

City of North Bonneville Shoreline Master Program Update Public Participation Plan

Introduction

The City of North Bonneville is updating its Shoreline Master Program (SMP) with partial project funding from the Department of Ecology (Ecology). SMPs must be updated in accordance with the State Shoreline Management Act (RCW 90.58) and SMP Guidelines adopted in 2003 (WAC 173-26). The SMP is intended to provide environmental protection, appropriate shoreline use and development, and public access. The City is required to complete its update by June 30, 2014 under the terms of the Ecology grant agreement.

The SMP Public Participation Plan is intended to inform the community about the SMP update purpose, process, and progress early on and throughout the project. The plan is designed to seek and engage stakeholders to ensure that all interested or responsible parties are involved in the update. The plan outlines anticipated activities and projected dates during project startup through City Council adoption.

Project Overview

The City of North Bonneville SMP has not been amended since it was adopted in 1974 when the city partnered with the City of Stevenson and Skamania County. The city's current identified shorelines include the portions of the Columbia River, Hamilton Creek and Greenleaf Creek within the city limits and all of Greenleaf Lake. The shoreline jurisdiction extends 200 feet landward of these waters and includes associated wetlands. The SMP is intended to protect the shoreline environment while providing for appropriate water-oriented uses and public access.

The update of the city's SMP will include several steps, each requiring various levels of public participation that will be promoted through communication materials and outreach opportunities. Major SMP update steps include:

- Identifying the city's shoreline jurisdiction;
- Preparation of a shoreline inventory, analysis and characterization;
- Conducting a community visioning process to develop a shoreline management strategy;
- Developing goals, policies and regulations;
- Review and development of shoreline environment designations;
- Development of shoreline use and modification policies;
- Development of SMP administrative provisions;
- Preparing a cumulative impacts analysis;
- Preparing a restoration plan for selected areas;
- Assemble complete SMP draft and submit to Ecology;
- Completing the required SEPA environmental review process; and
- Adoption of SMP by city.

Public Involvement Goals

The City of North Bonneville knows that the success of the SMP will require effective and thorough public participation during the planning process.

The goal of the Public Participation Plan is to provide a guide to encourage and provide for public participation throughout the SMP update process. As required by RCW 90.58.130 and WAC 173-26-090, the City of North Bonneville will inform and invite public input from all who have interest or responsibility related to shorelines. Public and stakeholder participation and input are essential to the success of the SMP. As well as effective public participation, the goal is to inform and coordinate with adjacent jurisdictions, affected agencies and Indian Tribes.

The City intends to provide easy and convenient access to project information and insure that all information and notices are timely and useful. This will be accomplished by outreach to involve key audiences as well as the general public.

Key Parties

The City of North Bonneville will consult with interested parties throughout the process of developing the SMP. These key parties will be invited to participate in SMP Working Group meetings (described below). The City will strive to involve the following groups, agencies and individuals:

- ❖ Residents of North Bonneville
- ❖ Property and business owners located within the shoreline environment
- ❖ City of North Bonneville City Council
- ❖ City of North Bonneville Planning Commission
- ❖ Skamania County
- ❖ Columbia River Gorge Commission
- ❖ U.S. Army Corps of Engineers
- ❖ U.S. Fish & Wildlife Service
- ❖ U.S. Forest Service
- ❖ Washington State Department of Ecology
- ❖ Washington State Department of Fish and Wildlife
- ❖ Washington State Department of Natural Resources
- ❖ Department of Archaeology and Historic Preservation
- ❖ Lower Columbia Fish Recovery Board
- ❖ Confederated Tribes of Grand Ronde
- ❖ Confederated Tribes of Umatilla
- ❖ Confederated Tribes of Warm Springs
- ❖ Yakima Nation
- ❖ Burlington Northern Railroad
- ❖ Bonneville Power Administration
- ❖ Skamania County Public Utility District #1
- ❖ Northwest Natural Gas
- ❖ Williams Northwest Pipeline
- ❖ Embarq Corporation

Public Outreach Program

The main forum for SMP discussions will occur at SMP Working Group meetings held at key stages throughout the process. These meetings will be advertised and open to the public. Information will be distributed and input solicited to correspond to each phase of the plan. Outreach, documentation and review by the public and key parties are all essential to successfully incorporate public participation.

