

**NORTH BONNEVILLE CITY COUNCIL**  
**Tuesday, March 12, 2013**  
**Finance Committee Minutes**

**Meeting Call to Order:** 6:35 PM

**Roll Call**

Present: Mayor Don Stevens, Councilors Charles Pace, Mike Baker  
and Jennifer Stratton-Pies  
Absent: Councilor Patience Udall  
Staff Present: Clerk / Treasurer / Administrator John Spencer

**Unfinished Business**

2013 Budget Review/Discussion

John discussed budgets of the Executive and Finance departments with council.  
Discussion ensued.

**New Business**

February Bank Reconciliation and Billing Adjustments

John discussed the bank reconciliation and a draft report on billing adjustments. A final  
billing adjustment report will be presented at the next meeting.

**Adjournment**

6:57



**NORTH BONNEVILLE CITY COUNCIL**  
**Tuesday, March 12, 2013**  
**Minutes**

**Meeting Call to Order:** 7:04 PM

**Roll Call**

**Present:** Mayor Don Stevens, Councilors Charles Pace, Mike Baker, and Jennifer Stratton-Pies

**Absent:** Councilor Patience Udall

**Staff Present:** Clerk / Treasurer / Administrator John Spencer, City Attorney Ken Woodrich, Planning Advisor Tom Jermann

**Guests Present**

Approximately 3 guests were present.

**Agenda Changes and Additions**

None.

**Public Hearings**

Comprehensive Plan Amendment

Mayor Stevens opened the public hearing.

No comments were made.

Mayor Stevens closed the hearing.

**Consent Agenda**

The consent agenda included the 2/26/13 Council Minutes, February Payroll and 3/12/13 Vouchers.

- **Councilor Stratton-Pries moved to approve the consent agenda; 2<sup>nd</sup> by Councilor Baker.**

Discussion ensued regarding the timing of invoices.

**Yes: Councilors Pace, Stratton-Pies, and Baker.**

**No**

**Passed: 3 – 0**

**Guest Presentations**

None.

**Public Comment**

Richard Mortweet – Expressed concern regarding the lack of a cross-walk to the Chevron station.

Cheryl Jermann – Expressed opposition to exploring the option of consolidating fire

departments.

### **Council Member Comments**

Stratton-Pies – Noted that she is willing to take a turn at the Planning Commission and asked for an excused absence from the last meeting.

- **Councilor Baker moved to excuse Councilor Stratton-Pies from the February 26<sup>th</sup> meeting; 2<sup>nd</sup> by Councilor Pace.**  
**Yes: Councilors Pace and Baker.**  
**No:**  
**Abstain: Councilor Stratton-Pies**  
**Passed: 2 – 0 – 1**

### **Clerk/Treasurer's Report**

John provided the report in written format, and provided some additional updates:

- Bridge – Meeting tonight with a recommendation to reduce the weight limit to 60,000 pounds.
- 3-city partnership – Scheduled for next Tuesday, March 19<sup>th</sup>.

Councilor Pace asked some clarifying questions on the written report. Discussion ensued.

### **Attorney Report**

None.

### **Unfinished Business**

None.

### **New Business**

#### Ordinance 1021 – Comprehensive Plan Amendment

- **Councilor Stratton-Pies moved to approve Ordinance 1021, 2<sup>nd</sup> by Councilor Baker.**

Tom provided a revised staff report and explained that Council has the ability to amend the plan before adoption.

Discussion ensued regarding Goal 8, Policy 8 (2).

**Councilor Baker withdrew his 2<sup>nd</sup>; Councilor Stratton-Pies withdrew her motion.**

- **Stratton-Pies moved to table this until the March 26<sup>th</sup> meeting.**

**Motion died for lack of a second, but the ordinance will nevertheless be placed on the 3/26 agenda due to consensus opinion.**

#### Hotel/Motel Contracts

*Bonneville Resort Gazebo for \$12,500.*

Councilor Pace asked for clarification on why this gazebo costs more than the disc golf gazebo. Discussion also ensued on details of the other two Bonneville Resort contracts.

John noted that the city has not yet received comments back on these contracts.

**Consensus to table the three Bonneville Resort contracts to the next meeting, pending staff review with the resort.**

*Disc Golf Event for \$3,100*

- **Councilor Stratton-Pies moved to approve the agreement with the Disc Golf Association not to exceed \$3,100, with additional language regarding operations; 2<sup>nd</sup> by Councilor Baker.**

Councilor Pace asked clarification regarding whether this event creates over-night stays. Mayor Stevens noted several overnight stays at the Lewis & Clark RV Park by participants in last year's tournament.

**Yes: Councilors Pace, Stratton-Pies and Baker.**

**No:**

**Passed: 3 – 0**

*Gorge Days Car Show for \$6,000*

- **Councilor Pace moved to approve the fire agreement not to exceed \$6,000; 2<sup>nd</sup> by Councilor Stratton-Pies.**

**Yes: Councilors Pace, Stratton-Pies and Baker.**

**No:**

**Passed: 3 – 0**

Planning Commission Appointment

- **Councilor Pace moved to approve the appointment of Melissa Hodson to the Planning Commission; 2<sup>nd</sup> by Councilor Stratton-Pies.**

Councilor Pace noted that Melissa Hodson is a 3-year resident and has no known conflicts of interest.

**Yes: Councilors Pace, Stratton-Pies and Baker.**

**No:**

**Passed: 3 – 0**

In-Lieu Pay for Part-Time Employees

Discussion ensued regarding the possibility of paying cash in-lieu of benefits for part-time employees.

**Consensus to approach the union to hire employees without initially offering the cash in-lieu option.**

**Council recessed for 5 minutes from 8:15 to 8:20**

Approval of New Gazebo Project

John gave background.

- **Councilor Pace moved to approve the construction of the disc golf gazebo, 2<sup>nd</sup> by Councilor Stratton-Pies.**

**Yes: Councilors Pace, Stratton-Pies and Baker.**

**No:**

**Passed: 3 – 0**

Approval of Rebuild of Electric Panels for Pump Stations 3 and 4

- **Councilor Stratton-Pies moved to approve purchase of 2 electrical panels not to exceed \$17,000, using General Fund funds if necessary; 2<sup>nd</sup> by Councilor Baker**

**Yes: Councilors Pace, Stratton-Pies and Baker.**

**No:**

**Passed: 3 – 0**

Discussion: Surplus Firewood

John provided background.

Discussion ensued.

Suggestions included making firewood sales a first come first serve, making it clear that such activity would be at the public's own risk, and to create a waiver & release form similar to that used by the port.

**Consensus for staff to bring back a surplus resolution on firewood specifying a \$0 value.**

Discussion: IT Support

John provided background

**Consensus to move forward with obtaining bids for IT support services.**

Discussion: Credit Card

Don provided background.

**Consensus for staff to bring back a policy and recommendations for a city credit card.**

**Closing Comments**

None.

**Adjournment**

**Councilor Stratton-Pies moved to Adjourn; 2<sup>nd</sup> by Councilor Baker.**

**Yes: Councilors Stratton-Pies, Baker, and Pace.**

**No:**

**Passed: 3 – 0**

**Adjourned 8:55 PM**

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**Mayor**

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**Clerk**