the pros, cons, and details of the bids.

- **Tim Dudley moved to accept the Columbia Gorge Information Systems proposal with an annual cap of \$2,500 and striking the supplies and materials clause, allowing the city to purchase any needed supplies and materials; 2nd by BreAnna Porter.**

Discussion ensued.

- **Tom Herzig moved to amend the motion to make the 2010 cap \$1,500; 2nd by BreAnna Porter.**
Yes: Councilors Tom Herzig, BreAnna Porter, Tim Dudley
No: None
Passed 3 – 0

Motion as Amended

Yes: Councilors Tom Herzig, BreAnna Porter, Tim Dudley
No: None
Passed 3 – 0

Mayor Stevens returned to the meeting.

Casey Roeder application for the Hotel/Motel tax committee.

Teunis feels that Casey Roeder's position on the committee would be a conflict of interest with her role as a recipient of Hotel/Motel tax funds.
No further discussion ensued.

Budget Priorities Discussion

John reviewed the results of the prioritization exercise and the 2006 community survey. Discussion ensued, no action taken.

BreAnna asked for clarification about the status of the union contract.

- Don explained that it will remain in effect until one year after the end of the agreement's active date, during which time the city and union will negotiate it.

Tom Herzig asked for an update of the status on the union disputes.

- Don explained the upcoming mediation process for the Unfair Labor Practice (ULP) dispute.
- The grievances are on hold until the ULP is resolved.

Closing Comments

None.

Adjournment

- **Councilor Tim moved to Adjourn; 2nd by Councilor Porter.**
Yes: Councilors BreAnna Porter, Tom Herzig, Tim Dudley
No: None
Passed 3 – 0
Adjourned 8:42 PM

Mayor

Clerk