

NORTH BONNEVILLE CITY COUNCIL
Tuesday, January 14, 2013
Finance Committee Minutes

Meeting Call to Order: 6:00PM

Roll Call

Present: Mayor Don Stevens – Councilors: Charles Pace, Mike Hamilton
Bob Bianchi, Mike Baker and Craig Forster

Staff Present: Steve Hasson and Ken Woodrich

Unfinished Business

Ron Bush, the City's engineer, provided input on public works matters. He said the City was confronted with any number of public work concerns needing some level of correction. However, the City's most pressing concern was the need to keep lift station number three [3] functional. He said that three of the City's four lift stations needed to be replaced but until the City could come up with the financing to make that happen we needed to focus on a short term solution for lift station three. If we don't address this public works issue soon we could have a sewage spill whose resolution could far exceed the costs to keep the station functional. Ron estimated it would cost \$25,000 to repair the station. He estimated the cost to replace the three lift stations was in the range of \$750,000. He said the condition of the Transite pipe leading from the water reservoir also presented a risk. However, the cost to replace it would exceed \$2,000,000 and any interim fix would likely cost in excess of \$500,000 without guarantee of resolution. The finance committee agreed lift station number three was the City's most pressing public works concern, all things considered, and was receptive to the City making repairs to keep it operational.

Steve Hasson provided the committee with the State Auditors final auditing report reflecting the year 2012. He said the audit report noted corrections to some of the auditor's previous concerns. The auditor did present the City with a finding its finances were weak and that should be cause for concern. The audit noted the need to strengthen the City's internal financial controls. Steve advised that staff was addressing these concerns and noting that three issues had been attended to in recent days. There was general consensus amongst the finance committee members that the audit should occur every two years rather than annually.

New Business

Steve Hasson advised the committee that the City had received a law enforcement contract from the County Sherriff and the financial terms were the same as last year.

Adjournment

The Committee adjourned about 7:00 P.M.



NORTH BONNEVILLE CITY COUNCIL
Tuesday, January 14, 2013
Minutes

Meeting Call to Order: 7:10 PM

Roll Call

Present: Mayor Don Stevens – Councilors: Charles Pace, Michael Hamilton, Bob Bianchi, Mike Baker and Craig Forster

Staff Present: Steve Hasson and Ken Woodrich

Guests Present

Approximately 20 guests were present.

Agenda Changes and Additions

Councilor Pace suggested the City forego review of the PDA's 2013/14 budgets [which is an agenized item] based on a belief that is not a proper action for the City to engage.

The Council concurred by way of consensus

Public Hearings

Consent Agenda

The following items were presented for approval:

- December 10th Council Minutes
- Vouchers for the Thirteenth Month
- Vouchers through January 10th
- Payroll for the Month of December

Councilor Baker made a motion to accept the minutes, vouchers and payroll – seconded by Councilor Bianchi

Councilor Hamilton had a number of questions about the invoices. He requested the costs associated with renting the Bonneville Hot Springs for union labor negotiation purposes be moved out of consent and voted upon separately. Councilor Pace seconded that request.

Vote on the Amendment

Yes Hamilton
No Pace, Baker, Bianchi, Forster
Abstain
Defeated 1-4-0

Approval of consent agenda as presented

Yes Pace, Baker, Bianchi, Forster
No
Abstain Hamilton
Approved 4-0-1

Guest Presentations

None

Public Comment

A number of Citizens shared their views on marijuana and the Public Development Authority

Council Member Comments

Councilor's Baker and Forster thanked the public for their input
Mayor Stevens apologized for the disruption that occurred at the previous meeting. He explained why the City sought to divide public property through a survey process to assure the ability to comply with State marijuana retail operation distance separation requirements and efforts to place the Public Development Authority information on the City's website.
Councilor Pace discussed the need for the Public Development Authority and the City to be separate agencies. He discussed Colorado's approach to marijuana usage and recited the eleven purposes of the Public Development Authority and how those goals were intended to enhance the City's reputation.

Administrator's Report

Steve noted that the audit report recommends the City return to a one cash drawer system to improve financial controls and thus staff will be constructing an ordinance for the Council's consideration.

Steve advised that the City intended to notify our solid waste carrier and the Washington Utilities and Transportation Commission of our intent to exercise jurisdiction over solid waste collection operations within the City limits.

Steve provided Council with a draft snow removal policy that lays out the manner in which snow would be removed within the City.

Public Works Supervisor

Richard Lafayette provided an update on the City's efforts to renew our National Pollution Discharge Elimination System Permit [NPDES] that we are required to renew every 5 years. He said we have made a good start on the renewal process.

Richard also noted the City has accumulated considerable junk and debris over time and he would like to surplus this stuff and intends to construct a surplus resolution for the Council's review.

Attorney Report

Ken Woodrich advised the Council that the Municipal Court Contract the City entered into with the County needed to be modified to meet some legal requirements and therefore it is back on tonight's agenda for Council ratification; Ken noted the changes were not substantive in nature.

Unfinished Business

None

New Business:

Adoption of the 2013 and 2014 PDA budget

The Council determined to forego review of the PDA's 2013/14 budgets and instead provide John Spenser, the Public Development Authority's consultant, an opportunity to provide a quick overview of this agency's actions to date.

Ratifying changes to the Municipal Court Interlocal Agreement

Councilor Pace moved for approval and seconded by Councilor Hamilton

Yes Councilors Pace, Baker, Bianchi, Forster and Hamilton
No
Abstain
Passed 5-0-0

Resolution 467 a Resolution increasing the Fire Chief's monthly compensation

Councilor Pace moved for approval and seconded by Councilor Forester

Yes Councilors Pace, Baker, Bianchi, Forster and Hamilton
No
Abstain
Passed 5-0-0

Bank Deposit Waiver Request

This item was deferred to the next Council meeting so a resolution could be constructed to qualify this action.

Law Enforcement Services Contract

Councilor Pace moved for approval and seconded by Councilor Hamilton

Yes Councilors Pace, Baker, Bianchi, Forster and Hamilton
No
Abstain
Passed 5-0-0

Interlocal Agreement with the City of Stevenson for Building Review and Plans Inspection

Councilor Pace moved for approval and seconded by Councilor Forster

Councilor Pace asked Ken Woodrich whether the interlocal agreement was legally sufficient with respect to RCW 39.34. Ken offered to review this agreement with the City of Stevenson and, if necessary, provide for an amended contract at a future date. In the interim it was determined to approve the contract.

Yes Councilors Baker, Bianchi, Forster and Hamilton
No
Abstain Councilor Pace
Passed 4-0-1

By consensus the Council asked Ken to review the contract for adequacy.

Authorization to proceed with certain public works improvements

This authorization follows the finance committee's assessment that lift station number three is the City's most pressing public works concern, all things considered, and staff should pursue repairs to the station in accordance with the letter that outlines its conflicts and associated costs.

Councilor Hamilton moved for approval and seconded by Councilor Forster

Yes Councilors Baker, Bianchi, Pace, Forster and Hamilton
No
Abstain
Passed 5-0-0

Interagency Agreement between Washington State Patrol and City of North Bonneville

This item was deferred to the next meeting to afford Ken Woodrich an opportunity to review the contract language and particularly a need for an immunity waiver clause.

Closing Citizen Comments

None

Closing Council Comments

Councilor Hamilton suggested the Council meet in a workshop or retreat

Adjournment

Councilor Baker moved to adjourn, seconded by Councilor Forster
Yes Councilors Pace, Bianchi, Hamilton, Forster and Baker
No
Abstain
Passed 5-0-0

Adjourned approximately 9:05 PM

Mayor

City Clerk