An outreach program will be set up to insure that residents and key parties are informed and provided multiple opportunities and ways to be involved in the SMP update process. Elements of the program include:

- ❖ **SMP Working Group meetings:** The Planning Commission will conduct SMP Working Group meetings for the dissemination of information (i.e. maps, draft work products, etc.) and to provide opportunity for comment. Key parties (described above) will be invited to participate in SMP Working Group meetings and materials to be discussed at the meetings will be provided in advance for review and comment. City staff and consultants will be in attendance to answer questions, address concerns and incorporate input from the public. These meetings are planned at key phases of the update process.
- ❖ **Planning Commission and City Council meetings:** The Planning Commission will take the lead on public input throughout the project. The Commission will gather information, take input from staff and consultants, hold public hearings and make recommendations to the City Council prior to the adoption of the SMP. The City Council will make the final decision on the SMP.
- ❖ **Mailing and emailing lists:** The City will utilize and expand the list of existing email addresses of key parties to announce the SMP Working Group, Planning Commission and City Council meetings and comment periods. Parties will be encouraged to provide the City with their email addresses in order to stay updated and informed throughout the process. The City will also create a list of shoreline property owners, agencies and interested key parties' mailing addresses in order to provide the same information to those not on the email list.
- ❖ **Comments:** The City will utilize multiple means for accepting comments from interested parties. Written comments, oral comments at SMP Working Group and Planning Commission meetings, as well as email comments will be taken and considered.
- ❖ **Public notices:** Notice of SMP Working Group, Planning Commission and City Council meetings will be printed in the city's newsletter, posted at city hall, the city kiosk and published in the city's official newspaper, the Skamania County Pioneer.
- ❖ **City Web Site:** Meeting notices, SMP Update products and other project related information will be posted on the City of North Bonneville Web Site for review by interested parties prior to public meetings. Decision documents, reports and Planning Commission minutes will also be made available on the site (www.northbonneville.net) and/or from city hall.

Roles and Responsibilities

A summary of the City and consultant roles and responsibilities is listed below:

City roles

- Review all SMP update and outreach materials before printing and distribution
- Coordinate logistics for city public meetings and hearings
- Distribute meeting notifications
- Produce/print meeting packets
- Post web site content
- Attend SMP Working Group, Planning Commission and City Council meetings

Consultant roles

- Prepare SMP update products and provide technical assistance
- Assist with preparation for SMP Working Group meetings; attend and help facilitate meetings as assigned
- Attend Planning Commission and City Council meetings and hearings as assigned

Schedule

A project schedule on the following page is provided to identify the SMP milestones and events. This schedule may be updated over time as the SMP Plan Update progresses and additional input is received.

City of North Bonneville SMP Update

Draft Schedule

2011					2012					2013										
J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M

Task Description

PHASE 1: Preliminary Assessment of Shoreline Jurisdiction and Public Participation Plan

- 1.1 Preliminary Shoreline Jurisdiction Map
- 1.2 Prepare Public Participation Plan
- 1.3 SMP Working Group meeting (open to public)
- 1.4 Phase 1 submittal and compliance with State Guidelines

PHASE 2: Shoreline Inventory, Analysis and Characterization

- 2.1 Preliminary Shoreline Inventory
- 2.2 Conduct Shoreline Analysis
- 2.3 Prepare Shoreline Inventory and Characterization Report
- 2.4 SMP Working Group meeting (open to public)
- 2.5 Phase 2 submittal and compliance with State Guidelines

