

NORTH BONNEVILLE CITY COUNCIL

Tuesday, April 23, 2013

Finance Committee Minutes

Councilor Baker presided as chair in the absence of Mayor Stevens and Mayor Pro-Tem Stratton-Pies.

Meeting Call to Order: 6:30 PM

Roll Call

Present: Councilors Charles Pace, Bob Bianchi, Craig Forster
and Mike Baker

Absent: Mayor Don Stevens and Councilor Stratton-Pies

Staff Present: Clerk / Treasurer / Administrator John Spencer

Unfinished Business

March Reconciliation

John explained the reconciliation process and the difficulty he had with reconciling March activity.

2013 Budget Review/Discussion

John discussed public works portions of the budget with council. Discussion ensued.

New Business

None.

Adjournment

7:00 PM



NORTH BONNEVILLE CITY COUNCIL
Tuesday, April 23, 2013
Minutes

- **Councilor Pace moved to appoint Councilor Baker as Mayor Pro-tem in Councilor Stratton-Pies' absence, 2nd by Councilor Bianchi.**

Consensus to allow Councilor Baker to preside.

Meeting Call to Order: 7:05 PM

Roll Call

Present: Councilors Charles Pace, Mike Baker, Bob Bianchi, and Craig Forster
Absent: Mayor Don Stevens and Jennifer Stratton-Pies.
Staff Present: Clerk / Treasurer / Administrator John Spencer, City Attorney Ken Woodrich

Guests Present

Approximately 3 guests were present.

Agenda Changes and Additions

John recommended recessing to an exempt meeting. Discussion ensued regarding the differences between regular meetings, exempt meeting, and executive sessions in light of the Open Public Meetings Act.

Council recessed to an exempt meeting at 7:13 PM for 10 minutes, extending it with announcements, and returned at 8:10 PM.

Public Hearings

None.

Consent Agenda

The consent agenda included the 4/19/13 Council Minutes and 4/23/13 Vouchers.

- **Councilor Pace moved to approve the consent agenda; 2nd by Councilor Bianchi.**

Councilor Baker asked a clarifying question on the vouchers.

Yes **Councilors Pace, Bianchi, and Forster**
No
Passed **3 – 0**

Guest Presentations

None.

Public Comment

None.

Council Member Comments

Councilor Bianchi – Noted that he attended the planning commission meeting, and that they will hold an open house on May 7th to review the discovery trail plan.

Clerk/Treasurer’s Report

John provided in written format, and provided an update regarding a staffing issue in Public Works. Discussion ensued.

Attorney Report

Ken noted that he will be at the Washington State Attorney’s Conference over the next few days.

Unfinished Business

Resolution 456 – Three-City Partnership

John and Councilor Pace provided background on the resolution.

- **Councilor Pace moved to approve Resolution 456; 2nd by Councilor Bianchi.**

Discussion ensued regarding the wording of the resolution.

Yes **Councilors Pace, Bianchi, and Forster**
No
Passed **3 – 0**

New Business

Resolution 457 – Purchasing Policies and Procedures

- **Councilor Pace moved to approve Resolution 547; 2nd by Councilor Bianchi.**

Discussion ensued.

- **Councilor Forster moved to amend the resolution by adding the words, “and all provisions of resolution 330 are hereby superseded to the extent that they are inconsistent with this resolution”; 2nd by Councilor Bianchi.**

On the Amendment

Yes **Councilors Pace, Bianchi, and Forster**
No
Passed **3 – 0**

On the Resolution

Yes **Councilors Pace, Bianchi, and Forster**
No
Passed **3 – 0**

State Purchasing Card Contract

John provided background on the contract.

- **Councilor Bianchi moved to approve the purchasing contract and authorize Mayor Stevens to sign it; 2nd by Councilor Forster.**

Discussion ensued regarding certain details of the program.

Yes **Councilors Pace, Bianchi, and Forster**
No
Passed **3 – 0**

Closing Comments

None

Adjournment

Councilor **Bianchi moved to Adjourn; 2nd by Councilor Forster.**

Yes: **Councilors Forster, Baker, and Pace.**

No:

Passed **3 – 0**

Adjourned 8:39 PM

Mayor

City Clerk