

**NORTH BONNEVILLE CITY COUNCIL
Tuesday, November 26, 2013
Finance Committee Minutes**

Meeting Call to Order: 6:00PM

Roll Call

Present: Mayor Don Stevens – Councilors: Charles Pace, Mike Hamilton
Bob Bianchi and Mike Baker
Councilor Craig Forster [excused absence]

Staff Present: Steve Hasson and Ken Woodrich

Unfinished Business

Budget review

John Spencer addressed lingering budgetary issues. He noted the 2014 budget contains a small surplus in all the major funds including, streets, sewer, water and the general fund. John responded to a number of budget questions and noted a need to correct a loan repayment issue on page 11 of the budget document. He characterized the year as a tough one in terms of unanticipated expenditures and less than expected revenues but suggested next year would be better due to an improving economy that would increase the tax base.

John noted that the actual budget was not the 47 page budget document, rather the accompanying Ordinance 1026 and the corresponding budget action is Council signing off on the ordinance appropriation schedule. It was noted that leadership's primary budgetary function is signing off on the estimate of annual revenue and setting an upper expenditure spending limit. John observed the City has had five [5] very lean financial years but the budget has been somewhat stable the past two [2] years. Councilor Pace requested that names be removed from the budget cover.

Capital Facilities Plan

John provided Council the final draft document for their review. Councilor Pace requested that language on page 10 of that document be modified to make it succinct. He also expressed appreciation the plan now addressed storm water issues.

New Business

No new business

Adjournment - approximately 6.52 PM



NORTH BONNEVILLE CITY COUNCIL
Tuesday, November 26, 2013
Minutes

Meeting Call to Order: 7:06 PM
Roll Call

Present: Mayor Don Stevens – Councilors: Charles Pace, Michael Hamilton,
Bob Bianchi and Mike Baker
Absent Craig Forster, [excused absence]
Staff Present: Steve Hasson, Annette Taylor and Ken Woodrich

Guests Present

Approximately 30 guests were present.

Agenda Changes and Additions

It was suggested this would be the time to excuse Councilor Forster who emailed that businesses considerations prevented him attending tonight's meeting.

Councilor Pace made a motion to excuse Councilor Forster – seconded by Councilor Baker

Yes Councilors Pace, Baker, Bianchi and Hamilton
No
Abstain
Passed 4-0-0

Public Hearings

Adoption of 2014 Budget Ordinance 1026

Cheryl Jermann inquired whether the year had been financially positive or negative. Cynthia Lewis expressed disapproval towards the spending of money on a marijuana retail outlet, particularly in light of the City's finances.

Consent Agenda

The following items were presented for approval:

- November 12TH Council Minutes
- November 19th Special Council Meeting Minutes
- Vouchers for the 4th Tuesday in November

Councilor Baker made a motion to accept the minutes, vouchers and payroll – seconded by Councilor Pace

Brief discussion on the fire marshal, legal services and audit billing invoices.

Yes Councilors Pace, Baker, Bianchi and Hamilton

No
Abstain
Passed 4-0-0

Guest Presentations

No guest presentation

New Business [a transit proposal request was heard out of turn]

The North Bonneville tourism committee is recommending use of lodging revenues to secure a two [2] year \$97,000 federal grant known as a Western Federal Lands Access grant for purposes of providing a seasonal transit run from May 1 to October 15th. Specifically, the request is to provide a local grant match of \$1250 per year for a two year period to help compensate this expenditure.

Councilor Hamilton made a motion to provide \$1250 a year for the next two [2] years from lodging tax revenues to accommodate this transit opportunity – seconded by Councilor Baker

Yes Councilors Pace, Baker, Bianchi and Hamilton
No
Abstain
Passed 4-0-0

Public Comment

Several people spoke for or against the development of a marijuana retail operation.

Council Member Comments

Each of the council members took a few moments to clarify certain issues and/or to provide a viewpoint and particularly about marijuana and/or the creation of a public development authority [PDA].

Administrator’s Report

Steve noted the Council approved Resolution 452 in December of 2012 for purposes of having the City pay all \$90 of the firefighter’s annual pension costs as opposed to the \$60 it has traditionally provided. However, this action was never implemented and we intend to do so now to include making the payments retroactive to December 2012, which amounts to \$450.

Steve advised Council they would be asked to amend the rate schedule associated with Ordinance Number 1023 at the next council meeting [December 10th] for purposes of removing the 2.5% discount provision as the cost of implementing that discount will require more time and labor than value added.

Attorney Report

Attorney Woodrich requested an executive session to address potential litigation in accordance with RCW 42.30.110

Executive Session

The Council went into executive session until 9:04 P.M. but made no decisions.

Back in open session Councilor Pace made a motion – requesting the City waive any attorney/client privilege with respect to correspondence received from Brad Andersen relating to the PDA and seconded by Councilor Baker

Yes Councilors Pace, Baker, Bianchi and Hamilton
No
Abstain

Passed 4-0-0

Unfinished Business

Adoption of the Capital Facilities Plan Resolution 465

Councilor Baker moved to approve Resolution 465, seconded by Councilor Bianchi. Councilor Pace requested the motion be expanded to include agreement about removal of Councilor names from the cover page and revisions to page 10. Councilor's concurred with this request.

Yes Councilors Pace, Baker, Bianchi and Hamilton
No
Abstain
Passed 4-0-0

New Business:

Revising the 2013 Budget and adoption of Ordinance 1027

John Spencer provided information concerning Ordinance 1027, noting a need to increase certain budgets by a total of \$93,000 with approximately \$50,000 of that coming from the general fund. The reason for increasing this year's budget was to offset considerable unanticipated expenses incurred during the course of the year.

Councilor Hamilton moved for approval and seconded by Councilor Bianchi

Yes Councilors Pace, Baker, Bianchi and Hamilton
No
Abstain
Passed 4-0-0

Adoption of 2014 Budget Ordinance 1026

Councilor Pace requested this item be tabled until the next regularly scheduled council meeting [December 10th] to provide council a little more time to study the budget, seconded by Councilor Hamilton

Yes Councilors Pace, Bianchi and Hamilton
No Councilor Baker
Abstain
Passed 3-1-0

Setting NBPDA Terms of Office of Board Members

The Mayor offered up the following public development authority member terms of office, which coincides with provisions of the by- laws.

Two [2] year term - Dan Smith; three [3] year term – Rachele Rice and Steven Grimsurd; and four [4] year term – Tim Dudley and Chuck Green

Councilor Baker made a motion to approve the Mayor's suggested terms of office, seconded by Councilor Pace

Yes Councilors Pace, Bianchi and Baker
No Councilor Hamilton
Abstain
Passed 3-1-0

Closing Citizen Comments

Citizens took this opportunity to further clarify their concerns or pose questions about the development of a marijuana retail operation.

Closing Council Comments

Councilor Baker inquired: does a tourist facility need to be a building and noting it would be nice to feature the Chum Salmon who swim up Hamilton Creek by development of a tourist facility in proximity.

Councilor Pace provided more information about the mechanics of a PDA.

Mayor Stevens provided information about the upcoming PDA agenda.

Adjournment

Councilor Hamilton moved to Adjourn, seconded by Councilor Bianchi

Yes Councilors Pace, Bianchi, Hamilton and Baker

No

Abstain

Passed 4-0-0

Adjourned approximately 9:38 PM

Mayor

City Clerk