PHASE 3: Complete Draft SMP and Cumulative Impacts Analysis

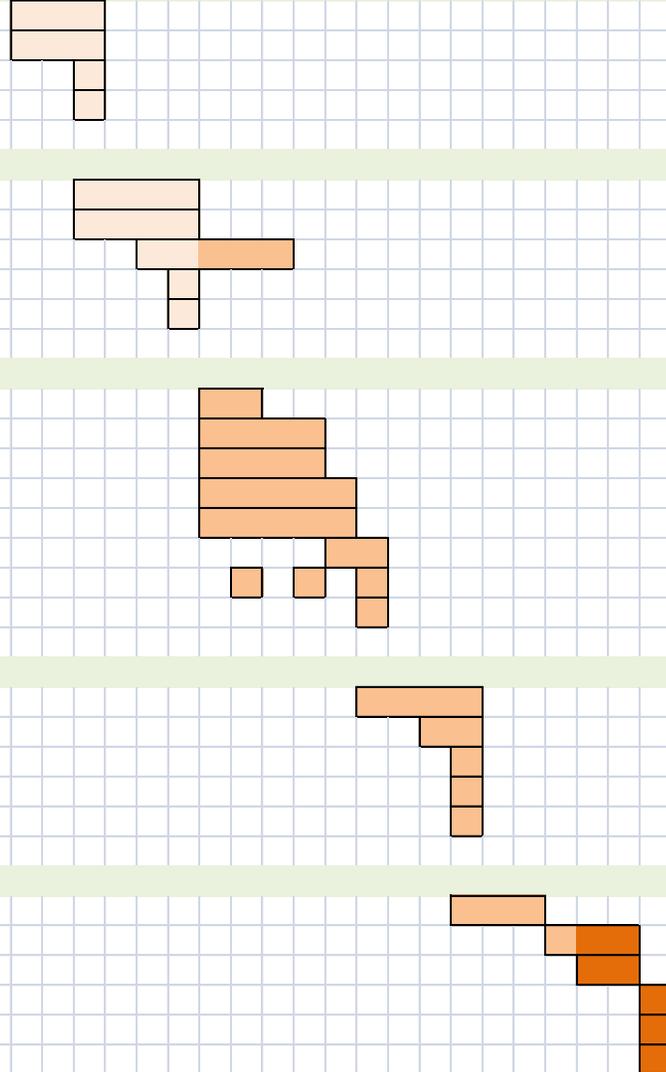
- 3.1 Conduct Community Visioning Strategy
- 3.2 Develop general SMP goals, policies and regulations
- 3.3 Develop Shoreline Environmental Designations
- 3.4 Develop Shoreline Use and Modification Policies
- 3.5 Develop SMP Administrative Provisions
- 3.6 Prepare Preliminary Cumulative Impacts Analysis
- 3.7 SMP Working Group meeting (open to public)
- 3.8 Phase 3 submittal and Compliance with State Guidelines

PHASE 4: Restoration Planning; Revisiting Phase 3 Products as Necessary

- 4.1 Prepare Restoration Plan
- 4.2 Revised SMP, Cumulative Effects Analysis, Jurisdictional Maps
- 4.3 No Net Loss Report
- 4.4 SMP Working Group meeting (open to public)
- 4.5 Phase 4 submittal and Compliance with State Guidelines

PHASE 5: Local SMP Adoption Process

- 5.1 Assemble complete draft SMP and submit to DOE
- 5.2 SEPA review and documentation
- 5.3 Public Hearing
- 5.4 Prepare responsiveness summary
- 5.5 Adopt SMP and submit to Ecology
- 5.6 Phase 5 - SMP submittal checklist



Documentation and Review

All efforts to reach members of the public, and results of those efforts, will be documented in electronic files and/or a “Shoreline Master Program Public Participation” master notebook.

The public will be invited to share concerns and interests in written form as well as verbally during participation in public meetings. Draft documents will be made available for public review and presented at open houses as they are developed.

In accordance with RCW 90.58.120, at least one local public hearing will be held to consider adoption of the SMP. Local adoption of the SMP and submittal of the required documentation will begin the Department of Ecology review and approval process.

The Department of Ecology formal review and approval process is outlined in Washington Administrative Code 173-26-120. The DOE shall provide reasonable notice and opportunity for comment and the comment period shall be a least 30 days. The DOE may also conduct a statewide public hearing held locally during the comment period.