

NORTH BONNEVILLE CITY COUNCIL

Tuesday, July 9, 2013

Finance Committee Minutes

Meeting Call to Order: 6:30 PM

Roll Call

Present: Mayor Don Stevens, Councilors Charles Pace, Bob Bianchi, and Mike Baker

Absent:

Staff Present: Clerk / Treasurer / Administrator John Spencer, PW Field Supervisor Richard Lafayette

Unfinished Business

New Business

June Financials

John reviewed the June reconciliation, budget status, and the 2nd quarter report. He noted that most of the city looks to be in decent financial shape except the water fund, which is suffering badly from lower than expected revenue.

2014 Budget - Payroll

John reviewed and discussed the draft payroll section of the budget.

Adjournment

6:55 PM



NORTH BONNEVILLE CITY COUNCIL
Tuesday, July 9, 2013
Minutes

Meeting Call to Order: 7:04 PM

Roll Call

Present: Mayor Don Stevens, Councilors Charles Pace, Mike Baker, Bob Bianchi, and Craig Forster

Absent:

Staff Present: Clerk / Treasurer / Administrator John Spencer, Public Works Field Supervisor Richard Lafayette, and City Attorney Ken Woodrich

Guests Present

Approximately 9 guests were present, including Steve Hasson (city administrator candidate), and Ron Bush (city engineer).

Agenda Changes and Additions

Mayor Stevens pointed out that the consent agenda included an invoice for a new lawn mower and asked whether the council wished to handle the purchase as part of the consent agenda or as a separate agenda item.

Councilor Pace asked for a brief discussion regarding the Bridge Of The Gods; Mayor Stevens suggested this could be handled under councilmember comments.

Public Hearings

None.

Consent Agenda

The consent agenda included the June Payroll, 7/2/13 Council Minutes, 6/25/13 Council Minutes and 7/9/13 Vouchers.

- **Councilor Baker moved to approve the consent agenda, with the exception of the lawn mower voucher; 2nd by Councilor Forster.**

Councilor Pace noted that prior to the meeting he asked some clarifying questions, and asked a few more.

John noted that the June payroll was still in draft form; that he had a number of corrections to make in it.

Yes Councilors Pace, Baker, Bianchi, and Forster

No

Passed 4 – 0

Guest Presentations

Ron Bush gave an update on water/sewer issues. – The reservoir feed line, and standby pumps for the sewer lift stations.

John will try to bring a proposal to the next meeting.

Councilor Pace asked for Economic Development Council (EDC) input regarding alternative funding sources.

Discussion ensued.

Public Comment

Cheryl Jermann – Expressed her satisfaction with the Gorge Days event. She also expressed her opinion on the costs of excavation for the water reservoir feed line.

Council Member Comments

Councilor Pace – Related the information he learned at the Port of Cascade Locks meeting regarding the Bridge of the Gods. The Oregon Department of Transportation is requiring the port to lower the bridge's weight limit until repairs are made.

Consensus to allow Mayor Stevens to speak on the City's behalf regarding these issues

Clerk/Treasurer's Report

John provided his report in written format, and provided the following updates:

- The State has confirmed that the city received almost \$17,000 in incorrect sales tax payments, and will reduce future tax payments to make up for the error.
- The Sheriffs' office has made an arrest in relation to the vandalism issues, and anticipates making more.
- Staff issued incorrect utility bills and is working to inform citizens of the errors.

Discussion ensued.

Attorney Report

None.

Unfinished Business

None.

New Business

Merchant Services (Credit Card Processing)

John presented his recommendation on the preferred provider for credit card processing. Discussion ensued.

- **Councilor Pace moved to approve the contract; 2nd by Councilor Forster**
Yes: Councilors Forster, Bianchi, and Baker.
No: Councilor Pace.
Passed 3 – 1

Ordinance 1023 – Water/Sewer Rates

- **Councilor Baker moved to approve Ordinance 1023; 2nd by Councilor Bianchi.**
- **Councilor Pace moved to amend section 1C, striking the last sentence and section 2D, renumbering 2E to 2D; 2nd by Councilor Baker.**

John provided staff's opinion on this amendment, urging a no vote.
Discussion ensued.

On Amendment

Yes: Councilor Pace.
No: Councilors Forster, Bianchi, and Baker.
Failed 3 – 1

On Original Motion

Yes: Councilors Forster, Bianchi, and Baker.
No: Councilor Pace.
Passed 3 – 1

Contract for Annual Report Corrections

Discussion ensued.

- **Councilor Baker moved to approve the agreement with Vision Services, 2nd by Councilor Pace.**
Yes Councilors Pace, Baker, Bianchi, and Forster
No
Passed 4 – 0

Purchase of Mower

John provided a brief overview, and Richard provided further support.
Discussion ensued.

- **Councilor Pace moved to approve the purchase of the mower; 2nd by Councilor Baker**
Yes Councilors Pace, Baker, Bianchi, and Forster
No
Passed 4 – 0

Confirmation of the Mayor's Appointment of the new City Administrator

- **Councilor Pace moved to approve the appointment of Steven Hasson to the position of City Administrator; 2nd by Councilor Baker.**

Councilor Pace noted that council discussed the candidates in executive session a week ago.

Yes Councilors Pace, Baker, Bianchi, and Forster
No
Passed 4 – 0

Additional Items/Expense for Lift Station Panels

John explained that there were some cost over-runs on the installation of new lift station electrical panels, each requiring floats and surge protectors that were not included in the estimates.

- **Councilor Pace moved to increase the contract limit for Team Electric to**

\$19,000; 2nd by Councilor Forster.

Yes Councilors Pace, Baker, Bianchi, and Forster

No

Passed 4 – 0

Closing Comments

Cheryl Jermann – Asked the city to mow the right-of-way along her road as well as to do more snow plowing.

Jim Runkles – Explained that he made the mistakes on the utility billing statements.

Adjournment

- **Councilor Baker moved to Adjourn; 2nd by Councilor Forster.**

Yes: Councilors Forster, Bianchi, Baker, and Pace.

No:

Passes 4 – 0

Adjourned 8:34 PM

Mayor

**City Clerk
Clerk**