

NORTH BONNEVILLE CITY COUNCIL
Tuesday, July 10, 2012
Finance Committee Minutes

Meeting Call to Order: 6:32 PM

Roll Call

Present: Mayor Don Stevens, Councilors Charles Pace, Mike Baker and Tim Dudley

Absent:

Staff Present: Clerk / Treasurer / Administrator John Spencer

Unfinished Business

Continued Review – 2012 Budget

John reviewed the final sections of the 2012 budget. Councilors asked a variety of questions around this topic.

New Business

None.

Adjournment

6:59



NORTH BONNEVILLE CITY COUNCIL

Tuesday, July 10, 2012

Minutes

Meeting Call to Order: 7:05 PM

Roll Call

Present: Mayor Don Stevens, Councilors Charles Pace, Mike Baker and Tim Dudley

Absent:

Staff Present: Clerk / Treasurer / Administrator John Spencer, City Attorney Ken Woodrich

Guests Present

Approximately 10 guests were present.

Agenda Changes and Additions

None.

Public Hearings

None.

Consent Agenda

The consent agenda included June Payroll, the 6/26/12 Council Minutes and 7/10/12 Vouchers.

- **Councilor Dudley moved to approve the consent agenda; 2nd by Councilor Baker.**

Mary Armantrout requested a change to the minutes to clarify that her comments included stressing that volunteer duties should not create union issues.

Councilor Baker asked a couple questions about vouchers.

Councilor Pace asked a few additional questions regarding travel expenses.

Yes: Councilors Dudley, Pace, and Baker

No:

Passed 3 - 0

Guest Presentations

None.

Public Comment

Cynthia Lewis – Expressed her dissatisfaction with the process of enforcing the city's grass ordinance, particularly a lack of sufficient fines.

Cheryl Jermann – Praised Jim Brown for his work on Gorge Days and expressed a desire for the city to keep him.

Sharon Runkles – Praised the entire public works crew for their help with Gorge Days. Complained that someone nailed posters into park trees advertising the Fire Department booth in Gorge Days.

Cheryl Jermann – Expressed concern that there is a lack of resources for people from out of the area to support sick family members living here, and suggested that the city create an informational packet for such situations as well as other common information needs.

Council Member Comments

Charles Pace – Called council's attention to a MRSC article on the use of executive sessions. Discussion ensued.

Charles Pace – Discussed Cheryl Jermann's comments during the last meeting regarding the utility manager position and public works positions, expressing his belief that those positions are critical to the functioning of the city.

Charles Pace – Discussed the issue of homeowners who violate the city's grass mowing ordinance, expressing his focus on getting the grass mowed rather than on penalizing the owner. Discussion ensued. Mayor Stevens suggested a tiered fine structure that gets more punitive with repeated violations.

Mike Baker – Expressed his appreciation of the volunteer efforts on the Big Foot installations.

Clerk/Treasurer's Report

Provided in written format. Discussion ensued.

Attorney Report

Noted that the ordinance on grass and weeds is poorly written and should be revisited. Discussion ensued.

Council recessed to executive session to consult on potential litigation in the presence of City Attorney Ken Woodrich for 5 minutes starting at 7:40PM. Council reconvened at 7:45PM with no decision having been made.

Unfinished Business

Finance Policies

Councilor Pace noted that he's reviewed several cities' policies and that while he would not support doing so, council may move forward with John's policies. He stated that our city's policies were generally more generic than others; that there is a lot of variation regarding reserve fund policies among cities; that other city's have more detailed checks and balances in finance.

John suggested bringing key provisions back to the next meeting.

- **Councilor Dudley move to table the finance policies; 2nd by Councilor Baker.**
Yes: Councilors Dudley, Pace, and Baker
No:
Passed 3 - 0

New Business

2013 Budget Discussion - Personnel

John presented a budget development calendar and an initial draft of 2013 payroll. Discussion ensued regarding benefits for part-time positions, timelines and state budgeting requirements, and the advisability of including different positions in the budget.

Hotel/Motel Tax Process

John presented the question of whether the city should follow a Request for Proposal (RFP) process or simply budget uses the way council did last year. Councilor Dudley provided more detail on last year's process and suggested holding a similar process this year. Discussion ensued.

Ken noted that Hotel/Motel uses will be more limited next year due to a change in state law.

Consensus for John to bring a draft budget for hotel/motel funds to the next meeting.

Closing Comments

Cheryl Jermann – Expressed a desire to see more funding directed to the fire department.

Dianne Hamilton – Expressed her appreciation of the Big Foot project and pointed out that an important aspect of hotel/motel expenditures is the ability to augment the lodging industry. She also expressed desire to revive the block-leader program and for balance in grass ordinances.

Sharon Runkles – Expressed a desire to help move the block-leader program forward.

Cynthia Lewis – Expressed support of the idea of a tiered fine system for grass violators.

Mary Armantrout – Said she would gladly participate in a block-leader program.

Adjournment

- **Councilor Pace moved to Adjourn; 2nd by Councilor Baker.**

Yes: Councilors Pace, Dudley, and Baker.

No: None

Passes 3-0

Adjourned 8:25 PM

Mayor

Clerk