



## NORTH BONNEVILLE CITY COUNCIL

Mayor Don Stevens  
Councilmember Charles Pace  
Councilmember Michael Hamilton

Councilmember Bob Bianchi  
Councilmember Mike Baker  
Councilmember Craig Forster

### **Finance Committee Meeting Minutes Tuesday, July 22, 2014 6:30 p.m.**

**Meeting Call to Order** 6:30 P.M.

**Roll Call** Mayor Don Stevens; Council Members Bob Bianchi; Mike Baker and Michael Hamilton

Note: Councilor Pace arrived at 7:59 P.M.

Note: Councilor Forster was excused

#### **Unfinished and New Business**

##### **Contract with Pulse Consulting for general financial assistance**

Steve explained the benefits of contracting for John Spencer's assistance with the upcoming budget and staff training. Steve noted the City has lost two front counter personnel as well as a consultant that provided assistance with auditing and accounting matters. Steve said it was important that the City have sufficient resources during this time of employee transition so the City can remain focused on procuring grants and loans to replace the City's aging sewer infrastructure. Mr. Spencer noted he intends to simplify the budgeting system because it is overly complicated and help in other ways to assure public service continuity.

##### **Update on water losses**

The City has experienced nearly a 50 percent water loss this past year. It was originally thought the loss resulted from leaking or broken underground water pipes but after a year of trying to find them to no avail, the City staff now believes the loss results, at least in part, from water meters that are not computationally accurate. The current plan is to replace 36 of the City's 350 meters over the course of the year to see if that does not improve water accounting. The cost of a new meter is \$53 and it takes two employees approximately 1 hour to replace one. City staff believes this action will not only improve our water meter accounting, if that is the culprit, but also improve utility cash flow from the new meters' improved accuracy.

##### **Department of Corrections**

The Contract with the Department of Corrections for City Hall office space has been signed by all parties. City staff is in the process of cleaning up the area and making it suitable for this law enforcement purpose.

##### **Parking Ordinance**

Steve advised the parking ordinance is before Council this evening for their consideration. He noted the July 17<sup>th</sup> version in the Council packet has been replaced by a July 22 Version that reflects some last minute changes that are minor in nature. One item that remains to be determined is the monthly fee for at large parking and noting the City has set aside 12 parking spaces within the CDB to satisfy overnight and ongoing parking needs.

Adjournment:  
6:53 P.M.



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### City Council Meeting Minutes Tuesday, July 22, 2014 7:00 p.m.

**Meeting Call to Order 7:00 P.M.**

#### **Roll Call**

Mayor Don Stevens; Council Members Bob Bianchi; Charles Pace; Mike Baker and Michael Hamilton  
Craig Forster – excused absent

#### **Pledge of Allegiance**

#### **Agenda Changes & Additions**

None

#### **Public Hearings**

None

#### **Consent Agenda**

##### **July 8<sup>th</sup> and July 14 Council Minutes**

Councilor Bianchi moved for approval and Council Baker seconded  
Councilor Hamilton requested a couple minor changes to the July 14<sup>th</sup> Special Council Meeting minutes

Yes Councilors Bianchi, Baker, and Hamilton  
No  
Abstain  
Passed 3-0-0

#### **Voucher approval July 22**

Councilor Bianchi moved for approval and Council Baker seconded  
Councilor Baker noted the PDA had submitted 4 vouchers for payment totaling \$3,058.56 which left \$1,982.39 available for them to borrow of the original \$15,000 commitment.

Councilor Hamilton made a motion to remove invoice 22567 and 22576 for the voucher packet and seconded by Councilor Bianchi

Yes Councilors Bianchi, Baker, and Hamilton  
No  
Abstain  
Passed 3-0-0

Vote to approve the voucher packet less invoices 22567 and 22576

Yes Councilors Bianchi, Baker, and Hamilton  
No  
Abstain  
Passed 3-0-0

Councilor Baker moved to approve invoices 22567 and 22576 and seconded by Council Bianchi  
Yes Councilors Bianchi and Baker  
No Councilor Hamilton  
Abstain  
Failed – required 3 yes votes for passage

### **Guest Presentations**

John Campbell provided information about the potential for installing a pump track in North Bonneville. He explained the nature of a pump track - noting that it is similar to a BMX track but closer to the ground and much safer and reliant on kinetic energy to propel a bicyclist around the course. He said that it would take about a month to build the track to include the compacting of the soil and would cost approximately \$7500 to build with considerable of that cost eligible for payment via tourism dollars. Tourism dollars can be used because a majority of the users, over time, would be those living elsewhere, attracted to North Bonneville because of this facility. He noted that generally the procurement of dirt is the biggest cost but understands the Army Corps will donate the dirt. The facility is intended to be placed on the south side of the City's community garden. It will encompass an area approximately 180' x 80' [1/3 acre of land]. He suggested the dirt track be wetted every day by way of a sprinkler system set on a timer as a means to keep the dust down. Attorney Woodrich noted that Washington State has a recreation immunity statute, which would minimize the City's legal liability should someone get injured using this facility. Mr. Campbell suggested the community youth be involved in its construction so they will become stakeholders and that action would result in reduced track vandalism.

### **Public Comment**

Cheryl Jermann commented on the business licensing process, observing that citizens should be notified at the beginning of the year about the need to renew this license. She encouraged the Council to continue supporting the transit system. Finally, she noted that there are trees and stumps remaining on her land from City related actions and would appreciate their removal. Casey Roeder provided an overview of the Gorge Days event noting that a couple thousand individuals were exposed to our community through that promotion. She said it was a very collaborative effort and thanked everyone for their participation. She was especially appreciative of the public works crew's efforts to accommodate everyone. Casey clarified the nature of the summer weekend transit operation that was available through federal and local dollars. Julie Sabo suggested there may be some connection between the pump track installation, the Volcanic Bike Business and the proposed pot shop. Cheryl Jermann said she looked into the possibility of a connection between the items Ms. Sabo alluded and is satisfied that no such relationship exists.

