



**NORTH BONNEVILLE CITY COUNCIL**  
**Tuesday, June 22, 2010**  
**Minutes**

**Meeting Call to Order:** 6:31 PM

**Roll Call**

Present: Mayor Stevens, Councilors Jennifer Stratton-Pies, Tim Dudley, Josi Lambson, Debbie Sullivan  
Absent: Councilor Cal Owens (excused; resigned)  
Staff Present: Clerk / Treasurer John Spencer, Deputy Clerk Jennifer McDonald, Attorney Teunis Wyers

**Guests Present**

Patrick Taylor, Cynthia Lewis, Cheryl Jermann, Sharon Runkles.

**Guest Presentations**

None.

**Introductions**

New staff were introduced. Clerk/Treasurer John Spencer and Deputy Clerk Jennifer McDonald both gave brief descriptions of their backgrounds.

**Public Comment:**

- Cheryl Jermann spoke on her desire for the city to move forward from past difficulties.
- Patrick Taylor spoke on his desire for:
  - Stop signs and speed bumps on Cascade Drive
  - The Council to argue less
  - The Council to take the advice of the city attorney
  - Having the city attorney and a labor attorney present at labor negotiations
  - The Council to find out who gave private documents to the union.
- Cynthia Lewis spoke of her desire for the city to have proper legal representation, and for better traffic control on Cascade Drive. She suggested that the Council reinstate the closing public comment period.
- Sharon Runkles spoke about the reasons for the city's high attorney costs.

**Consent Agenda**

The Consent agenda included June 8<sup>th</sup> Council minutes. The vouchers were not completed in time for the meeting.

- **Councilor Tim Dudley moved to approve the consent agenda; 2<sup>nd</sup> by Councilor Debbie Sullivan.**  
**Yes: Josi Lambson, Jennifer Stratton-Pies, Debbie Sullivan, Tim Dudley**  
**No: None**

### **Council Member/Staff Comments**

- Councilor Josi Lambson stated she had nothing to do with the bumper stickers calling for the recall of the mayor.
- Councilor Tim Dudley spoke of an incident between a planning commission member and city staff, and invited Beverly Charlton to speak on the issue. Commissioner Charlton Beverly said she apologized. Councilor Dudley asked to go into executive session to discuss the matter
- Executive Session from 6:51 to 6:57 PM.
- Commissioner Tim Dudley continued his discussion on the above incident.
  - **Councilor Dudley moved to remove Beverly Charlton from the Planning Commission; 2nd by Councilor Jennifer Stratton-Pies.**  
The Council discussed the merits of the proposed action.  
**Yes: Jennifer Stratton-Pies, Tim Dudley**  
**No: None**  
**Abstain: Josi Lambson, Debbie Sullivan**  
**Motion Passed**
- Commissioner Josi Lambson expressed her appreciation of the Clerk/Treasurer's report.
- Clerk / Treasurer's Report: (see attached)

### **Announcements/Reports**

None.

### **Unfinished Business**

Mayor Stevens discussed the Cascade Drive speeding issue and noted that the city is looking into putting in a stop sign and that he will have more information at the next meeting.

### **New Business**

#### Confirmation of new Clerk Treasure.

- **Councilor Tim Dudley moved to confirm the Clerk/Treasurer; 2<sup>nd</sup> by Councilor Jennifer Stratton-Pies.**  
**Yes: Josi Lambson, Jennifer Stratton-Pies, Debbie Sullivan, Tim Dudley**  
**No: None**

#### Vacancy for Council Position 2

- Mayor Don Stevens noted that Councilor Cal Owens has resigned and suggested that Council move to executive session to discuss the qualifications of the two candidates who submitted applications to fill the position.
- Executive Session from 7:26 to 7:35 PM.
- Councilor Tim Dudley discussed the two candidates that applied, Ron Winters and Jim Runkles.
- **Councilor Tim Dudley moved to appoint Jim Runkles to Council Position 2; 2<sup>nd</sup> by Councilor Jennifer Stratton-Pies.**

**Yes: Jennifer Stratton-Pies, Tim Dudley, Mayor Don Stevens (tie break)**  
**No: Josi Lambson, Debbie Sullivan**

**Legal Issues**

- Attorney Wyers discussed the qualifications of the Deputy Clerk in a favorable light.

