



NORTH BONNEVILLE CITY COUNCIL
Tuesday, December 13, 2011
Minutes

Meeting Call to Order: 7:00 PM

Roll Call

Present: Mayor Don Stevens, Councilors Charles Pace, Jerry Arthurs,
Mike Baker and Jennifer Stratton-Pies
Absent: Tim Dudley
Staff Present: Clerk / Treasurer / Administrator John Spencer, Attorney
Ken Woodrich

Guests Present

Approximately 12 guests were present, including public works staff Bryan Henrichsen and Cameron Russell.

Agenda Changes and Additions

Jerry Arthurs asked to discuss a driving range at the golf course.

Public Hearings

None.

Consent Agenda

The consent agenda included November Payroll, 11/22/11 Council Minutes and 12/13/11 Vouchers.

- **Councilor Stratton-Pies moved to approve the consent agenda items; 2nd by Councilor Arthurs.**

Charles Pace asked a few clarifying questions on various invoices.

Yes: Councilors Arthurs, Pace, Baker and Stratton-Pies

No:

Passed 4 – 0

Guest Presentations

None.

Public Comment

Jim Runkles – Asked whether all council had been sworn in – Mayor Stevens responded that the new councilors were individually sworn in at the County Auditor's office.

Cheryl Jermann – Asked if the city has received the final audit report (the city has not).

Mary Armantrout – Welcomed the new council.

Mayor Stevens thanked Mary Armantrout for the cookies and treats she provided for this evening's meeting.

Council Member Comments

Councilor Arthurs – Conveyed the golf course's interest in mowing the area next to the golf course for use as a driving range. He said that using de-tuned balls will safeguard near-by houses, and suggested that the course would also be willing to mow along the hedge row to the South of their property.

- Councilor Baker asked if there would be fencing; Councilor Arthurs said they'd be hitting into the hill and that there would be no need for fencing.
- Councilor Pace asked if a contract would be necessary.
- Ken noted that high velocity balls can be dangerous and there would need to be some risk analysis done.

Councilor Pace – Suggested that the city wait for the state auditors' documents before making any decisions regarding personnel issues. He also suggested that the city should look into creating a free trade zone (or similar structure) as an economic development measure.

Councilor Baker – Asked how the Disc Golf course compares with others in the area and suggested that a highway sign is needed to advertise the facility. Jim Runkles said that the green highway signs are made by WSDOT and the carved signs are made by the Forest Service (Columbia Gorge Office out of Hood River). Discussion ensued

Councilor Stratton-Pies – Reported on the recent planning commission meeting, noting much of the meeting was taken up by the Shoreline Plan workgroup.

Clerk/Treasurer's Report

Submitted. John additionally noted that work is proceeding on the upgrade of the cable system for internet service and alerted councilors that the PUD would be adding a note in their next billing on the city's utility tax increase. He went on to discuss the audit status, as well as a series of financial spreadsheets detailing the cash reconciliation efforts and current fund balances.

- Councilor Pace expressed a desire not to raise taxes again.
- A brief discussion ensued.

Mayor Stevens noted that there are a number of commission appointments we need to make next month. He asked John to email a list to council for their consideration.

Attorney Report

Ken explained one of his roles at council meetings is to act as an advisor on legal risks.

Unfinished Business

None.

New Business

Ordinance 1002 – Closure of Fund 300

- **Councilor Stratton-Pies moved to approve Ordinance 1002; 2nd by Councilor Arthurs.**
Yes: Councilors Arthurs, Pace, Baker and Stratton-Pies
No:
Passed 4 – 0

Ordinance 1003 – Closure of Fund 310

- **Councilor Stratton-Pies moved to approve Ordinance 1003; 2nd by Councilor Arthurs.**

Councilor Pace asked about any remaining liabilities. John noted that he expects an invoice of about \$7,000 for air handler programming and that there is an interfund loan outstanding.

Yes: Councilors Arthurs, Pace, Baker and Stratton-Pies
No:
Passed 4 – 0

Resolution 436 – 453(b) Plan (VALIC)

- **Councilor Stratton-Pies moved to approve Resolution 436; 2nd by Councilor Arthurs.**

A brief discussion on the VALIC plan ensued.

Yes: Councilors Arthurs, Pace, Baker and Stratton-Pies
No:
Passed 4 – 0

Reappoint Ron Winter and Sharon Runkles to the Planning Commission

Regarding Ron Winters' appointment:

- **Councilor Stratton-Pies moved to appoint Ron Winters to Planning Commission Position #2; 2nd by Councilor Arthurs.**

Councilor Pace noted that this appointment was unanimously recommended by the Planning Commission.

Yes: Councilors Arthurs, Pace, Baker and Stratton-Pies
No:
Passed 4 – 0

Regarding Sharon Runkles' appointment:

- **Councilor Stratton-Pies moved to appoint Sharon Runkles to Planning Commission Position #1; 2nd by Councilor Baker.**

Councilor Pace noted that this appointment was unanimously recommended by the Planning Commission.

Yes: Councilors Arthurs, Pace, Baker and Stratton-Pies
No:
Passed 4 – 0

Discussion: Snow Plowing Policy

Mayor Stevens explained that this policy is an administrative decision, but that he wanted to share it with council and discuss it. Ken suggested that the various county emergency services be notified of this policy in order to be sure we comply with our public safety obligations. Discussion ensued. John will make sure the school district reviews the policy before it is finalized.

Cancel 12/27/11 Council Meeting

- **Councilor Stratton-Pies moved to cancel the December 27th council meeting; 2nd by Councilor Baker.**
Yes: Councilors Arthurs, Baker and Stratton-Pies
No: Councilor Pace
Passed 3 – 1

Closing Comments

Josi Lambson – Thanked the Public Works for filling pot holes on Cascade Drive, and asked whether closing the Sewer Construction Fund might affect the sewer plant warranty. She also noted that the golf course will need to provide a liability release as part of any agreement.

Cheryl Jermann – Expressed concern for residents' abilities to drive to work if the city's streets are not fully plowed.

Adjournment

- **Councilor Stratton-Pies moved to adjourn; 2nd by Councilor Arthurs.**
Yes: Councilors Pace, Arthurs, Baker, and Stratton-Pies
No: None
Adjourned 8:15 PM

Mayor

Clerk