### **Councilmember Comments**

Councilor Baker said he enjoyed the Gorge Days event and believed there were more folks in attendance this year than last. He also enjoyed the lineup of music. He asked if we received an accounting of fire department expenses.

Councilor Hamilton also commented on a possible connection between a pot shop, the bicycle business and pump track also questioning if the Jermanns may be selling their property to someone interested in marijuana development.

Mayor Stevens noted that the Volcanic Bike operation is run by Eric Kackley who sells his bikes exclusively to law enforcement agencies. He found it hard to believe that there could be some connection between law enforcement, a pot shop and a pump track.

Councilor Bianchi said he was aware of insinuating rumors that purportedly connected these activities. He advised there is only one small parcel of land located in North Bonneville that is outright available for growing and producing marijuana and it was not the Jermann's property. The Jermann's property is zoned Recreation Commercial and it would take a zoning action to make to make the land available for marijuana usage.

Councilor Hamilton said to Councilor Bianchi, "You don't think that will happen?" He asked that Councilor Bianchi's comments be on the record.

At this juncture Attorney Woodrich intervened stating that discussion of a potential zone change could create a due process problem and we do not want a lawsuit.

Council Hamilton inquired if the two potential candidates for the retail marijuana permit were reliant upon Mr. Kackley's property for their operation.

Mayor Stevens said he really enjoyed the Friday night Gorge Dinner and noting the event had grown considerably and the food was excellent.

### **Administrator's Report**

None

### **City Attorney's Report**

None

### **Unfinished Business**

None

### **New Business**

### **Council endorsement of pump track concept and green light to proceed**

Councilor Bianchi moved to approve and seconded by Council Hamilton

Councilor Baker expressed reservation about expending \$7,500 to construct this track and did not believe a very strong argument could be made for use of tourism dollars to sponsor this activity.

Councilor Pace said he would like to see this item addressed as part of the budgeting process.

Attorney Woodrich said the City could use tourism dollars to pay for this facility to the extent that the City can demonstrate a nexus between the capital improvement and tourists [heads in beds] resulting from those who venture more than 50 miles or from out of state to use this facility.

Councilor Hamilton expressed reception for this recreational concept but was unsure whether we had sufficient revenue to sponsor it.

Councilor Bianchi affirmed an amendment proposed by Councilor Baker to add a provision to the motion whereby no City revenue may be expended for this type of activity without Council's approval and seconded by Council Hamilton

### **Approval of the amendment**

Yes Councilors Bianchi, Hamilton, Baker and Pace

No

Abstain

Passed 4-0-0

### **Approval of the motion as amended**

Yes Councilors Bianchi, Hamilton, Baker and Pace

No

Abstain  
Passed 4-0-0

**Revising the overnight parking provisions for the Central Business District [CBD] found in Municipal Code Chapter 12.08**

Councilor Baker moved to approve and seconded by Councilor Bianchi  
A few scrivener errors were called to Steve's attention for resolution  
Councilor Bianchi proposed an amendment to the parking ordinance whereby the City would charge \$36 per month for the City's 12 at-large parking spaces and seconded by Councilor Baker

Approval of the amendment  
Yes Councilors Bianchi, Hamilton, Baker and Pace  
No  
Abstain  
Passed 4-0-0

Approval of the motion as amended  
Yes Councilors Bianchi, Hamilton, Baker and Pace  
No  
Abstain  
Passed 4-0-0

**Approval of a contract with Pulse Consulting for general financial assistance**

Steve provided an overview of why he was asking Council to enlist John Spencer's assistance with the upcoming budget and other office matters.  
Councilor Baker asked if there was money in the budget to accommodate this expenditure.  
John Spencer noted the Council had set aside \$6000 in this year's budget for this type of consulting service.  
Councilor Bianchi moved to approve the contract and seconded by Councilor Baker.  
Councilor Pace cautioned, if this contract is approved, Mr. Spencer needs to build a sufficient wall between this contract and that the consulting services he provides the PDA so that there is no conflict of interests.

Yes Councilors Bianchi, Hamilton, Baker and Pace  
No  
Abstain  
Passed 4-0-0

**At this time the Mayor asked for a revisit of invoices 22567 and 22576**

Councilor Baker made a motion to approve invoices 22567 and 22576 and seconded by Councilor Bianchi  
Yes Councilors Bianchi, Baker and Pace  
No Councilor Hamilton  
Abstain  
Passed 3-1-0

**Excusing Councilor Forster from this evening's Council meeting**

Councilor Baker made a motion to excuse Councilor Forster from this evening's meeting and seconded by Councilor Bianchi

Yes Councilors Bianchi, Hamilton, Baker and Pace  
No  
Abstain  
Passed 4-0-0

**Closing Public Comments**

Cheryl Jermann – cautioned the Council about discussing uses of her property as well as determining what property right options she might exercise - least their comments come back to bite them

**Closing Council Comments**

None

**Adjournment**

Councilor Baker moved to adjourn and seconded by Councilor Bianchi

Yes Councilors Baker, Bianchi, Pace and Hamilton  
No  
Abstain  
Passed 4-0-0

Adjourned approximately 8.51 PM

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**Mayor**

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**City Clerk**