

**NORTH BONNEVILLE CITY COUNCIL**

**Tuesday, August 27, 2013**

**Finance Committee Minutes**

**Meeting Call to Order:** 6:30 PM

**Roll Call**

**Present:** Mayor Don Stevens, Councilors Charles Pace, Bob Bianchi, Mike Baker, Craig Forster and Mike Hamilton [all present]

**Absent:**

**Staff Present:** Steve Hasson, Annette Taylor, Tom Jermann and Richard Lafayette

**Unfinished Business**

None

**New Business**

John Spencer provided the finance committee members preliminary financial projections for each City fund in preparation for construction of the 2014 budget. Initial estimates show a 21 thousand dollar reduction in revenue in 2014 over 2013.

A discussion ensued concerning the identification of the City's priorities for purposes of seeking grant or loan revenues. The Council considered a host of staff identified issues or concerns. After deliberation the Council directed staff to seek funding to replace the City's aging lift stations and the Transite water line in that order of priority.

**Adjournment 7:29 P.M.**



**NORTH BONNEVILLE CITY COUNCIL**  
**Tuesday, August 13, 2013**  
**Minutes**

**Meeting Call to Order:** 7:35 PM

**Roll Call**

Present: Mayor Don Stevens, Councilors Charles Pace, Mike Baker, Bob Bianchi, Craig Forster and Mike Hamilton [all present].  
Absent: None  
Staff Present: Steve Hasson, Annette Taylor, Tom Jermann, Richard Lafayette, Ken Woodrich and J.B. Tension

**Guests Present**

Approximately 15 guests were present.

**Agenda Changes and Additions**

The Council asked questions of the City Attorney, Ken Woodrich, concerning open meeting laws. Mr. Woodrich provided some guidance how the City leadership should interface with one another outside Council meeting so as not to violate open meeting laws and stay with the framework of the Appearance of Fairness Doctrine.

**Public Hearings**

None.

**Consent Agenda**

The consent agenda included the August 13 Council Minutes and August 27<sup>th</sup> Invoice Vouchers.

Councilor Baker moved to approve the consent agenda; 2<sup>nd</sup> by Councilor Bianchi

A discussion followed where the Council determined to vote separately on the vouchers and the minutes.

**Voucher Approval:**

Yes Councilors Pace, Baker, Bianchi and Forster  
No  
Abstain Councilor Hamilton  
Passed 4 – 0 - 1

**Minute Approval:**

Yes Councilors Baker, Bianchi and Forster  
No Councilor Pace  
Abstain Councilor Hamilton  
Passed 3 – 1 - 1

### **Guest Presentations**

No guest presentation

### **Public Comment**

Cheryl Jermann expressed concern about ATV use within the City in light of the recent Washington State legislation that allows the use of these vehicles on County roads in Counties with populations of less than 15,000; she also requested staff address concerns about the proliferation of blackberry vines along the City's trail network.

Mary Armantrout thanked the Council for asking lots of good questions but asked they speak up when they made comments. She also noted that one of the Bigfoot Statutes had lost its silicon.

### **Council Member Comments**

Mike Hamilton read a letter he had written about serving as a Councilor.

### **Administrator's Report**

- Fire Chief J.B. Tennison spoke at length about conflicts the Fireman Association's encountered in their sponsorship of the Gorge Days car show and the fact the association lost money due to unforeseen expenditures. The chief was seeking funding assistance to help defray association costs. He also asked that his compensation be enhanced to include a cell phone and assistance with gas expenses.
- Steve Hasson advised the Council the copy machine was old and would likely need to be replaced at some point and its comparable replacement would run approximately \$150 per month over a five year period or roughly \$9,000.
- Steve said the staff was evaluating a 1996 Case 580 Backhoe that was being surplus by Skamania County. He said it might be prudent to procure it if we could get it for a reasonable cost.
- Steve noted that the City has an emergency generator that is relied upon as a backup source of power for the lift stations but that is not operational at this time. Public works intends to have it rebuilt.
- Steve also noted that there was a need to purchase a utility locator because the one we relied upon was more than 30 years old and losing its capacity to locate, which posed a liability. A new locator costs in the neighborhood of \$950.
- Finally, Steve noted that the County Sheriff was seeking input from the City concerning use of ATV usage on City roads, in light of the recent Washington State Legislation that afforded their licensed presence on Skamania County Roads.

### **Attorney Report**

City attorney, Ken Woodrich, advised he had discussed the transfer of the City's municipal court system to the County with Judge Reynier but has yet to receive a reply.

### **Unfinished Business**

None

### **New Business**

Contract for Cleaning Services

This item was continued to September 10<sup>th</sup> because Sherry Hughes had to leave and could not address cleaning service questions.

Appointment of Planning Commission Member:

Councilor Pace made a motion to appoint Jane Jackson to the North Bonneville Planning Commission as a permanent member - seconded by Councilor Baker

- Yes Councilors Pace, Baker, Bianchi, Hamilton and Forster
- No
- Abstain
- Passed 5 – 0 - 0

Ordinance 1024

In 1977 the City established a petty cash fund in the amount of \$50. Sometime later the City staff established cash drawers. The ordinance eliminates the petty cash draw and validates the City’s usage of cash drawers and in general improves the integrity of the City’s financial system.

Councilor Bianchi made a motion to approve - seconded by Councilor Baker

- Yes Councilors Pace, Baker, Bianchi, Hamilton and Forster
- No
- Abstain
- Passed 5 – 0 - 0

**Closing Citizen Comments**

Cheryl Jermann said she supports the Fire Chief’s point of view.

**Closing Council Comments**

**Adjournment**

Councilor Bianchi moved to Adjourn; 2<sup>nd</sup> by Councilor Forster

- Yes Councilors Bianchi, Pace, Baker and Forster
- No
- Abstain Councilor Hamilton
- Passed 4-0-1

Adjourned 8:53 PM

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**Mayor**

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**City Clerk**