**Adjournment**

- **Debbie Sullivan moved to Adjourn; 2nd by Debbie Sullivan.**  
**Yes: Tim Dudley, Josi Lambson, Jennifer Stratton-Pies, Debbie Sullivan**  
**No: None**  
**Adjourned 7:41 PM**

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**Mayor**

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**Clerk**

## **Clerk / Treasurer Report**

### Special Note

The intent of this report is to provide the council with an overview of city activity to inform you, to enable you to better perform your duties as representatives, and to ultimately better serve our residents. Please let me know whether this is helpful to you and how I may improve upon it.

### Projects

- Treatment Plant – waiting on dry weather to pour footings
- New Well – Needed to provide redundancy to the water system.
  - Staff hopes to begin research on funding and planning soon.

### Police

- Sergeant Jay Johnson dropped in to introduce himself. He is making himself available for our calls on issues as they arise.
- Sergeant Johnson intends to provide basic statistics for police activity in the city in the future. We discussed his providing something along the line of number of calls by general category, any arrests, etc.
- National Night Out is August 3<sup>rd</sup>. Staff does not have time to participate this year, but may bring the idea back to council next year.

### Public Works

- Working with Sheriff's office, they have attached flags to the speed limit signs on Cascade as of June 16.
- Staff is busy with mowing and keeping up during Ray's absence.
- Cameron is doing testing under Bryan's supervision while he (Cameron) is working on his certification.
- Bryan is busy with overseeing the Treatment Plant.

### Building

- New Building Code
  - Code is effective July 1; Staff will present for adoption on July 13
    - Staff recommends not adopting the sprinkler requirement
  - Gov. Gregoire delayed implementation of the energy portion until April, 2011
- Hot Springs
  - Dave and Tom are both working with them to get over a hurdle with the gas line so they can start construction on a new day use/pool building.
- Dave is otherwise busy with 2 homes being built on the far side of the lake as well as miscellaneous remodel projects.

### Planning

Tom and I agreed that I will provide these reports each meeting. Tom will continue to be available upon Council's request and whenever his work requires council action.

- Tom has been busy with Heritage trails, preparing for Gorge Days and working on trail signs.
  - Will allow for addressing and locating by emergency services
- Tom is working with the Corps for naming Fort Cascades Drive and adding signage.

- Tom is also handling multiple pre-application discussions.
- Tom is in preliminary meetings with Port of Skamania on infrastructure for parcel 2. Application is anticipated this summer.
- Tom is working with NW Natural to identify gas line right of way (ROW).

### Planning Commission

- The commission looked at light industrial zoning to make sure buffering requirements are adequate. Determined that they are.

### Fire

- One new volunteer
- I (John) hope to provide general activity statistics in the future.

### Courts

- I hope to provide statistics on criminal action filings so that you are aware of what types of criminal activity has occurred in the city (or at least what was caught).

### Administration

- New business has rented CBD 30 (former site of Ecoworks) – JADU Industries sells platforms for the Apple I-Pad.
- John and Don going to the AWC Conference June 23-25.
- John and Jennifer are busy getting up to speed on daily procedures.
- Linda's computer has been set up on the front desk to provide public access to various city documents and forms.

### Finance

- John has signed paperwork to set up on-line banking and is meeting with bank staff on this topic soon to learn of the possibilities and discuss how to move forward.
- Top priorities:
  - Create a master fee schedule.
  - Review personnel allocations (esp. regarding public works to water/sewer).
  - Create a Capital Facilities Plan.
  - Update the utilities rate study and implement new rates.
  - Create a supplemental 2010 budget.
- A financial summary has not been completed as of the date of this report. I will attempt to have one complete to present at the Council meeting.

### Personnel

- John will be investigating the option of the city sponsoring a 125 benefit plan.
- Priorities
  - Rewrite personnel policies and create a Personnel Handbook.
  - Review union contract and develop proposals.